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College Council Meeting Minutes San Diego Miramar College

5/26/26 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Brenda O'Connor, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Brenda O'Connor	Academic Senate President: Rodrigo Gomez (proxy: Carrasquillo)	ASG President: Ariella O'Garro
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Vacant	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: Vacant
Vice President of Administrative Services: Maria Battisti (absent)	Classified Senate, Senator At-Large: Arnice Neff	Chair of Chairs: Mary Kjartanson (absent)	Designee: David Yang

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Daniel Miramontez, Nessa Julian, Cheryl Barnard, Laura Pecenco, Lisa Cole-Jones, Jeff Orgera

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:06pm.
- B. **Permission to Record Meeting**
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda** - **Neff** made a motion to approve the agenda. Seconded by **Odu**. There were 8 yay votes, 0 nay votes and 0 abstentions. The motion carried.
- E. **Approval of Minutes** [5/12/26 \(ready\)](#) **Carrasquillo** made a motion to approve the agenda. Seconded by **Gonzales**. There were 8 yay votes, 0 nay votes and 0 abstentions. The motion carried.
- F. **Public Comment** - **Carrasquillo** shared former PTK Miramar alum received a regional award, and it was sent to the college. Intent is to contact student and send award to her. **Gonzales**, thanked Barnard and her Office for leading a successful Commencement Ceremony.
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report – Lundburg**, attended a Press conference today outside of City Hall, the resolution will go to City Council on 6/16. At Chancellor's Cabinet, they shared the district is looking into purchasing the Frazee offices, this would be the cheapest option for the district's pending relocation. It will be a lease to purchase. No current plans for old building, will eventually plan to sell property. Our fraudulent reports have caught over 20% accounts. The applications are getting more advanced and even going as far as uploading fraudulent documents.
 - **AS Report – Carrasquillo**, shared A.S. met on 5/19. Passed the sustainability resolution, moving towards zero waste for campus food waste. Would like to review sustainable options

in catering and vending machine, have in effect by 2027. Will work with facilities to access for water refill stations. Committee appointments were made and individuals are being notified. Hiring committee, appointments are being worked on and can still be made throughout the summer.

- **CS Report - O'Connor**, C.S completed the second read of Technology Plan and sent feedback to HIII. Also acknowledged the plan does not require C.S. approval. Completed second read and voted of resolution of 9+1 at the college. Discussed Classified hiring prioritization and intend to build framework, reviewing some and utilizing some of the processes Faculty Contract Hiring uses. Ratified that C.S will be holding special elections. Next week will be attending the Classified Senate Institute.
- **ASG Report – Yang**, shared ASG’s last meeting was approximately three weeks ago, therefore nothing to report. **Lundburg** thanked Yang for his speech at the Commencement Ceremony and O’Garro for her leadership with ASG this year.
- **Other - None**

H. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i> Attachment: Pathways to Equity presentation Julian shared there is one more event scheduled for the semester. The LEAD office is also working on the end of year reports for NASSSP and PEARL and the final report for the CREATE grant. Meeting with other colleges across the board to attempt to create a regional consortium. Equity Summit workgroup meeting tomorrow, would like to have student representation at meetings. Carrasquillo, shared she and a group attended the Pathways to Equity conference. As a result of attending the conference, a projected goal moving forward related to the transfer metric is to increase instructional faculty engagement with the transfer process. A list of proposed activities were shared to positively impact the equity metric. One of the suggestions included using syllabi to include a transfer awareness statement. Creating a workgroup, ensuring to include the Transfer Center Director in efforts and an increased collaboration on professional development. The more we can use the classroom to provide information to students would be optimal; this can be done with coordinated efforts with embedded transfer advising. Lastly, widen the attendance for transfer conference, creating additional collaboration with Instruction and Student Services faculty. An additional suggestion was to create a “parent/ support system component”, where you can invite the student’s support outside of the college (parent/ guardian/ friends, etc.) for an informational session on the transfer process. Neff shared that is similar to what the Life and Carrer design area has tried to incorporate into their outreach. Remember to advertise to anyone that is interested in proactive marketing towards a larger group, maybe not a parent as some populations are different. O’Connor suggested doing a call out for faculty that have gone through the transfer process themselves. They could add their life experience to the situation. Gonzales noted that it is everyone’s responsibility to add to the success of our students. Julian, the college has started and completed one of the transfer metrics currently. There is progress toward the other three. Gonzales, this is a good reminder we need to broaden the group of those that are participating. Orgera pointed out how one of our goals was to increase the ADT degree. Gonzales pointed out the importance of faculty understanding the transfer timeline and sharing with students. Odu echoed having faculty make an intentional effort to inform our students is the goal. It starts with Instructional Deans, department Chairs and should be shared with instructional faculty. Lundburg, encouraging people are thinking outside of the box on how to enrich our student’s journey. Gonzales, added faculty can use office hours to utilize these conversations; we need to ensure they have the appropriate information to advise students.	Julian/ Carrasquillo
2	<i>Grants & Initiatives Subcommittee (standing item) – Any updates/reports, if applicable.</i> No report	Battisti

