Program Review and Outcomes Assessment Subcommittee - Minutes
San Diego Miramar College

Monday, November 3, 2025 ● Hybrid Meeting: Zoom 811 9472 1500, Pw: 202526 or Room L-108

Members: *Present:* Patti Manley (Co-Chair), Dean Daniel Miramontez (Co-Chair), Maria Battisti, Adrian Gonzales, Xi Zhang, Mona Patel, Johanna Lindgren, David Mehlhoff, and Mary Hart
Absent: Michael Odu, Steve Slatten, Doris Nwosu, Eligio Damas, and ASG Representatives Mekael Ahmed and Liana Wong.
Vacancies: Classified Professionals (2): Administrative Services Designee, Student Services Designee; Faculty (1): Liberal Arts Designee; Student Designee (1).

A. **Call to Order:** The meeting was called to order at 3:02 p.m.
B. **Approval of Agenda and Minutes:** Agenda was moved by M. Hart, seconded by D. Mehlhoff, no nays, discussions, nor abstentions, motion carried. Minutes for October 6, 2025 was moved by X. Zhang, seconded by M. Patel, no nays nor discussions, abstained by D. Miramontez, motion carried.
C. **New Business:**

#	Item
1	Outcomes Disaggregation Discussion. Under the new ACCJC Standards, the college is required to disaggregate course outcomes (i.e., ethnicity, gender, modality of course, DSPS, etc.). Discussion at this PROASC meeting is to begin conversations on how to best accomplish this new standard. Conversations are being held with Mesa College, City College, Long Beach City College, Palomar College, and Mira Costa. From last ACCJC Accreditation, the college received one recommendation to improve quality. Recommendation 1 states: In order to increase effectiveness, the team recommends the College implement and institutionalize its plan for collection, analysis, and disaggregation of learning outcome data for student subpopulations to assist with identifying performance gaps; implement strategies, which may include investment of resources, to mitigate the gaps; and evaluate the efficacy of those strategies. (I.B.2, I.B.6). Draft Course Outcomes Disaggregation Roadmap (overview) was previewed. Currently, the college is in the process of exploring how to effectively disaggregate course outcomes data to better understand student learning across key demographic and instructional variables. The work will unfold in several phases; 1. Research & Environmental Scan, which will include review what other colleges (SDCCD Mesa & City Colleges, Long Beach City College, Palomar College, Mira Costa College) are doing related to outcomes disaggregation, and identify best practices and potential models for adaptation. Looking to use same process as Palomar College due to our college's system similarities (Nuventive, PeopleSoft, and CurricUNET); 2. Nuventive Capabilities Exploration, to meet with Nuventive to explore available features for disaggregation and reporting, and examine how Canvas Learning outcomes can connect or integrate with Nuventive; 3. District Collaboration & Data Access, which includes meeting with District IT staff, including Brian Weston, to discuss integration between Canvas and Nuventive, and request appropriate data access for the College Technical Analyst for Canvas access to export Canvas outcomes data; 4. Instructional Division Conversations, which will begin informal ("soft") conversations with Instructional Chairs to share goals and gather input, and address any questions or concerns related to process, data interpretation, or support needs; and 5. Implementation & Next Steps, which will begin with course-level outcomes as a first phase, followed by program-level outcomes once the process is refined, along with developing documentation and training as needed. Discussion Questions for PROA included additional colleges or models to be included in initial scan, specific outcome disaggregation categories (e.g., modality, demographics, section type) to explore, how to communicate the purpose and value of this work across campus (PROA Facilitator and the PROA Subcommittee). Next steps and actions from PROA Subcommittee feedback includes how to incorporate PROA Subcommittee feedback into the draft disaggregation plan prior to presentation to PIER Committee, how to Identify any additional resource or technology needs to bring forward to PIER Committee for discussion, how to develop a short summary report for PIERC outlining (recommended process phases and timeline, key system integration priorities (Canvas–Nuventive connection), and anticipated benefits and potential challenges. As well with next steps will be conversation on how to approach disaggregation for SUOs, PLOs, and SLOs, and how the connections/links with VAR and Program Review. One concern from Adjunct Faculty is regarding Nuventive access. Not all Adjunct Faculties have access to Nuventive or needs training to use CurricUNET – will need easy access to course outcomes. Will also need to provide training on doing assessment in Canvas. PROA Subcommittee reached consensus on moving forward with this draft roadmap to PIER Committee. Literature review will be provided, link to be sent. Follow-up discussions to review revisions to be scheduled accordingly.
2	Course Learning Outcomes – New Courses. Tabled.
3	ISLOs Discussion. This agenda item was brought forward to open up discussion in regards to ISLOs. ISLOs (Institutional Student Learning Outcomes) focuses on instructional areas and serves as a proxy for general education framework. The ISLOs includes critical thinking, communication, information literacy, professional and ethical behavior, and global consciousness. Historically, ISLOs were used to meet ACCJC requirements, but is no longer mentioned in the new ACCJC Standards (now focusing on mission and goals). To assess ISLOs, it will have to be institutionalized within Instruction so

	that faculty incorporates ISLO assessments into their courses (at least once during a cycle), and then have students take that assessment. ISLO and literature will be sent accordingly. Discussion will continue before making an informed recommendation.
4	PROA Subcommittee Goals. Tabled.
5	Membership – Student Services Vacancies. Tabled.

D. **Old Business:**

#	Item
1	SLO/SUO Update. Tabled.

E. **Announcements:**

F. **Adjourned:** Meeting was adjourned at 3:57 p.m.

G. **Next Scheduled Meeting:** Monday, December 1, 2025.