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College Council Meeting Agenda San Diego Miramar College

12/9/2025 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm



Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Malia Kunst, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
<i>Vice President of Instructional Services: Michael Odu</i>	<i>Classified Senate President: Malia Kunst</i>	<i>Academic Senate President: Rodrigo Gomez</i>	<i>ASG President: Ariella O'Garro (present)</i>
<i>Vice President of Student Services: Adrian Gonzales</i>	<i>Classified Senate Vice President: Carol Sampaga</i>	<i>Academic Senate Vice President or President-Elect: Carmen Carrasquillo</i>	<i>Designee: Adam Halaseh (absent)</i>
<i>Vice President of Administrative Services: Maria Battisti (absent)</i>	<i>Classified Senate, Senator At-Large: Arnice Neff</i>	<i>Chair of Chairs: Mary Kjartanson</i>	<i>Designee: David Yang (Zoom)</i>

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Daniel Miramontez, Nessa Julian, Cheryl Barnard, Dan Roberts, Ashlee Lain, Jen Pena, Claudia Estrada-Howell, Linda Woods (zoom), Carlos Hardesty.

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:03 pm.
- B. **Permission to Record Meeting** – There was consensus to record the meeting.
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda** – **Kjartanson** made a motion to approve the 12-9-25 meeting agenda. Seconded by **Gomez**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes** – **Kjartanson** made a motion to approve the [11-18-25 meeting minutes](#). Seconded by **Gomez**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- F. **Public Comment** - **Carrasquillo**, a few of the EV chargers in the parking structure do not work, and the cords do not reach. Suggest looking into changing it to three EV spots in a row. **Hardesty** will follow up.
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report: Lundburg**, Budget – prop 98 funds are looking strong, won't affect us this year, but maybe next year (about \$86M; tbd on our share). Hitting our FTES targets; about \$4M more with SCFF. In good shape in terms of state funding. Mention that we are going to be moving in the direction of AI. Convo at PC. Need to support this work. Thank you, Gomez, for championing. Discussed some type of committee, possibly under College Council because we want input from across campus and want things to move quickly. Seems like it makes sense to do this here. **Constituencies** – please consider who should be on this committee, in

alignment with this work. Will bring something to this body in February so we can get rolling. Message: formally embrace AI. **Kjartanson** – is that group going to be a subcommittee or workgroup of College Council? **Lundburg** – yes, could be a task force, that is what we did with the website. He also shared that Miramar will Host the next SDCCD Town Hall in February.

- **AS Report – Gomez**, passed Miramar Technology plan as is. Made a donation to support EOPS's foster youth this holiday season. Gave specific information on A.S. scholarships (4 at \$300 total; students can still apply). ASPEN Prize presentation. Resolution to accept the ASCCC language – starting point for AI literacy. Not endorsing AI tools, but the concept of defining AI literacy. Will come back in spring. Gave update on Senate recordings protocols. Deleting minutes after approved. **Lundburg** – can you send the resolution to **Kunst** to disseminate? **Gomez** – yes.
- **CS Report – Kunst**, met on 12/2. Approved the Professional Development Guide for Classified Professionals. Categories are Technology and AI, Health & Wellness/Work-Life Balance, and Customer Service Excellence. Now we can start planning PD around those. Approved the Marking plan as is. Presentation from Dean Orgera on School of Academic Services goals & priorities. Next meeting is 12/16, but may make it a planning meeting to work on spring events. Have heard a few grumblings on the 36-hour work week pilot.
- **ASG Report – O'Garro**, successful year. Senator projects are on track. Met on 12/5 - passed Mission & Vision statement, explain process for adding things to ASG's agenda. If you would like to add something, reach out by 11:00 am the Friday before. Move into exec meeting after general meeting to plan next week's agenda. **Lundburg** – thank you for accomodating, not ideal, and will make every effort in the future to follow ASG's guidelines.
- **Other** – There were no other reports.

H. Old Business:

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i></p> <p>Julian – HSI Advisory meeting this Friday – looking at what we are doing to support our students. AAPI advisory meeting on Thursday and planning for spring. Black Excellence advisory in January. Meeting with City – start convos for Powwow, tentatively in March. Save the date next week. AANPI statewide program is coordinating a session at SAC state with CSUs. Wrapping up third cohort for CREATE. Group presented at RP conference. Looking to present at another. Share out with campus in spring. Participated in SEPI – three students represented Miramar. MLK parade, we are in charge this year. Hope to see you there! Kudos to Joseph Hankinson for his coordination.</p> <p>Carrasquillo – SEPI was great; great to bring folks together to talk about who we are serving, expanding awareness, and collaboration across the campus. What are the gaps? Understanding is that this is happening. Map out what is funded for PD. Equity tool kit. Fear of participation because of lack of understanding/ambiguity. Want to empower everyone to play a role. Institute in April. Continuing to make progress on “how to bring more people into the work.”</p>	Julian/ Carrasquillo
2	<p><i>Grants & Initiatives Subcommittee (standing item) – The FIPSE Special Projects Program Grant, Office of Postsecondary Education (OPE)</i></p> <p>Attachment: The FIPSE Special Projects Program Grant</p> <p>Roberts – shared about the grant. Made aware of this opportunity before the deadline. With guidance from VP Odu and Battisti, submitted the grant application with the understanding that we could pull back if needed based on the impact report. Gomez – just one? Roberts – one application for \$2.5M.</p>	Battisti/ Roberts
3	<p><i>Restorative Practices (standing item) – Any updates/reports, if applicable.</i></p> <p>No update at this time; still working on next steps.</p>	Pecenco/ Moore
4	<p><i>Website Advisory Committee (standing item) – Any updates/reports, from the committee, if applicable.</i></p> <p>Attachment: Website Advisory Taskforce Charter Approved 9-25-25 V2</p> <p>Kunst reported that we are closing the loop. The charter was presented here, we had some feedback, that feedback went back to the taskforce, and they approved. Feedback is highlighted on the</p>	Lundburg/ Battisti/Hill

