# Planning, Institutional Effectiveness, and Research Committee - Minutes

## San Diego Miramar College

**Friday, September 11, 2026 ● Room L-108 ● 10:30 a.m. to Noon**

**Members:** ***Present-*** Daniel Miramontez (Co-Chair), David Wilhelm (Co-Chair), Nessa Julian, Patti Manley, Edgar Alvarez, Landa Cain, Kristin Everhart, and Marcella Osuna. **Proxy:** Kurt Hill for Maria Battisti. **Absent:** Adrian Gonzales, Michael Odu, Rebecca Bowers-Gentry, and Kristin Everhart. **Special Guest:** Margaret Braun and Kyle McGough.

**Vacancies- Classified Designees:** Instructional Services, Administrative Services, Student Services, Academic Services, and Research and Planning Analyst. **Faculty Designee:** MBEPS, Public Safety, and Faculty Designee. **Student Designee:** Two (2) Student Designees.

A. **Call to Order:** The meeting was called to order at 10:34 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved N. Julian, seconded by P. Manley, no discussions or abstentions, motion carries. Minutes from May 22, 2026 was moved by N. Julian, seconded by P. Manley, no discussion, abstention by K. Hill, motion carries.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: No updates.
- Program Review/Outcomes Assessment Subcommittee: No updates.
- District Strategic Planning Committee: From meeting this morning, DSPC met over the District Strategic Plan which consists of six goals and 60 plus objectives, will continue to review measuring progress towards goals. It was suggested to simplify language and consolidating objectives.

D. **New Business:**

| # | Item |
|---|---|
| 1 | Committee Membership & Charge Review – As standard procedure, the PIER (Planning Institutional Effectiveness and Research) committee reviewed its structure and responsibilities, including membership composition across administrators, faculty, students, and classified positions. The committee's main responsibilities include coordinating the Integrated Planning Framework, reviewing the strategic plan, and ensuring compliance with accreditation standards. Proposed was to change the Research and Planning Analyst position to an Office of Institutional Effectiveness designee (to provide more flexibility in appointments), which the group agreed was a good approach. Change request will be completed and submitted. |
| 2 | 2026-27 PIERC Meeting Schedule – The committee reviewed the upcoming PIERC meeting schedule, confirming the Equity Summit for October 2, 2026 and the Planning Summit on March 12th. Meeting frequency will remain the same, meeting on the 2nd and 4th Fridays of each month. Meeting calendar was approved, and Outlook evites will be sent to PIER members. |
| 3 | 2026-27 Annual Planning Calendar –The college's annual planning calendar/cycle was delayed due to focusing on the Strategic Goals and Directions 2027-2034 (which was approved May 12, 2026). Target dates for the 2026-27 Annual Planning Calendar was updated, as well as actions and responsible parties. Annual planning calendar cycle usually rolls over every year, but since the college will be starting on a new 7-year strategic planning cycle next year, will be reviewing and updating this cycle accordingly. Motion was made by D. Wilhelm, seconded by M. Osuna to approve the 2026-27 Annual Planning Calendar and to vet out to constituency groups (as informational). |
| 4 | Student Success Framework for Long-Term Integrated Planning • Fall 2020 – Spring 2027 – The Student Success Framework for Long-Term Integrated Planning, was discussed. This framework aligns with the college's mission, vision, and values, and incorporates the Guided Pathways pillars and the Six Factors of Student Success. The three divisional plans and several functional plans (CTE, Cultural Ethnic Diversity, and HR plans) would be eliminated accordingly. The remaining plans would include Program Review Outcomes Assessment, Marketing Outreach, Equity, Technology, Facilities plans, as well as the Strategic Enrollment Management. Discussion continued with aligning the framework with the State Chancellor's Vision 2030 (Equity in Access, Equity in Support, and Equity in Success) to replace with the Guided Pathways Pillars, merging them within the framework. For Data to Inform Decision-Making, this too will be slimmed down, to include VAR. Suggestion was made to also incorporate the District's Campus Climate survey because it measures the sense of belonging and engagement that feeds into all the different plans to student success. A rendition of the updates will be compiled, to be discussed at the next PIER Committee meeting. |

E. **Old Business:**

| # | Item |
|---|---|
| 1 | Outcomes Disaggregation Roadmap Update – Update on the outcomes assessment process was provided, reporting that we are currently in Phase 6, which involves finalizing the implementation of course outcome evaluation in Canvas. Currently working on developing a plan to disaggregate outcomes not assessed in Canvas, including creating forms within Nuventive and discussing data collection processes at Program Review. Also looking at importing Canvas assessment data into the actual department workspaces. Dashboard examples from Nuventive were shared showing current assessment data, noting that while only 35 courses have been assessed from approximately 869 total courses, the data shows positive results with an 80.5% success rate. Looking at reviewing the results from the Canvas Outcomes Assessment Pilot Project participants from spring 2026. |
| 2 | Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update – Will begin to build out SPAS 3.0. and plans to implement SPAS 3.0 as a replacement for the current excel-based system. |
| 3 | Vision Aligned Reporting (VAR) Update – For the VAR convening, at least eight team members plan to attend. Update were provided in regards to the Vision Aligned Reporting system and data warehouse development, noting that CRM integration/warehouse is being worked on to collect and store student activity and learning data. |
| 4 | Update to Main/Functional Plans – Will be consolidated as per the Student Success Framework discussion, New Business Agenda Item #4. |

F. **Announcements:** The Village grand opening next Thursday, September17, from 12:00 p.m. to 2:00 pm, please share with students. The Student Lounge in the I Building is now opened and available, Monday through Thursday, 10:00 a.m. to 4:00 p.m.

G. **Adjourned:** Meeting was adjourned at 11:58 a.m.

**Next Scheduled Meeting:** 2nd and 4th Fridays of the month, 10:30 a.m. to noon

| 2026 | 2027 |
|---|---|
| September 25, 2026 | February 26, 2027 |
| October 9, 2026 | March 12, 2027 – Planning Summit |
| October 23, 2026 | March 26, 2027 |
| November 13, 2026 | April 9, 2027 |
| December 11, 2026 | April 23, 2027 |
| | May 14, 2027 |
| | May 28, 2027 |