Curriculum Committee Minutes
San Diego Miramar College
February 18, 2026, 2:30-4:30pm
R Building Conference Room + Zoom

Members Present: Rita Arabo (*proxy for Ela*), Matthew Cain, Jamie Hammond, Veronica Hartmann (Chair), David Mehlhoff, Michael Odu, Heather Paulson (*proxy for Palma*-Sanft), Brenda Wilborn

Members Absent: Isabella Ela, Evelyn Escalante, Kristine Huynh, Mara Palma-Sanft, Meilani Peleti

Guests: Miguel Galindo

Support Staff: Sharilyn Wilson

Vacancies: BTCWI Designee

I. Call to Order
   a. Meeting called to order at 2:36pm by Chair Hartmann.
II. Approval of Agenda
   a. <u>MSC</u> (Mehlhoff/Odu) to approve the agenda as presented. (0-Nays, 0-Abstentions)
III. Approval of the <u>February 4, 2026</u> Minutes
   a. <u>MSC</u> (Mehlhoff/Odu)) to approve the minutes as presented. (0-Nays, 0-Abstentions)
IV. Approval of Consent Agenda
   a. <u>MSC</u> (Cain/Odu) to approve the consent agenda as presented. (0-Nays, 0-Abstentions)
V. Course Proposals
   a. New Courses - None
   b. Course Activations – None
   c. Course Deactivations
      i. CHIL 153: Techniques of Teaching Using the Reggio Emilia Approach [Miramar]
         1. Reason for Proposal: Course no longer planned to be offered at Miramar College.

2. <u>MSC</u> (Arabo/Mehlhoff) to approve deactivation. (0-Nays, 0-Abstentions)

   ii. CISC 186: Visual Basic Programming [Miramar]

      1. Reason for Proposal: Course no longer planned to be offered at Miramar. Computer Programming CP being deactivated and course also being removed from restricted electives in Mathematics Studies AA.

      2. <u>MSC</u> (Mehlhoff/Arabo) to approve deactivation. (0-Nays, 0-Abstentions)

d. Course Revisions

   i. PSYC 31: Social and Behavioral Sciences Statistics Support [City]

      1. Reason for Proposal: Six-year review. Minor update to catalog description and content. Update assignments, methods of evaluation, and textbooks. Change grade from letter grade to pass/no pass. Add CIP code: 42.0101 (*Note – course listed under deactivation on agenda; is actually a revision*)

      2. Hartmann noted that Miramar's Dean and Department Chair were contacted and expressed no concerns.

      3. <u>MSC</u> (Cain/Arabo) to approve as presented. (0-Nays, 0-Abstentions)

   ii. CISC 246: Discrete Mathematics for Computer Science [Mesa]

      1. Reason for Proposal: Course revision including edits to Description, Objectives, and Content. Review and update of texts and distance ed for currency. Please note that all primary Content is unchanged, and that edits are to subsets as faculty are trying to strengthen articulation with UCSD and are requesting articulation with SDSU and CSUSM. Please verify that this is articulated with UCSD CSE 20. Also, requesting articulation with SDSU MATH 245 and CSUSM MATH 270.

      2. Discussion

         a. Note from Palma-Sanft - Course is already articulated to SDSU MATH 245. Not currently articulated to UCSD or CSUSM. Has been proposed three times for UCSD CSE 20 and denied.

         b. Wilborn noted that because this is a CISC course, it does not fall under the control of the MATH department. The MATH department offers a separate discrete

mathematics course (MATH 245) that is articulated. CISC 246 actually lists MATH 245 as an advisory.

    3. <u>MSC</u> (Mehlhoff/Arabo) to approve and include Palma-Sanft's comments in addition to getting feedback from D. Short. (0-Nays, 1-Abstentions [Odu])

iii. FIPT 351A: First Responder Inspector 1A: Duties and Administration [Miramar]

    1. Reason for Proposal: Title change to align with State Fire Training, update to DE Language, update to textbooks, minor technical edits throughout.

    2. In addition to listed reasons, also removed English advisory.

    3. <u>MSC</u> (Mehlhoff/Arabo) to approve as presented. (0-Nays, 0-Abstentions)

iv. HIST 106: Intro to Western Civilization [Mesa}

    1. Reason for Proposal: Six-year review. CIP 54.0101- History, General added. Update textbooks for currency and distance ed. Changed "Methods of Evaluation" language to match that agreed upon by district History faculty for survey-level courses (eliminated specified page count).

