

**San Diego Miramar College
College Governance Handbook Change Form**

Section to be completed by Requestor:

Requestor's Name: Daniel Miramontez and David Wilhelm

Committee Name: PIER Planning, Institutional Effectiveness, and Research Committee

Type of Change:

☐ General Edit ☒ Membership ☐ Purpose/Charge ☐ Responsibilities

Do you feel this change needs to take place immediately? ☐ Yes ☐ No

Detailed Description of Change: _____

In Committee Membership for Classified Professionals, Change Research and Planning Analyst to
an Office of Institutional Effectiveness Designee.

Purpose of Change: _____

To provide flexibility with membership appointments.

Is there supporting documentation? ☐ Yes ☒ No

Section to be completed by College Council:

Date Submitted to College Council: _____

Date of Meeting with Requestor: _____

Constituency Review:

☐ Administrators ☐ Academic Senate ☐ Classified Senate ☐ Students

College Governance Taskforce Recommendation: _____

College Council Meeting Date/Time to Review All Requests: _____

College Council Decision: _____

College President Decision: _____

Signatures (by signing, you confirm that the process was adhered to as described in the "Process for Requesting Changes to the College Governance Handbook" document):

College President: _____ Date: _____

Academic Senate: _____ Date: _____

Classified Senate: _____ Date: _____

Students: _____ Date: _____

Requestor: _____ Date: _____