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College Council Meeting Minutes

San Diego Miramar College

5/12/26 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm



Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Brenda O'Connor, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Brenda O'Connor	Academic Senate President: Rodrigo Gomez	ASG President: Ariella O'Garro
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Vacant	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: Vacant
Vice President of Administrative Services: Maria Battisti	Classified Senate, Senator At-Large: Arnice Neff	Chair of Chairs: Mary Kjartanson (absent)	Designee: David Yang (absent)

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Daniel Miramontez, Nessa Julian, Cheryl Barnard (absent), Jeanetter Moore, Jeff Orgera, Juan Reynoso, Claudia Estrada-Howell, Soccoro Cambero, Michael Fuzy, Kurt Hill, Lisa Cole-Jones, Jacqueline Hester, Steve Quis

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order – The meeting was called at 1:04 pm.**
- B. **Permission to Record Meeting –** Due to internet accessibility issues, the meeting was not recorded.
- C. **Land Acknowledgement -** We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda - Carrasquillo** made a motion to approve the 5/12/26 meeting agenda. Seconded by **Gomez**. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes [4/28/2026 \(ready\)](#) - O'Garro** made a motion to approve the 4/28/26 minutes. Second by **Fuzy**. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- F. **Public Comment –** No comments
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report, Lundburg** shared the District is working on restoring access to the system due to the recent shutdown. Reminder to make sure to reboot computers, this does not require a log-in. No current timeline on restoring access districtwide but making progress. For budget, we are waiting on the May revise, **Battisti** added, District will send out the CAM on 5/20.
 - **AS Report - Gomez** shared AS met on 5/5, voted and approved the Strategic goals. Completed 2nd red on the Marketing Plan, it will come back for a 3rd read, anticipate it will pass. Discussions on zero-waste resolution and free speech areas. **Carrasquillo** reminded when sending out call outs for participation in screening searches, ensuring timeframe is 10 days to allow time for responses campuswide.

- **CS Report – O'Connor** shared Classified Senate met on 5/5, Office elections have concluded, incoming President remains Brenda O'Connor, will hold a special election for the Vice President position. Voted and approved Strategic goals and completed 1st read of Tech Plan.
- **ASG Report - O'Garro** shared ASG election results are finalized. Incoming President will be Michael Fuzy, Vice President will be Wong. O'Garro will finalize her presidency in June.
- **Other** - None

H. **Old Business:**

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i> Attachment: LEAD Office Updates (pending) Julian thanked the workgroups that have put together all the end of year celebrations and to all that participated, your support was encouraging. Introduced Juan Reynoso, NASSSP Director and Socorro Cambero, MESA Director, both have recently started in their new roles. anticipating for the Kaleidoscope to open soon, the furniture was just installed. Carrasquillo shared they attended the Pathways in Equity Conference; goal is to increase faculty participation in the transfer process.	Julian/ Carrasquillo
2	<i>Grants & Initiatives Subcommittee (standing item) – Any updates/reports, if applicable. - No Updates</i>	Battisti
3	<i>Restorative Practices (standing item) – Any updates/reports, if applicable.</i> Moore shared there is a meeting scheduled for next Tuesday to discuss the scope of work further.	Pecenco/ Moore
4	<i>Artificial Intelligence (AI) Workgroup – continued discussion on membership and charge</i> Gomez shared there is interest in this work from faculty. There have recently been some questions regarding the CRM, it's bonus features and the incorporation with Canvas. Fuzy shared the AI Club informally met today. They are working on some efforts with Orgera and Hester. Gomez reminded with all of our technology, additional safety measures need to be in place. Hill interjected we need to have software in order to operate, however we need to ensure it is sustainable to hackers.	Lundburg/ Gomez
5	<i>Strategic Goals and Directions</i> Attachment: SDMC Strategic Goals and Directions 2027-2034 (Updated Draft 04.27.26).docx Miramontez shared the strategic goals and directions were vetted by all constituents, therefore requiring a vote. Motioned for approval of the SDMC Strategic goals and directions for 2027-2034 by Odu. Seconded by Carrasquillo. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried.	Miramontez

A. **New Business:**

#	Item	Initiator
1	<i>Technology Plan</i> Attachment: 2027-2030 Technology Plan - Committee Approved.pdf Lundburg reminded that operational items do not require votes, but require constituent feedback. Moving forward, we are refining the list of what is defined operational and what is not. This will assist us in ensuring the appropriate actions are completed based on classification. A good example of this is the Marketing Plan. Carrasquillo mentioned when the Marketing Plan went to AS, it created a question due to the budget aspect as that is not under faculties purview. Hill brought this item to the committee as an informational. Purpose is to realign to be able to get some work over summer. Plan calls for Faculty and Classified Professional participation in workgroups. Plan was already presented to ASG and Academic Senate, waiting on Classified Senate. Lundburg reminded participatory governance provides us the opportunity to have a	Hill

	voice, Carrasquillo added committee appointment should not deter guests from participating in a committee. Suggested to review/update our agenda structure, possibly to allow more of a two-way conversation. Additionally, may be beneficial to clarify the difference between when an item is for voting vs. Reporting. Hill to add Strategic plan goals to plan and bring back.	
2	Marketing Plan Attachment: Marketing Plan_Spring 2026.pdf Quis shared the plan has been approved by Classified Senate, ASG and is going to Academic Senate for the 3 rd read. Lundburg shared the communication feature of the CRM is being paid by the District Office, Gonzales pointed out implementing a CRM was a result of our campuses strategic planning and have been using this for the past two years. Odu added, in our recent system breach, this served as our main form of communication with students. Allowed us to provide them updates. Quis to add college mission to plan.	<i>Quis</i>
3	Enrollment Management Committee Carrasquillo shared the faculty position for committee membership that has caused recent confusion. Shared spreadsheet of updated language for faculty membership, this is different from what is currently noted in the CGH. Odu confirmed this already went through the process. Lundburg added the documentation simply needs to be updated. Gonzales , can add the minutes from the committee meeting to form and have it reviewed, and updated. Odu motioned to make editing change from the website, second by Carrasquillo . Discussion initiated by Gonzales, questioning if counselors are considered part of a school, as there is also a counselor faculty designee part of the membership. Motion moves forward with friendly amendment to match language noted on spreadsheet onto the CGH. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried.	<i>Carrasquillo</i>

- B. **Action Items:** *Recap of items that need to be shared with constituencies and/or that require action*
- C. **Announcements – Lundburg** reminder to all committees and events to use the updated version of the land acknowledgement. **Carrasquillo** shared the recent Jack Kent Cooke award winner is Razi ELHuseini, PTK student at Miramar College.
- D. **Adjourn – 2:30pm**
- E. **Next Scheduled Meeting:** *Tuesday, May 26, 2026, from 1:00 pm – 2:30 pm in Room K1-202/Zoom*

*** [San Diego Miramar College 2020 - 2027 Strategic Plan Goals](#)**

I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
II: Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success
III: Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making
IV: Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
V: Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

**** [ACCJC Accreditation Standards \(Adopted June 2024\)](#):** I. Institutional Mission and Effectiveness. II. Student Success. III. Infrastructure and Resources. IV. Governance and Decision-Making.

*****Mission Statement:** San Diego Miramar College's mission is to prepare students to succeed by providing quality instruction and services in an environment that supports and promotes success, diversity, inclusion, and equity with innovative programs and partnerships to facilitate student completion for degrees/certificates, transfer, workforce training, and/or career advancement.