    2. Hartmann noted that Miramar's Dean and Department Chair were contacted and expressed no concerns.

    3. GE area of proposal was left blank; Hartmann will follow up with originator.

    4. <u>MSC</u> (Arabo/Cain) to approve as presented. (0-Nays, 0-Abstentions)

v. PARA 145: Federal Court Practices and Procedures [Miramar]

vi. PARA 150: PARA 150: Criminal Litigation and Procedure [Miramar]

    1. Reason for Proposal (both 145 and 150; reviewed as a bundle): Two-year review, including removal of PARA 100 requisite, update to student learning objectives, update to distance ed approval language, update to example textbooks, and minor technical edits throughout.

    2. PARA 145 – Course description uses "legal assistant", but in other courses the Department replaced "legal assistant" with "paralegal". Hartmann will verify with the originator for consistency.

    3. <u>MSC</u> (Arabo/Mehlhoff) to approve both PARA 145 and 150 as presented. (0-Nays, 0-Abstentions)

      vii. PARA 155: Family Law [Miramar]

     viii. PARA 160: Bankruptcy Law [Miramar]

      ix. PARA 200: Elder Law [Miramar]

          1. Reason for Proposal (155, 160, and 200; reviewed as a bundle): Two-year review, including removal of PARA 100 coreq, removal of PARA 110 advisory, update to distance ed approval language, update to example textbook, removal of two old example textbooks, and minor technical edits throughout.

          2. MSC (Cain/Odu) to approve PARA 155, 160, and 200 as presented. (0-Nays, 0-Abstentions)

       x. PARA 170: Corporate Law [Miramar]

      xi. PARA 205: Environmental Law [Miramar]

     xii. PARA 220: Intellectual Property [Miramar]

    xiii. PARA 225: Real Estate Law [Miramar]

          1. Reason for Proposal (170, 205, 220, and 225; reviewed as a bundle): Two-year review, including removal of PARA 100 coreq, addition of PARA 105 advisory, update to distance ed approval language, addition of current edition example textbook, and minor technical edits throughout.

          2. MSC (Cain/Arabo) to approve PARA 170, 205, 220 and 225 as presented. (0-Nays, 0-Abstentions)

     xiv. PSYC 166: Introduction to Social Psychology [Mesa]

          1. Reason for Proposal: Six-year review including textbook updates, updates for new/changed fields in Meta, updates to description, objectives, and content. Added CIP code. Updates should qualify for one Leaf (sustainability content).

          2. Hartmann noted that Miramar's Dean and Department Chair were contacted and expressed no concerns.

          3. MSC (Arabo/Odu) to approve as presented. (0-Nays, 0-Abstentions)

    e. DE Only – None

VI. Award Proposals

    a. New Awards - None

    b. Award Deactivations

       i. Computer Programming, Certificate of Performance [Miramar]

          1. Reason for Proposal: This award has been replaced by Miramar's CA in Computer Programming.

        2. <u>MSC</u> (Cain/Odu) to approve as presented. (0-Nays, 0-Abstentions)

    ii. Legal Secretary, Certificate of Performance [Miramar]

        1. Reason for Proposal: This award is proposed to be replaced by a new Certificate of Achievement.

        2. <u>MSC</u> (Cain/Odu) to approve as presented. (0-Nays, 0-Abstentions)

  c. Award Revisions – None

VII. Other Business

  a. Review of AP & BP Updates

    i. AP 0020.2

    ii. AP 5050 Articulation

        1. Strike language re: CSU-GE/IGETC

    iii. AP 4022 Course Approval (Renumbered)

    iv. AP 5160.1 Health Occupations – Use of Clinical Facilities

    v. BP 4020 Curriculum Development

VIII. Reports

  a. Curriculum Chair

    i. Hartmann reported that this semester she will be working on reaching out to Deans and Chairs to review courses that are active but have not been offered recently.

    ii. Hartmann also encouraged departments to start planning and working on Fall 2028 curriculum changes now.

  b. Vice President of Instruction

    i. No report

  c. Evaluators

    i. No report

  d. Articulation Officer

    i. Paulson reported (on behalf of Palma-Sanft) that the recent Region X Articulation Officers meeting featured a guest presentation on document accessibility.

IX. Roundtable

X. Adjournment

  a. Adjourned by consensus at 3:27pm