

Planning, Institutional Effectiveness, and Research Committee - Minutes

San Diego Miramar College

Friday, November 14, 2025 • Room L-108 • 10:30 a.m. to Noon

Members: Present- D. Miramontez (Co-Chair), David Wilhelm (Co-Chair), Maria Battisti, Xi Zhang, Patti Manley, Landa Cain, Dennis Sheean, Andrew Huang, and Nathan Obermiller.

Absent- Adrian Gonzales, Michael Odu, Nessa Julian, Mary Hart, Marcela Osuna, and Daisy Mosqueda.

Vacancies- Classified Designees: Instructional Services, Administrative Services, Student Services, and School of Academic Services. Faculty Designee: Liberal Arts and MBEPS.

A. **Call to Order:** The meeting was called to order at 10:33 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved P. Manley, seconded by D. Wilhelm, no discussions or abstentions, motion carries. Minutes from September 12, 2025 was moved by D. Wilhelm, seconded by P. Manley, no discussion, D. Miramontez and L. Cain abstains, motion carries.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: Status updates were provided with Measure HH coming onboard. Campus Bond Liasson has been hired. RFF allocation process has been expedited - department rankings and technology requests were reviewed. Recommendations to allocate funds (\$228,000) from lottery, PPIS, and Civic Center will be made accordingly. Instructional Schools received \$80,000 at the beginning of the fiscal year through the adopted budget. There may some delays with purchasing, but hope to have this resolved by January/February timeframe.

- Program Review/Outcomes Assessment Subcommittee: PROA Subcommittee shared updates on ISLOs and course outcome disaggregation requirements. Noted that outcomes disaggregation requirements is a new ACCJC standard and was one of the recommendations from the college's past accreditation. Environmental scans are being compared and conversations are being had on ListServ for RP groups to see what is being done statewide.

- District Strategic Planning Committee: District Strategic Plan KPIs are in process. Committee discussed alignment among the strategic plans from the colleges and District (plans have different cycles). Currently, Miramar College's long-term and short-term cycles are in alignment within a 7-year planning cycle. Each cycle revolves around the Mission statement. There are two 3-year program review cycles, along with the college's Miramar Educational Plan cycle – which are perfectly aligned with the accreditation cycle.

D. **New Business:**

#	Item
1	None

E. **Old Business:**

#	Item
1	<u>Planning Summit Workgroup Update</u> – Planning Summit Workgroup presented plans for the college's March 13, 2026 Collegewide Planning Summit. This summit theme will be about Cultivating Community: Making the Invisible, Visible...through Coalition Building/Collaboration. Focus will be building coalitions (relational) to set the tone and direction (through common goals) for the institution (symbolic). This will include ACP coaches and how common goals overlaps with other areas, building coalitions to meet student needs (i.e., Performing Arts Center, English and Art Gallery, Child Development, and Aviation). As well, how to address the human capacity and energy to build and streamline relationships, and how do we re-energize and re-engage ourselves. This will be a different/creative approach to the summit where the conversation will be focusing on the college employees and how students are served – a unifying experience. Save-the-date flyer will be developed and sent out. Event logistics will be developed accordingly. Planning Summit Workgroup will continue meeting weekly, developing event program accordingly.
2	<u>Mission & Vision Statement Review & Feedback</u> – This has been reviewed by College Council once, and will return back to College Council next week. Has been going through constituency groups, with both Senates having a third read. Most PIER Committee feedback was retained, with one bullet point having deeper conversations. This in regards to the Vision Statement bullet point on diversity of students, classified professionals, faculty, and administrator. With further review (eliminating redundancies), what will be moved forward will be two bullet points; • A reflection and respect of our diverse community of our students, classified professionals, faculty and

	administrators, and • A reflection of our community through the diversity of our students, classified professionals, faculty, and administrators. Once approved will go to the Board of Trustees for final approval. Note was made that with this new Mission Statement that has added narrative to now include employees, it ties in perfectly with the Collegewide Planning Summit 2026 and its focus on employee coalition building and collaboration.
3	<u>Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update</u> – Updates were provided to incoming PIER Committee members on the how and whys of the college’s Strategic Plan. From last meeting, conversation was continued in regards to omitting ACP headcounts due to its unreliability (duplication, preliminary data, how assigned, etc.). Further discussion is needed for this omission suggestion. Student performance metrics on retention, persistence (still in red), and completion rates are all improving. Will be reassessing and revising KPIs accordingly, with focus on the college’s new mission and vision statement. Data will be filled in as much as possible to close out SPAS 2.0, with goal of moving into SPAS 3.0 as a dashboard.
4	<u>Vision Aligned Reporting (VAR) Update</u> – Reminder was made that this is a statewide initiative in regards to learning how to collect data at a student activity level - what activities are being done on campus, who are attending, and where the activities are being held. Here at the college, VAR mainly involves Student Services (11 programs), Strong Workforce, and Student Equity and Achievement Program. Data entries were made and completed (with analysis was written). VAR College-level Narrative was written/included four statewide goals. Goal 1: Completion - Increase with equity the number of California Community College students who complete a meaningful educational outcome; Goal 2: Transfer - Increase with equity, the number of California community colleges students who transferred to CSU or UC; Goal 3: Units to Completion - Decrease with equity the number of units in excess of 60 units for the ADTs; and finally, Goal 4: Workforce – Increase with equity the proportion of California Community College students who earn a living wage. To be addressed within these statewide goals are activity highlights, steps, strategies, barriers, and changes. Narrative was shared with the college’s VAR implementation team and is being reviewed.
5	<u>Update to Main/Functional Plans</u> – Miramar Educational Plan was vetted and approved. This is now posted at the college’s website. Technology Plan, Student Equity Plan, and Marketing Plan is now being vetted. Inquiry will be made in regards to the Professional Development Plan.

F. **Announcements:** None.

G. **Adjourned:** Meeting was adjourned at 11:54 a.m.

H. **Next Scheduled Meeting:** December 12, 2025
February 27, 2025
March 13, 2025 (Planning Summit)
March 27, 2025
April 10, 2025
April 24, 2025
May 8, 2025
May 22, 2025.

San Diego Miramar College 2020 – 2027 Strategic Plan Goals

I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
II: Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success
III: Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
IV: Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
V: Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

** **ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.