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College Council Meeting Minutes San Diego Miramar College

3/24/26 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm



Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Malia Kunst, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Rodrigo Gomez	ASG President: Ariella O'Garro
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Brenda O'Connor (joined zoom 1:21pm)	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: Vacant
Vice President of Administrative Services: Maria Battisti	Classified Senate, Senator At-Large: Arnice Neff	Chair of Chairs: Mary Kjartanson (proxy: Carrasquillo)	Designee: David Yang

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Daniel Miramontez, Nessa Julian (absent), Cheryl Barnard, Dan Roberts, Mara Palma-Sanft

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:05 pm.
- B. **Permission to Record Meeting** – There was consensus to record the meeting.
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda – Carrasquillo** made a motion to approve the 3-24-26 meeting agenda. Seconded by **Odu**. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes – Kunst** will correct spelling/typos. **Gomez** made a motion to approve the 3-10-26 meeting minutes (with typos corrected). Seconded by **Yang**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- F. **Public Comment** - Carmen, proxies: role of committee member, and page 16 – proxy is a single voting committee member acting solely for that constituency for that meeting. Page 73, definition of proxy – appointed member. I.e. serving as Mary's proxy today. Need to clarify in CGH. Add to agenda? AG – good agenda item; makes sure we are all on the same page. Appointment in broadest sense of term. MPS – clarify if another body? Not always been clear. AG – suggest we add this to a future agenda. No other public comment.
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report – Gonzales** shared: tabletop exercises – in the process of talking about what this would look like. Starting small and rolling it out to the campus. Need a couple of weeks to get this going but want to ensure you we are talking about it. Reminder 36-hour workweek pilot is ending April 3rd and we will return to a 40-hour workweek. Most offices will go back to their normal schedules. Summer schedule – 4/10s, dates are June 1 – August 7.

- **AS Report - Rodrigo**, one action item: Academic standards committee update. Brought back free speech policy. New Miramar tech plan discussed. More aware of what it will look like moving forward. CRM implementation update – where we are and where we are going. Covered AP 5900.1 - Honest Academic Conduct Policy. AI usage up to the instructor. Powwow – great event. **Carrasquillo** – GAIA event went great; more on that later. Final committee vacancy call out for the semester. Include governance committee vacancies expiring in June. Want committees ready by beginning of fall. Call out after spring break to get those filled. Free speech sign – great to sign, prominent. Came up at a district meeting. Can we change our free speech areas? Is that another tool? **Gonzales** – great question. Can tell people where they can be but remember they are recommended. Has to be in a reasonable area. **Barnard** – even if we say that, it is recommended. We can't force them. College Police will not enforce unless they are truly interrupting. **Gonzales** – have infringed on campus events and have asked them to move over. As long as no safety issue or hate speech, they can be on campus.
- **CS Report – Kunst** shared that she has accepted a job out of state. She announced this at the classified senate meeting. Brenda O'Connor, as Vice President, will step into the President role until July 1. Our normal elections process will begin in April. New President appointed July 1. Ratified the Charitable Fund agreement with Foundation. Exciting! Presentation on CRM by Dan Roberts.
- **ASG Report – O'Garro**, sorry couldn't make it to planning summit. Needed to vote on resolutions and barley made quorum so not able to send students over. ASG event went well. Thank you.
- **Other** – There were no other reports.

H. Old Business:

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i></p> <p><i>Attachment: LEAD Office Updates 3-24-26 (pending)</i></p> <p>Carrasquillo – Nessa is out sick. Reporting on her behalf.</p> <ol style="list-style-type: none"> 1. GAIA event (see slides) was successful. Student feedback showed the impact. 2. Powwow – amazing community event. 3. Black Student Success Virtual Summit will be on 4/17 and the keynote is none other than Dr. Michael Odu. We will also have BS success Week—watch parties. The Black Excellence Advisory Group: 1) in the early stages of a mentorship program. And of course, we're waiting to hear about Umoja to hopefully launch it alongside Puente in the fall. New affinity student club is The Coalition – a 4. Puente – campus wide email going out soon to continue recruitment efforts. Regarding enrollment, to take the load off of A/R, we are talking about having the instructors give the students permission codes so students can enroll themselves. Question: is it possible for the courses to still be visible to students so they can see who is teaching them? Meeting after spring break with everyone in the room to make sure we're on the same page. Martin and I have signed up for the summer institute in Berkeley. 5. PEARL – Currently advertising a hula workshop series. Continuing to advance cohort-based learning. It will be the first such learning community to be studied due to a Success Committee pilot where we're trying to determine best practices to inform future planning. <p>Barnard – Lotus community circle; held another one this week. 14 attended. Great momentum!</p>	Julian/ Carrasquillo
2	<p><i>Grants & Initiatives Subcommittee (standing item) – Any updates/reports, if applicable.</i></p> <p>Nothing to report.</p>	Battisti
3	<p><i>Restorative Practices (standing item) – Any updates/reports, if applicable.</i></p> <p>Gonzales shared that Lundburg and Battisti are working to identify a funding source to support this work.</p>	Pecenco/ Moore

