

**San Diego Miramar College
College Governance Handbook Change Form**

Section to be completed by Requestor:

Requestor's Name: Mara Sanft

Committee Name: AcademicStandardsSubcommittee

Type of Change:

General Edit Membership Purpose/Charge Responsibilities

Do you feel this change needs to take place immediately? Yes No

Detailed Description of Change: _____

Minor wordsmithing and remove responsibility for interdisciplinary program requirements from committee responsibilities.

Extend membership term length to 6 years with the possibility of an additional term if position cannot be filled.

Purpose of Change: Update committee responsibilities and member term length.

Is there supporting documentation? Yes No

Section to be completed by College Council:

Date Submitted to College Council: _____

Date of Meeting with Requestor: _____

Constituency Review:

Administrators Academic Senate Classified Senate Students

College Governance Taskforce Recommendation: _____

College Council Meeting Date/Time to Review All Requests: _____

College Council Decision: _____

College President Decision: _____

Signatures (by signing, you confirm that the process was adhered to as described in the "Process for Requesting Changes to the College Governance Handbook" document):

College President: _____ Date: _____

Academic Senate: _____ Date: _____

Classified Senate: _____ Date: _____

Students: _____ Date: _____

Requestor: **Mara Sanft** _____ Date: **3/6/26** _____



Academic Standards Subcommittee

Chair: Articulation Officer

Committee Membership

Administrators (1)	Classified Professionals (2)	Faculty (6)
VPI or Designee	<i>Evaluator*</i>	Articulation Officer
	Designee	Counselor Designee
		Counselor Designee
		CTE Designee
		Instructional Designee
		Instructional Designee

**Designated by District Office*

Purpose/Charge

Academic Standards Subcommittee is responsible for instructional and curricular issues related to college-wide academic ~~or interdisciplinary~~ program requirements. The committee also serves as the reviewing and recommending body for the Curriculum Committee on issues related to the implementation of college- and district-wide academic policy and procedure, evaluation of coursework from other institutions, and the application of credit from previous educational experience.

Committee Responsibilities

- This committee is responsible for issues related to college-wide academic ~~or interdisciplinary~~ program requirements, including:
 - Adjudication of student petitions pertaining to these requirements.
 - ~~Review and oversight of interdisciplinary degrees and certificates.~~
 - Review ~~and oversight~~ of general education ~~patterns~~ and district requirements.
 - Review of Advanced Placement, International Baccalaureate, and other external sources of academic credit for applicability to general education requirements.
- A Disability Support Programs and Services (DSPS) expert will be present at all meetings in which a petition based upon the educational limitations imposed by a student’s disability is adjudicated, or when requested by the student or any member of the committee.
- Copies of student petitions are distributed to all committee members prior to the meeting at which they are reviewed. Student petitioners are invited to address the committee during the meeting in which their petitions are considered. The committee discusses and votes on each student petition individually. Decisions on student petitions are made by



majority vote. As petitions, by definition, are requests for exceptions to existing college policy, there is no inherent right to appeal committee decisions.

- Perform work and provide evidence to ensure the college meets applicable areas of Accreditation Standard I-II.

Committee Procedures

- Membership term lengths: ~~2 years with a limit of two consecutive terms (maximum service 4 years) unless designated by position.~~ Unless membership is designated by position, there is a four (4) year appointment with an option for an additional two-year service, and the possibility of 1 additional term if the position remains available.
- This Subcommittee makes recommendations to the Curriculum Committee.
- Plans/Reports: Annual summary of goals and accomplishments to Academic Senate.
- Quorum: 50% +1 of membership.
- Committee Approval Process: Vote.

Meeting Frequency

The committee will meet no less than once during the fall and spring semesters.

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