Planning, Institutional Effectiveness, and Research Committee - Minutes

San Diego Miramar College

Friday, September 25, 2026 ● Room L-108 ● 10:30 a.m. to Noon

Members: ***Present-*** Daniel Miramontez (Co-Chair), Patti Manley, Edgar Alvarez, Landa Cain, Andrew Huang, Marcella Osuna, Mekael Ahmed, and Katelin Speck ***Proxy*****:** Sonny Nguyen for Adrian Gonzales, Patti Manley for David Wilhelm (Co-Chair) and Rebecca Bowers-Gentry, and Kurt Hill for Maria Battisti ***Absent*****:** Michael Odu, Nessa Julian, and Kristin Everhart. ***Special Guest*****:** Kathlyn Tran and Margaret Braun.

Vacancies - ***Classified Designees:*** Instructional Services, Administrative Services, Student Services, Academic Services, and Research and Planning Analyst. ***Faculty Designee:*** MBEPS, Public Safety, and Faculty Designee**.** ***Student Designee:*** Two (2) Student Designees.

A. **Call to Order:** The meeting was called to order at 10:32 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved P. Manley, seconded by L. Cain, no discussions or abstentions, motion carries. Minutes from September 11, 2026 was moved by P. Manley, seconded by E. Alvarez, no discussion, motion carries.

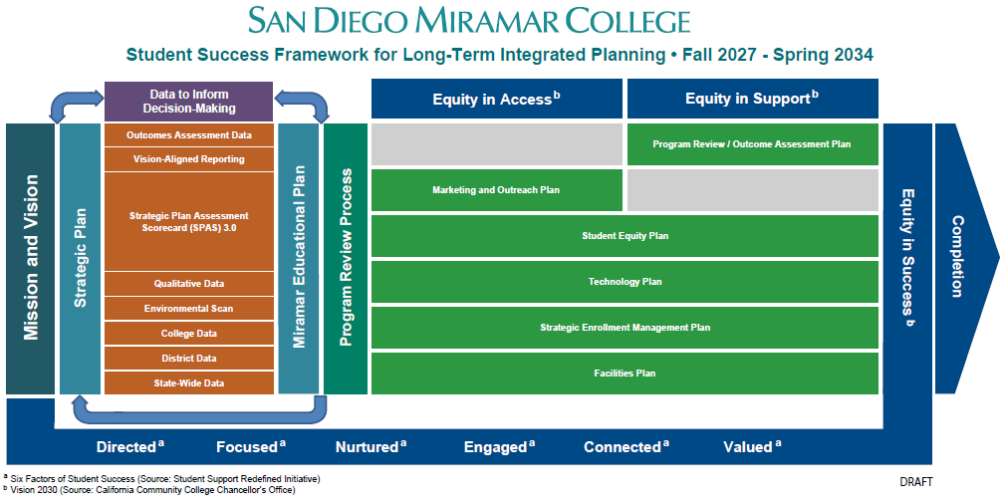
C. **Committee Reports:**

- Budget and Resource Development Subcommittee: Overview of Request for Funding (RFF) Timeline was provided. Reviewed were the dates on when to send the RFF Worksheets and when RFF Rankings are due/reviewed. BRDS RFF Allocation will be on November 18, 2026, with funding emails being sent from Business Office on December 7, 2026. PPIS (Physical Plant and Instructional Support) funding/budget has not been released. Also discussed was how to request budget increases in discretionary budgets.
- Program Review/Outcomes Assessment Subcommittee: First subcommittee meeting will be held on October 5, 2026.
- District Strategic Planning Committee: No report.

D. **New Business:**

#	Item
1	None.

E. **Old Business:**

#	Item
1	2026-27 Annual Planning Calendar – Calendar was approved by College Council on September 22, 2026. Website will be updated accordingly.
2	Student Success Framework for Long-Term Integrated Planning • Fall 2020 – Spring 2027 – Updates were made to framework to better align with state-level initiatives such as Vision 2030 - incorporating student equity in access, support, and success throughout the student journey. Next cycle will begin in fall 2027 and will last for another seven years. 

	Suggestion was to remove grey shaded areas because equity is woven into the fabric of everything the college engages in. Both Equity in Access and Equity in Support will be applicable for Program Review/Outcomes Assessment Plan and Marketing and Outreach Plan, respectively. Motion was made to update as mentioned (removing grey areas) by A. Huang, seconded by P. Manley, no nays or abstentions. PIER committee approved the updates to planning framework, which will now be sent to various constituencies, including ASG (Associated Student Government), for review and feedback.
3	Outcomes Disaggregation Roadmap Update – Updates were provided on outcomes assessment and roadmap progress, explaining the ongoing work to disaggregate student learning data and assess equity gaps across different student groups.
4	Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update – Discussion was had on moving forward from SPAS 2.0 to SPAS 3.0, which will transition from a static scorecard to a dynamic dashboard for measuring research metrics relative to measuring student success.
5	Vision Aligned Reporting (VAR) Update – Updates were provided on VAR. Currently, the infrastructure includes approximately 13 programs to align with statewide goals. It's a report on how the college is serving students and how data is collected to better support and serve students. Data to include tracking counseling appointments, events, student drop-ins, expenditures, time spent with students, etc. Once data points are collected, it will go to the college's Office of Institutional Effectiveness for college-level narrative, and then report will go back to the State Chancellor's Office. Data will also be used internally for campus improvements and accreditation purposes.
6	Update to Main/Functional Plans – Professional Development Plan has seen little to no movement and will not be pursued this year. It was proposed to remove this plan from tracking and suggested waiting for the college's new president before considering its revival.

F. **Announcements:** Equity Summit will be held on Friday, October 2, 2026. Change Request Form will be submitted for PIERC in regards to updating Research and Planning Analyst designee to Office of Institutional Effectiveness Designee.

G. **Adjourned:** Meeting was adjourned at 11:30 a.m.

Next Scheduled Meeting: 2nd and 4th Fridays of the month, 10:30 a.m. to noon

2026	2027
October 9, 2026	February 26, 2027
October 23, 2026	March 12, 2027 – Planning Summit
November 13, 2026	March 26, 2027
December 11, 2026	April 9, 2027
	April 23, 2027
	May 14, 2027
	May 28, 2027