

**Draft Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **May 05, 2026**      Location: M-110  
[Associated Documents](#)  
[Meeting Slide Show](#)

**Senators Present:** Rodrigo Gomez, Carmen Carrasquillo, Olivia Flores, Dawn Diskin, Melissa Wolfson, Desi Klaar, Mary Kjartanson, Alex Sanchez, Amy Alsup, Anh Nguyen, April Koch, Brit Hyland, Dan Smith, David Halttunen, David Mehlhoff, Dawn DiMarzo, Donnie Tran, Eloy Guerra, Jason Thoma, John Kim, Julia McMenamin, Laura Marin, Leslie Marovich, Mardi Parelman, Marian Edelbrock, Matthew Jewett, Meggie Morris, Otto Dobre, Sierra Hegle, Bryan McCulley, Michael Elliot, Tyler Lam  
**Absent:** Veronica Hartmann, (proxy: D. Mehlhoff), Ali Gonzalez (proxy: A. Nguyen), Kandice Brandt (proxy: D. Tran), Martin Gonzalez (proxy: L. Marin), Michael Lopez (proxy: M. Kjartanson), Patti Manley, Wahid Hamidy (proxy: O. Dobre), Bianca Duong, Melissa Rockey (proxy: S. Hegle), Mike Colafrancesco (proxy: M. Jewett)  
**Other Attendees:** David Wilhelm, Sonny Nguyen, Steve Quis, Pablo Martin, Amandeep Gill, Juli Bartolomei

**1. Call to Order**

– The meeting was called to order at 3:30pm.

**2. Approval of Agenda & Consent Calendar**

– The agenda and Consent Calendar were approved with no objections. [Kjartanson/Carrasquillo]

**3. Consent Calendar**

- 3.1. [Meeting minutes from 4/21/26](#)
- 3.2. [2026-27 Academic Senate Meetings Calendar](#)

**4. Land Acknowledgment**

**5. Public Comments**

– Gomez: The nationwide security breach involving Canvas is impacting over 9000 institutions. There is no internet access at SDCCD campuses. The District is providing updates.

**6. Action Items (*this includes second reads*)**

- 6.1. Second Read: Miramar Strategic Goals & Directions Document - David Wilhelm
  - Wilhelm reported that the feedback from the A.S. first read was reviewed at the last committee meeting.
  - Wilhelm presented the updated [document](#), which incorporated feedback from the first read.
  - Motion to approve passed unanimously. [Kjartanson/Carrasquillo]
- 6.2. Second Read: Student Evaluation of Counseling Faculty - Olivia Flores
  - Flores reminded senators that this is a document used by students to evaluate Counseling faculty.
  - This draft proposal has already been approved by the A.S. at City and C.E.
  - Motion to approve passed unanimously. [Kjartanson/Diskin]
- 6.3. Second Read: Miramar College Marketing & Outreach Plan - Steve Quis
  - Sonny Nguyen and Steve Quis shared the [most recent version of the Plan](#) and the [Q&A document](#).
  - The committee is meeting on May 6, and Nguyen and Quis will take any questions back to the committee for review.
  - Nguyen clarified that, if the A.S. is not ready to vote, this can be postponed to the next academic year.
  - Discussion ensued, with the Biology department still having additional questions.
  - Nguyen noted that the \$500,000 will be removed from the document because it is really an operational cost through Program Review, not shared governance. He also noted that it is not a request for an annual increase. The document shows money from the Block Grant that has already been spent.
  - Quis noted that the marketing budget is currently \$27,500 and that there has not been an increase in over 10 years. A request to increase the budget will be added to Program Review because it is an operational cost, not done through shared governance.
  - Parelman agreed that \$27,500 might be inadequate to support marketing and outreach for the College and its instructional programs. She suggested that, since the A.S. values and is now aware of this, perhaps the body can support them in other ways, like with a resolution.
  - Alsup shared that concerns with the Plan also include issues with Element 451. It is hard to support this because of the option regarding whether faculty can opt in or out. Has this been institutionalized? Nguyen noted that Element 451 has not been institutionalized, has been used in some areas of Student Services, and they are looking to expand an early alert system.
  - Concern was shared that it is not really clear on what this body is being asked to vote. Is this a vision, wish list, an increase in the marketing budget? This document is not clear on that, when Senators are being asked to go back to their departments for discussion.
  - Motion to extend time by two minutes passed with no objection. [Carrasquillo/Kjartanson]
  - Motion to table and bring the edited document back to the next meeting passed unanimously. [Sanchez/Carrasquillo]
  - Nguyen confirmed that a CRM platform can be taken out of the Marketing Plan.

