Instructional Program Review and SLOAC Subcommittee
Co-Chairs: Paulette Hopkins and Julia McMenamin
Monday, March 5, 2017, 3:15-4:30 p.m., Room N206

AGENDA

Voting Members: Paulette Hopkins (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), Patricia Manley (Faculty/LA), John Salinsky (Faculty/PS), Alex Sanchez (Faculty-at-Large, MBEPS), Olga Fryszman (Faculty-at-Large/MBEPS); Julia McMenamin (Co-Chair and Faculty-at-Large/MBEPS)

Resource: Xi Zhang (Research and Planning Analyst); Eli Jed Manalastas (Administrative Technician to the Vice President of Instruction); Naomi Grisham (Outcomes and Assessment Coordinator)

*Strategic Goals; **Accreditation Standards*

I.   **Call to Order**

II. **Approval of Agenda**

III. **Approval of Minutes**

IV. **New and Ongoing Business**

    A. PR Workshops for Faculty (Committee) .... **1-3; II**

    B. Instructions/Checklist for Program Review due April 20/Two Page Instructions for Completing Program Review in Taskstream (Manley/Sanchez/Committee) .... **1-3; II**

    C. Program Review Benchmarks (Zhang). .... **1-2; I-II.A**

    D. Taskstream for 2018-2021 Cycle: Deadlines for Each Semester (Committee) .... **1-3; II**

    E. Dean's Checklist for Program Review/SLOs (Committee) .... **1-3; II**

    F. Email to department chairs (Committee) .... **1-3; II**

    G. Update from Academic Affairs: Clerical Access and Support for Taskstream (Committee)................. **1-3; II**

    H. Update from Academic Affairs/Senate: Disaggregation Pilot Results (McMenamin). .... **1-2; I-II.A**

    I. Discuss ISLO Survey Results/Discuss ISLO Survey Results with other Committees (Committee)........ **1-3; II**

    J. Discussion on ACCJC Recommendation #3: Evaluating Program Review Process (http://www.sdmiramar.edu/institution/plan/review) .... **1-3; II**

    K. Create new ISLO Survey for Spring 2019 (Committee).. **1-3; I-II**

    L. Train Committee on all Taskstream Workspaces (Committee)... **1-2; I-II.A**

V.   **Adjournment**

Upcoming Dates for Faculty and Committee:
- March 23, 2018 – Final Course SLO Action Plan Summaries provided for each department's Program Review in Taskstream
- April 20, 2018 – Due date for completed Program Review, including completed 2015-2018 Course and Program SLO Assessment

Upcoming IPR/SLOA Committees:
- Mar. 5, 3:15-4:30, N-206
- Mar. 19, 3:15-4:30, N-206
- Apr. 2, 3:15-4:30, N-206
- Apr. 16, 3:15-4:30, N-206
- Apr. 30, 3:15-4:30, N-206
- May 7, 3:15-4:30, N-206
- May 21, 3:15-4:30, N-206

San Diego Miramar College Fall 2013 – Spring 2019 Strategic Goals:
1. Provide educational programs and services that are responsive to change and support student learning and success.
2. Deliver educational programs and services in formats and at locations that meet student needs.
3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.
4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**ACCJC Accreditation Standards (Adopted June 2014)
I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
  I.A Mission
  I.B Assuring Academic Quality and Institutional Effectiveness
  I.C Institutional Integrity
II. Student Learning Programs and Support Services
  II.A Instructional Programs
  II.B Library and Learning Support Services
  II.C Student Support Services
III. Resources
  III.A Human Resources
  III.B Physical Resources
  III.C Technology Resources
  III.D Financial Resources
IV. Leadership and Governance
  IV.A Decision-Making Roles and Processes
  IV.B Chief Executive Officer
  IV.C Governing Board
  IV.D Multi-College Districts or Systems.

Accreditation Team Preliminary Recommendations:
Recommendation #1: The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.
Recommendation #2: The College needs to analyze learning outcomes assessment results by the meaningful dis-aggregation of data by sub-populations of students, instructional tutorial delivery methods.
Recommendation #3: The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.
 Recommendation #4: The College needs to identify and regularly assess learning outcomes for all courses.

SER Action Projects and Action Plans:
A. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).

B. <u>QFE I: Action Plan 2</u>**.** Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).

C. <u>QFE I: Action Plan 4</u>**.** Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).

D. <u>QFE I: Action Plan 5</u>**.** Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).

E. <u>QFE I: Action Plan 6</u>**.** Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).

F. <u>QFE I: Action Plan 7</u>**.** Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.

G. <u>QFE II: Action Plan 5</u>. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.

H. <u>QFE II: Action Plan 8</u>**.** Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.