

**Minutes  
Budget Resource and Development Subcommittee**

**March 11, 2026  
1:30 p.m. to 3:00 p.m.**

<https://sdmiramar.edu/governance/committees/budget-resource-development-subcommittee>

**In Attendance:** Maria Battisti (Co-Chair), Rebecca Bowers-Gentry (Co-Chair), Joseph Carletello, Cristina Garibay, Rodrigo Gomez, Adrian Gonzales, Rachel Halligan, Denise Kapitzke, David Mehlhoff, Valentino Nevarez, Michael Odu, Donna Sanmur, Elizabeth Whitsett

**Vacancies:** Student (1)

**Absent:** Channing Booth, Eli Damas, Ryan Pacheco

**Guests:** None

**Call to Order:** 1:34 p.m.

**Approval of Agenda**

- Motion to approve the Agenda for March 11, 2026. Kapitzke, Sanmur; MSC

**Approval of Minutes**

- Motion to approve the Minutes of the February 25, 2026, meeting. Mehlhoff, Sanmur; MSC

**Committee Reports/Public Comment**

- None

**Old Business**

**1. RFF Ranking Process**

Battisti went over the example Nuventive spreadsheet. She proposed having ranking columns for members by either last name or assigned number. These columns can be locked if deemed necessary. The spreadsheet would be sorted with school ranked number ones first and do not ranked requests would be at the bottom highlighted in red.

Battisti is meeting with Patricia Manley to go over adding categories to the Nuventive form. The committee is looking to add columns with requestor name and contact, justification, number of years requested and tech committee considerations.

It was proposed that the committee members do a trial run on this example spreadsheet and only rank the school ranked #1's, which would be only nine items. We would discuss how this work for everyone at our next meeting.

We will also have technology department select a recommendation for the request with the options; recommended, recommended with reservations and not recommended. This will be done before spreadsheet is sent to committee for final rankings in the fall.

**New Business:** None

**Announcements:** None

**Adjourned 1:57 p.m.** Motion to adjourn. Valentino, Kapitzke; MSC, approved.

**Next meeting is scheduled for March 25, 2026, at 1:30 p.m. in L-108.**

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.