

**SAN DIEGO MIRAMAR COLLEGE**  
**Professional Development Committee**

**Meeting Minutes**

**February 27, 2026 • [Zoom](#) • 11:00am–12:00pm**

Zoom Meeting ID: 814 3893 2045

**Co-Chairs:** Nessa Julian and Kiyana Kiel

**Membership:** Ivan Valdovinos Gutierrez, Vincent Ngo (absent), Allen Anderson, Nessa Julian, Kiyana Kiel, Mayela Caro, Manupriya Sharma, Matthew Jewett, Olivia Flores, Victoria Neises, Jind Kaur Mann

**Vacancies:** Classified (4); Faculty (1); Students (0)

**Guests:** Maribel Flores

- I) **Call to Order** - The meeting was called to order by Julian, who confirmed quorum and facilitated introductions.
- II) **Approval of Agenda** - Motioned for approval by Julian; seconded by Valdovinos; approved.
- III) **Approval of Past Minutes** - 12/19/25: Motioned by Sharma, second by Caro, approved.
- IV) **Old Business**

#	Item
1	<p><b>Julian provided PDC Budget Update:</b>                      AFT Budget: \$36,425                      Less Summer 2025 approved: (\$4,891.10)                      Balance to Allocate in FY 2025-26: \$31,533.90                      Less Fall 25: <b>\$22,280.08</b>                      Balance to allocate in Spring 2026: <b>\$9,243.82</b>                      The committee confirmed that, as of 12/19/25, the AFT professional development fund balance is \$9,243.82 and the BRDS Committee balance is \$15,772.</p>
2	<p><b>College Council Professional Development Update</b>                      Julian discussed the potential use of professional development (PD) resources to support equity-focused initiatives and training. A workgroup will be established to help lead and support these efforts.</p>
3	<p><b>Potential AFT Funding Increase for the next academic year</b></p>

V) **New Business**

#	Item
1	<p><b>Development Committee Funding Requests:</b>  <u>AFT Funds</u>  <b>Nwosu, Doris</b> (\$520) Domestic/Spring 2026                      Motion to deny request.  <b>Smith, Gary</b> (\$1,200.00) Domestic/Summer 2026                      Motion to be approved using FY 2026-2027 AFT funds.  <b>Petti, Kevin</b> (\$1,200.00) International/Spring 2026                      Motion to conditionally approved pending edits, MSC Sharma, 2<sup>nd</sup> Anderson.  <b>St. Ives, Amore</b> (\$1,200.00) International/Spring 2026                      Motion to approve. MSC Caro, 2<sup>nd</sup> Sharma.  <u>BRDS Funds</u>  <b>Manupriya, Sharma</b> (\$1,200.00)                      Motion to conditionally approved pending edits, MSC Neises, 2<sup>nd</sup> Caro.</p>

2	<b>Updated Travel &amp; Professional Development Request Form (new per diem)</b> The committee confirmed that the new per diem rate has been updated to \$0.725 per mile, and the revised Travel & Professional Development Request Form has been posted on the website.
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- VI) **Announcements / Other:** The committee agreed to cancel the March 13, 2026 PDC meeting due to the Collegewide Planning Summit. The committee will update the submission timeline on the website and send out a DL.
- VII) **Adjourn:** 1:56 PM by consensus
- VIII) **Next Scheduled Meeting** – March 27, 2026 at 11:00 AM due to the 36-hour work week.

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\* [San Diego Miramar College 2020 – 2027 Strategic Plan Goals](#)

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
5. **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

\*\* [ACCJC Accreditation Standards \(Adopted 2024\):](#)

- I. Institutional Mission and Effectiveness
- II. Student Success
- III. Infrastructure and Resources
- IV. Governance and Decision-Making.