Planning, Institutional Effectiveness, and Research Committee - Minutes

San Diego Miramar College

Friday, October 9, 2026 ● Room L-108 ● 10:30 a.m. to Noon

Members: ***Present-*** Daniel Miramontez (Co-Chair), David Wilhelm (Co-Chair) Patti Manley, Adrian Gonzales, Nessa Julian, Edgar Alvarez, Marcella Osuna, ***Proxy*****:** Kurt Hill for Maria Battisti ***Absent*****:** Michael Odu, Landa Cain, Andrew Huang, Kristin Everhart, Mekael Ahmed, and Katelin Speck. ***Special Guest*****:** Kyle McGough and Margaret Braun.

Vacancies - ***Classified Designees:*** Instructional Services, Administrative Services, Student Services, Academic Services, and Research and Planning Analyst. ***Faculty Designee:*** MBEPS, Public Safety, and Faculty Designee**.** ***Student Designee:*** Two (2) Student Designees.

A. **Call to Order:** The meeting was called to order at 10:37 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved N. Julian, seconded by D. Wilhelm, no discussions or abstentions, motion carries. Minutes from September 25, 2026 was moved by D. Wilhelm, seconded by P. Manley, abstained by A. Gonzales, no discussion nor abstentions, motion carries.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: Will be meeting next Wednesday on October 14, 2026 with discussions on RFF rankings.

- Program Review/Outcomes Assessment Subcommittee: Meeting was held this Monday with discussions on the status of the SUOs and SLOs that were assessed. With SLOs at 50% completion this cycle, and SUOs at 30-50% completion last year. Will be working on reaching out to all the Deans to get numbers submitted. Outcomes Disaggregation Dashboard was created and is being reviewed. The Instructional Business Department voted to all of Canvas to do their outcomes assessment, with about 70 faculties.

- District Strategic Planning Committee: No report.

D. **New Business:**

#	Item
1	Establish Planning Summit Workgroup –Planning Summit Workgroup will be established. Summit focus will be on the new strategic planning cycle (Fall 2027-Spring 2034). Previous MC's Dean Hester and Ali Gonzalez are unavailable (due to new roles and being on sabbatical). Lisa Brewster expressed interest in continuing as a workgroup member, and suggested including someone involved in the strategic framework to represent the new planning cycle. The discussion touched on concerns about perceptions of planning activities at the college level, as well as Program Review and where it feeds into the college process. The group agreed to have representatives from each division (Student Services, Instruction, and Administrative Services), and either from LEAD or Student Success Committee to serve on the workgroup. Email to areas will be sent accordingly.

E. **Old Business:**

#	Item
1	Student Success Framework for Long-Term Integrated Planning • Fall 2020 – Spring 2027 – Framework had second read in ASG and was approved unanimously the previous Friday. Management provided input, including connecting Guided Pathways to Vision 2030 and the six factors of student success. Suggestion was made by adding footnotes with designations (A, B) to better highlight Guided Pathways within existing framework. Also discussed was including acronyms "(MIS/VAR)" after Management Information Systems to indicate the transition from MIS reporting to VAR reporting. The group agreed this approach would be clear without needing a footnote, as MIS would remain the current system, while eventually transitioning in becoming fully integrated with the VAR platform.
2	Outcomes Disaggregation Roadmap Update – Outcomes Disaggregation Dashboard is currently being worked on, and close to being finalized. Have been working with Nuventive to validate the data.
3	Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update – Tabled.
4	Vision Aligned Reporting (VAR) Update – VAR platform access list is being updated. As well, VAR's interface has been upgraded for better navigation than last year. VAR Convening will be held on October 21, 2026 in Ontario. Information from convening will be shared to VAR leads and deadline will be set to enter data in December – to be used for narrative. Student collection data began in summer 2026, reporting in fall 2027, and then due in January 31, 2028. Will be reporting on 15 programs to include Dreamers, Promise, and Basic Needs.

5	Update to Main/Functional Plans – Updates to the Marketing and Outreach Plan was provided

F. **Announcements:** None.

G. **Adjourned:** Meeting was adjourned at 11:33 a.m.
Next Scheduled Meeting: 2nd and 4th Fridays of the month, 10:30 a.m. to noon

2026	2027
October 23, 2026	February 26, 2027
November 13, 2026	March 12, 2027 – Planning Summit
December 11, 2026	March 26, 2027
	April 9, 2027
	April 23, 2027
	May 14, 2027
	May 28, 2027