3	Restorative Practices (standing item) – Any updates/reports, if applicable. Pecenco, shared she, Moore and Lundburg met with to discuss plans. Over summer will be creating a comprehensive plan and kicking things off this fall. Looking at incorporating community practitioners and embedding into events throughout the course of the year. They will be focusing on tier one for 2026-2027. Lundburg added we plan to start weaving in these practices into the college's work. Pecenco and Moore will contact Miramontez to gather data.	Pecenco/ Moore
4	Artificial Intelligence (AI) Workgroup – continued discussion on membership and charge Carrasquillo shared A.S. continues to do a call out to see who would like to be involved. O'Connor shared currently there is no interest from Classified Professionals, but it's the end of semester; plates are full. Odu shared he, Orgera and Gomez will meet over the summer.	Lundburg/ Gomez
5	Second Read: Technology Plan Attachment: SDMC FY27-29 Technology Plan (1).pdf Hill shared the mission and vision plan were added to the Technology Plan. The feedback from C.S. was incorporated to make the plan more inclusive of constituencies. No additional structural changes were made. The plan was shared with all constituent groups' multiple times. O'Connor pointed out C.S. did not have a problem with the plan and are ok to move forward. Lundburg to take to Executive Cabinet for an additional review and endorsement.	Hill

A. New Business:

#	Item	Initiator
1	9+1 Resolution from Classified Senate Attachment: San Diego Miramar College Resolution on the adoption of the classified 91 0.pdf O'Connor shared last February Classified Senate voted to approve the 9+1 into the C.S. bylaws. The next step would be to get a wide college resolution. If approved, we would then work with other sister senates to get this passed college wide. Lundburg suggested it may be in best interest to collaborate with other sister C.S. towards one comprehensive resolution for district support. If supported, can then take to constituent groups for review and approval. Lundburg will take to Chancellor Smith for advisement and will provide follow-up at the next CC meeting in September. Will also take to Executive Cabinet for review.	O'Connor

- B. **Action Items:** Highlighted in blue throughout.
- C. **Announcements – Barnard** announced the Pride flag raising is scheduled for Monday, June 1st at 11am. Gonzales shared there is a new piece of legislation allowing Classified Professional access to the Basic Needs Center, noting there is minimal funding associated with it.
- D. **Adjourn** - 2:09pm
- E. **Next Scheduled Meeting:** Tuesday, September 8, 2026, from 1:00 pm – 2:30 pm in Room K1-202/Zoom

*** San Diego Miramar College 2020 - 2027 Strategic Plan Goals**

I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
II: Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success
III: Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making
IV: Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
V: Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

*** ACCJC Accreditation Standards (Adopted June 2024):** I. Institutional Mission and Effectiveness. II. Student Success. III. Infrastructure and Resources. IV. Governance and Decision-Making.

*****Mission Statement:** San Diego Miramar College's mission is to prepare students to succeed by providing quality instruction and services in an environment that supports and promotes success, diversity, inclusion, and equity with innovative programs and partnerships to facilitate student completion for degrees/certificates, transfer, workforce training, and/or career advancement.

