

MIRAMAR COLLEGE
FACILITIES, HEALTH, AND SAFETY COMMITTEE
Minutes
Thursday, November 6, 2025
1:00 p.m. – 2:00 p.m. N-206

Present: Dennis Allen, Maria Battisti (Co-Chair), Carina Castro, Adrian Gonzales, Dan Gutowski, Shawn Hurley, Calvin Le, Carol Sampaga

Vacancies: Faculty (1), Classified (1)

Guests: Barbara Clark, Jade Fowler, Michael Fuzy, Cynthia Gilley, Carlos Hardesty, Ashlee Lain, Joe Ramos, Evan Smith

Absent: Lezlie Allen, Jon Alva, Michael Odu, Hannah Pierce (Co-Chair), Darrell Rankin, Namphol Sinkaset, Amara Tang, Tosh Tepraseuth

Call to Order: 1:05pm

Approval of Agenda and Minutes:

- I. **Approval of the Agenda** – Motion to approve: MSC – Gutowski, Sampaga, Unanimous
- II. **Approval of Past Meeting Minutes** – Motion to table till next meeting: MSC –Gutowski, Sampaga, Unanimous

Report of Injury or Illness

C. Castro discussed reports and incidences of injured employees and students. No action required.

Standing Items

C. Hardesty gave an update on the projects under Bond HH to the committee.

Old Business:

Office Door Window Coverings

Dan Gutowski discussed the fact that during the annual walk through with Keenan, they had made some recommendations. They recommended office windows not to be obstructed with paper or other materials. And secondly, that the office doors should remain open when faculty are with students. Dan displayed options that he thought might be appropriate for the windows to allow some privacy. These were suggestions from Dan which have not been approved as an alternative through Keenan. No decision was made on what would work best.

New Business:

Emergency Response Plan

Chief Joseph Ramos of the College Police was present to discuss updates to the Emergency Response Plan. He let the committee know that West Coast Consulting (WCC) has contracted with the District to provide services. WCC has put together a plan that meets all Federal, State, Ed. Code, ADA guidelines and all scenarios that could possibly be thought of; and devised a basic District-wide plan. Each campus will be able to add their own appendix. They want the campus' to be concise as far as responsibilities, rules, duties, etc. The plan will be electronic via an app, where everyone should be able to access it on their devices.

Updates from ESC

Professor and Chair of the Environmental Sustainability Committee (ESC), Ashlee Lain and student Jade Fowler were present to discuss having space on the Miramar College website to house information about ESC. Jade presented a slideshow talking about what the ESC has done over the summer with creating sign with QR codes for information on the native plants around campus. She also reminded the committee about the District's Sustainability Plan for construction. They were asking for support from the committee in their request for space on the Miramar College website. The Facilities, Health and Safety Committee supports the request from ESC for website space.

Announcements:

- I. **Next Meeting**
Thursday, December 4, 2025: 1:00 - 2:00 p.m.

- II. **Adjourn: 2:17pm.**

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices. Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

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