



Alumni Career Handbook

Explore Miramar Alumni Support Services



Miramar Alumni



Welcome Message

Dear Miramar Alumni,

At Miramar College, you are always part of our community—your journey with us does not end at graduation. No matter where life, work, or continued education may take you, Miramar remains a place you can return to, stay connected to, and help shape for future generations.

This Alumni Handbook was created with you in mind—as both a resource and an invitation. It offers tools and connections to support your continued growth, while also highlighting ways alumni can stay engaged, share their experiences, and give back to the Miramar community. Your insights, stories, and involvement strengthen our college and create meaningful opportunities for those who follow in your footsteps.

As Alumni Relations Specialist, I have the privilege of working with alumni who continue to make an impact—in their careers, in their communities, and right here at Miramar. Whether you are reconnecting with classmates, mentoring students, participating in campus events, or simply staying in touch, your involvement matters. Together, we can stay connected, contribute with purpose, and create positive change for our alma mater.

Be. Belong. Become.

Welcome back to your Miramar family—we're excited to continue this journey with you.

With warm regards,

Rekha Chhabra

Alumni Relations Specialist

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OVERVIEW

WHAT IS AN ALUMNI?

An **alumnus** or **alumna** is someone who has attended a college or university. “**Alumni**” is the plural term commonly used to refer to former students.

What Does “Alumni” Mean at Miramar College?

You are a Miramar College alum if you have been a student at Miramar—whether you:

- Earned an associate degree
- Completed a certificate or program
- Transferred to a four-year college or university
- Took classes to advance your career or learn something new
- Completed one class or attended Miramar for several semesters
- Started your educational journey at Miramar and continued elsewhere
- Are currently building your career or pursuing your next chapter

Your journey may not be linear. Your connection to Miramar doesn't have to be either.



OVERVIEW

MISSION

Our mission is to foster meaningful connections among alumni, students, and the Miramar College, creating a lifelong community of support, collaboration, and engagement. Through programs, events, and opportunities for professional and personal growth, we aim to empower our alumni to remain actively involved, share their expertise, inspire passion, and contribute to the success of future generations.

VISION

To build an engaged alumni community that empowers individuals and strengthens the legacy of Miramar College.



CORE VALUES

1 Lifelong Learning & Career Advancement

- Support alumni in continuing education, upskilling, and career growth through quality instruction and professional development programs.
- Offer workshops, certifications, and networking events that align with workforce trends and career pathways.

2 Equity, Diversity, & Inclusion

- Foster an inclusive environment where alumni from diverse backgrounds feel valued and engaged.
- Provide events and initiatives that reflect the diverse experiences of alumni and celebrate their contributions to the community.

3 Student & Alumni Success

- Strengthen alumni connections to the college by celebrating their success stories and achievements.
- Develop mentorship programs where alumni can guide current students in career pathways and degree completion.



CORE VALUES

4 Innovation & Industry Partnerships

- Leverage innovative programs and partnerships to create meaningful alumni engagement opportunities.
- Connect alumni with industry collaborations, workforce training, and professional networking to support career advancement.

5 Community & Service

- Encourage alumni to give back to Miramar College through mentoring, guest speaking, internships, and scholarship support.
- Build a sense of belonging by fostering relationships between alumni, students, faculty, and the broader community.

6 Recognition & Appreciation

- Acknowledge the contributions of alumni through awards, spotlight features, and alumni appreciation events.
- Celebrate alumni success as a testament to Miramar College's mission of preparing students for transfer, workforce training, and career growth



ALUMNI

IMPACT & ENGAGEMENT

Alumni are vital to a community college's success, showcasing its ability to equip students with practical skills, career readiness, and personal growth.

Each year, alumni contribute to the local workforce while supporting the college as advocates, sponsors, and role models. Their achievements highlight the quality of education and provide valuable word-of-mouth promotion and future fundraising opportunities.

Alumni also offer unique insights from their experiences at the college. Engaging them through feedback and events helps strengthen connections and drive improvements that benefit both students and the community.