4	<p><i>Artificial Intelligence (AI) Workgroup – continued discussion on membership and charge</i></p> <p>Odu – MAIN, after spring break; going through proposal. Compensation becomes a concern for classified professionals or anyone but faculty interest. A little bit sticky. Gomez – Element 451, he and Monica presented at AI Innovation Day – she showcased an AI bot that she is creating. Agentic AI and how to make stuff with it is absolutely in demand. Mesa student club – presentation on how to make it. Can teach them how to make it with open-source tools. Build tools that can rival what these companies offer. AI student club officially forming at Miramar. Collecting information. Lot more to this topic that we can focus on. Gonzales – Demcho working with state chancellor’s office; hearing great things. Gomez – ambassador (Monica), change-maker (Rodrigo), and fellow (Jackie). Well represented. Paving the way. Odu – not behind, they come to us, they learn, and they come back. Still saying what are we going to do? Need to sort that out. Gonzales – methodical nature of Miramar has contributed to where we are at now. Fine balance. Don’t want to not move forward with things. We have a good track record. Kunst – inviting Monica to the next meeting to present and working on setting up interest meetings.</p>	Lundburg/ Gomez
5	<p><i>2026 ACCJC Annual Report Template – Informational Item</i></p> <p><i>Attachment: 2026 ACCJC Annual Report Draft 3.20.26</i></p> <p>Miramontez – now all filled in. Showed newer features of report. Rate ourselves on the rubric on how we tell our story of serving students via our webpage to the public. Regional convening on April 13th re: storytelling. Carrasquillo – sample size of profiles? Miramontez – from LEAD Office; 8 currently, and another 8 being done so 16. Barnard – would you want additional? Part of commencement app – we ask students for comments. Just looked at these. Linked to individual students. Success data on them. Difference Miramar has made, etc. Miramontez – that would be great data. How many do we get? Barnard – maybe 30-50. Miramontez – two different sets but could complement each other. Yes, helpful. Great idea. Bachelor’s degree completion – 0; no data yet. Transfer – don’t have this number from district yet (by end of week, and will input it). Explanation on this later in report. Reflect on student achievement data. Upward trend. Need to pay attention to transfer volume – rates are performing lower than our benchmark. Think this will turnaround – lagging indicator (needs more time; stated in the narrative). Any questions? Odu – general example, if we have an area where Miramar is not living up to the benchmarks, do we have an opportunity where we come together as a college, explain, and decide what to do? Would be nice to capture the intentional moments. Miramontez – last year, decided to focus on persistence and we are; this could be our next priority to look at moving forward which he recommended. Gonzales – have to remember the existing venues to have these conversations (College Council, PIER, Student Success, etc.). Have been worried about transfer center, but need to provide support and rebuild it. More focus on them will impact the numbers as well. Palma Sanft – why is it trending down? What agreements are you looking at? A lot in the last couple of years that has caused this trend that we don’t have control over. Miramontez – agreed; we don’t have much control over these numbers – outside influence. Hard to say. Numbers from national student clearing house. Don’t have a firm grasp on what is influencing transfer volume. But taking a look at our transfer center is what we can do. Palma Sanft – place to explain that? CSUs don’t have the capacity? Can’t control that. Miramontez – ACCJC has updated their mid-term report template. We would be able to speak to this there. Palma Sanft – what is the trend across the state? Carrasquillo – 39 certified UCLA TAP; 16 for UC Irvine. Puente and Umoja should boost it too. Look at our own data and our own strategies. Gonzales – as we have these conversations, will find gaps and can dig in. Increasingly taking students out to these campuses. Educated decision. Barnard – do we set that metric? Gonzales – establish target goals. CB – do we need to look at the target goal? DM – that is part of it. MO – go through benchmarking in PIER. Don’t want to set it too low. Barnard – national landscape, time to go back and look at it? Not reflecting the reality of who are students are. Gonzales – really about us establishing a firm foundation of what our students need to transfer. Probably the best we can do and the world will take over after that. Carrasquillo – devaluation of a college degree is also impacting this. Barnard – student transfer club has grown and very active. Gonzales – good conversation and more to come. Miramontez – will get this submitted.</p>	Miramontez

A. New Business:

#	Item	Initiator
1	<p>FIRST READ: CGH Change Requests 2026 Attachment: CGH Change Form Academic Standards</p> <p>Palma Sanft: Request to remove “interdisciplinary program requirements” from this purview of this committee. Plan for where that will go. Clunky process and doesn’t make sense. Cleaned up language. Proposing to change term lengths to two consecutive terms, each term is four years. Takes time to understand this work and have meaningful dialogue. Gonzales – appointed for two terms, so 8 years? Palma Sanft – yes, but understand that is a lot and want to give them flexibility. Gonzales – change to “up to.” Odu – plan is to switch some of this work to the School of Academic Services and not have it house in a committee. Gonzales – informational item; will come back for second read and vote.</p> <p>Kunst - Nudge chairs regarding committee vacancies.</p>	Kunst

- B. **Action Items:** Highlighted in blue throughout.
- C. **Announcements** – Carrasquillo shared about the Miramar's Honor Celebration, May 5th at 12:45 pm in K1-107; all welcome. **Barnard** – Commencement is happening; May 15th at 10:00 am. **Gomez** – April 17th event, registration is free.
- D. **Adjourn** – The meeting adjourned at 2:00 pm.
- E. **Next Scheduled Meeting:** Tuesday, April 14th, 2026, from 1:00 pm – 2:30 pm in Room K1-202/Zoom

Link to recording: <https://sdccd-edu.zoom.us/rec/share/lkN8zc7YsDht0xQ43L3Ypf0zKbmDDa5QfxLoeohiY1rOyv3Fe1FXeoCCAcDQ8YrD.JXeQdwdWFG9-AGFT>