- Wolfson made a recommendation to expand the “Justification” section with more details, data and evidence.
- Nguyen would like to continue the discussion with faculty and A.S. concerns with Element 451. A recommendation was made to have an open forum for that discussion.

## 7. Discussion Items (*this includes first calls and first reads*)

- 7.1. Standing: Curriculum Committee Updates - Veronica Hartmann
  - Hartmann was not present.
- 7.2. Miramar College Zero Waste Resolution - Ashlee Lain
  - Lain presented the [Miramar College Zero Waste Resolution](#).
  - City College passed a resolution last November.
  - There has not been much movement at the District level, so there is an effort to make sure each campus is doing its share.
  - This will come back to the next meeting for a vote.
- 7.3. Free Speech and Campus Safety - Rodrigo Gomez
  - A recommendation was made to be proactive in promoting Miramar as a safe place to vote.
  - Flores provided an UndocuAdvocate training report. She noted that the Chancellor's statements are being looked at by other colleges as a guide.
  - It was shared that the College President is working on scenarios for Miramar.
  - Gomez noted that Miramar could create an AI chat bot to provide access to information.
- 7.4. Resolution on Agentic AI Workgroup - Rodrigo Gomez
  - Gomez suggested that the resolution could just be a definition of “Agentic AI.”

## 8. Reports

- 8.1. Committee Reports
  - 8.1.1. None
- 8.2. Special Reports
  - 8.2.1. None
- 8.3. Executive Committee Reports
  - 8.3.1. President - Rodrigo Gomez (State, District, Campus, and Senate Issues)
    - College Council is forming an AI Workgroup. Contact [Gomez](#) with interest.
  - 8.3.2. Vice President - Carmen Carrasquillo
    - Black Professionals Day: Miramar was chosen as the host for this districtwide event. Friday, May 8, 9a-2pm, I-101.
  - 8.3.3. Secretary - Olivia Flores
    - No report.
  - 8.3.4. Treasurer - Dawn Diskin
    - The current balance is \$607.49.
  - 8.3.5. Contract Member-at-Large - Melissa Wolfson
    - No report.
  - 8.3.6. Part-Time Member-at-Large - Desi Klaar
    - Klaar reminded adjunct senators to make sure to submit their meeting hours to their dean after the final meeting, May 19, so they can be paid.
  - 8.3.7. Chair of Chairs - Mary Kjartanson
    - The Contract Faculty Hiring Prioritization Committee will meet on Th, May 7. Kjartanson reminded faculty that the position requests need to be in Spring Program Review.

## 9. Announcements

- Lain reminded senators to complete the District's sustainability survey.
- Edelbrock: Timely Care is a free app for Miramar College students for mental health support services, which provides six sessions with a licensed therapist online. This will be offered through the summer, but students must be enrolled for summer support.
- Wolfson: Keep an eye out for an emailed survey from AFT.

## 10. Adjournment

- The meeting was adjourned at 4:34pm.

The next meeting will be on May 19th. Please submit agenda items to both Rodrigo Gomez and Juli Bartolomei.

Respectfully submitted,  
Olivia Flores and Juli Bartolomei