CAREER & LIFE DESIGN SERVICES

As a Miramar alum, you have access to alumni resources and services beyond your time as a student. We invite you to stay connected, continue learning, explore career resources, connect with fellow alumni, participate in events, and find meaningful ways to give back to the college community. Here are some of the resources from C&LDS that are accessible to you at NO COST:

- Job/Internship Search
- Meet with Career Counselors
- Meet with Alumni Relations Specialist
- LinkedIn Review & Assistance
- Mock Interview
- Resume Review
- Cover Letter Review
- Job Fairs
- Workshops
- Career Assessment
- Career Exploration
- Major Exploration
- Professional Clothing Closet

OFFICE INFO

📍 Library Building, L-104

📞 (619) 388-7335

✉️ mirajobs@sdccd.edu



KEY TERMS

CAREER ASSESSMENTS

Career assessments help students explore their interests, personality traits, skills, strengths, and values to find a career that might fit them the best and make informed decisions about your education and career journey. They can assist in discovering potential career options, setting clear goals, and mapping out your next steps.

CAREER EXPLORATION

Career exploration is the process of researching, evaluating, and learning about various career paths to determine which ones align with your interests, skills, values, and goals. It involves self-assessment, researching industries and job roles, gaining experience through internships or job shadowing, and seeking guidance from career professionals. This process helps individuals make informed decisions about their educational and professional future.



KEY TERMS

COVER LETTER

A cover letter is a personalized document that accompanies a resume or job application, serving as an introduction to prospective employers. It highlights an applicant's qualifications, skills, and enthusiasm for the position while demonstrating how their experience aligns with the job requirements. A well-crafted cover letter helps make a strong first impression and can set a candidate apart from others.

HANDSHAKE

Handshake is a district-wide student & alumni online job board that serves as a free one-stop-shop for kick-starting careers. It connects students and alumni with employers, offering opportunities to search for jobs and internships, attend career fairs, network with recruiters, and access career-related resources. Colleges and universities use Handshake to manage employer relations and job postings, making it a vital tool for career development and alumni engagement.

Additionally, you can schedule an appointment with the Career & Life Design Services for personalized support and guidance on job searching, resume building, interview preparation, and career exploration.

JOB FAIR

A job fair is an event where employers, recruiters, and organizations gather in one location to connect with job seekers, typically students, recent graduates, or professionals seeking new employment opportunities. At a job fair, job seekers can learn about various companies, explore job openings, network with recruiters, and even participate in on-site interviews or resume reviews.

KEY TERMS

LINKEDIN PROFILE REVIEW

LinkedIn review assistance refers to services or support offered to individuals who want to enhance their LinkedIn profiles.

MAJOR EXPLORATION

Major exploration is the process of researching, exploring, and evaluating academic majors and career possibilities by connecting your interests, values, strengths, skills, personality, and goals with different educational and career pathways. It helps you learn about your options and identify academic and career paths that align with who you are and what you want to achieve.

MOCK INTERVIEW

A mock interview is a practice interview that helps students prepare for real job interviews by simulating the experience. It allows job seekers to refine their answers, build confidence, and receive valuable feedback on their performance. Conducted by career advisors, mentors, or peers, mock interviews help improve communication skills and increase readiness for actual job opportunities.

RESUME BUILDING

A resume is a professional document that highlights an individual's work experience, skills, education, and qualifications. It serves as a marketing tool for job seekers to present their qualifications to potential employers



ALUMNI SUPPORT TEAM

MEET A CAREER COUNSELOR

Get personalized career support! Alumni can meet with career counselors via Zoom or in person. **Please contact Career & Life Design Services at 619-388-7335 to schedule your session or email mirajobs@sdccd.edu.**

MEET THE ALUMNI RELATIONS SPECIALIST

The Alumni Relations Specialist is the primary point of contact for alumni, offering a welcoming and supportive presence. This individual is dedicated to assisting alumni by providing referrals, offering guidance, and connecting them to the appropriate campus resources or community opportunities. Whether alumni are seeking career advice, networking opportunities, or simply want to stay engaged with their alma mater, the Alumni Relations Assistant is here to ensure they receive the support they need to thrive. **Please contact Rekha Chhabra at rchhabra@sdccd.edu to schedule a meeting or call at 619-388-7335.**

STAY CONNECTED

Please take a few moments to complete our **Alumni Interest Survey** and share your thoughts. Together, we can strengthen the Miramar alumni community and make a lasting impact for current and future students.



[Alumni Interest Survey](#)

Contact Information



Career & Life Design Services

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San Diego, CA 92126



Website

sdccd.edu/services/career-services/alumni



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Our Phone

619-388-7335