	attachment. Addition of one administrator and made “web designer” positional. Ready for constituents to make appointments.	
5	<p><i>College Council Summit – target flex day in the spring and bring committee chairs together.</i></p> <p>Attachment: DRAFT Save the Date & Agenda</p> <p>Kunst will share working slide deck for feedback. She will send out the save the date/calendar invite. She also recommended inviting the classified professionals that support these meetings, if applicable; would be a more robust conversation. Consensus to move forward.</p>	<i>Lundburg/ Kunst</i>
6	<p>SECOND READ/VOTE: Mission and Vision Statement Review</p> <p>Attachment(s): 3rd read – mark up, no mark up.</p> <p>Carrasquillo made a motion to approve the Mission and Vision Statement (as presented on the attachment “no markup”). Seconded by O’Garro. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried. Lundburg – thank you.</p>	<i>Miramontez</i>

A. New Business:

#	Item	Initiator
1	<p><i>Measure HH Presentation – 10-minute presentation and 5 minutes for Q&A.</i></p> <p><i>Guest Presenter: Carlos Hardesty, Campus Liaison</i></p> <p>Attachment: College Council Bond HH Presentation 20251209</p> <p>Carlos Hardesty introduced himself as the Campus Liaison for the Measure HH Bond. He is responsible for representing and advocating for Miramar in various spaces. EV issues are a great example of what he is here to do. He encouraged everyone and anyone to reach out. He is here full time, and located in the M building. He reviewed the phased projects list. Lundburg, can attest to how helpful Carlos has been. He is here to communicate, etc., and reach out to him with any questions. Hardesty – will try to attend more regularly to provide updates.</p> <p>Kjartanson – on the facilities committee? Hardesty – not on the committee but works closely with the team, and join the site walks when he can and there is overlap.</p>	<i>Battisti</i>
2	<p><i>Umoja Workgroup Report</i></p> <p>Attachment: Umoja Program – Feasibility of Implementation Report, Nov. 2025</p> <p>Gonzales, attached to the agenda, is the write-up from the workgroup. He acknowledged all the people who contributed to this work. Not to defend Umoja, but document the impacts if we were to implement this program, similar to Puente. Minimum core requirements: program coordinator, dedicated counselor, summer learning institute, annual student orientation and end of year celebration, report student data to CCCCO Mis, and one more. Fiscal impact – likely would be at that \$50K, range. Constituents can take this to their bodies and report back to College Council in February. Lundburg – budget/in-kind question. Gonzales – on spreadsheet; linked in attachment. Kjartanson – cohort program? Gonzales – not quite; open to any student, similar to Puente. Kjartanson – startup money? Gonzales – haven't engaged yet, but it seems likely. Carrasquillo – Collegewide benefit: PD for these programs is connected to our college goals. Everything is connected. Success as a college overall. Lundburg – two DI populations that we have identified in our goals. Kjartanson – counseling, heavy lift. How are they feeling? Gonzales – feeling good; already identified the counselor for Puente. Generally, the campus supports these programs. Put in request for new counselor on faculty hiring list with intention of that position supporting these programs. Lundburg – already thinking of how to ask for GFU support. Gonzales – When we get back from winter break, can reach out to Umoja for next steps. Meet with them in Feb/March and see what the process is. First question: are you accepting new programs? Need to find out. Lundburg, noted that we are still not reflecting the community we are in.</p>	<i>Gonzales</i>
3	<p><i>Environmental Sustainability Subcommittee request for Website space</i></p> <p>Attachment: ESC at College Council</p> <p>Lain, came here in October. Was asked to take it to FHSC, and did that in November. VP Battisti shared at the last meeting that FHSC supported. Back here again. Provide a slide this time, with some information. Ask is to approve website space. Lundburg – Committee is committed to</p>	<i>Lain</i>

	<p>maintaining the webpage? Lain – yes. Also bringing forward a resolution to A.S. for a sustainability officer. Carrasquillo made a motion to approve the Environmental Sustainability Subcommittee's request for website space. Seconded by Odu. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried</u>. Lundburg, thanked Lain for patience with process.</p>	
4	<p><i>Fall 2025 CGH Change Requests</i></p> <p>Attachment: Fall 2025 CGH Change Request Summary</p> <p>Kunst reviewed the College Governance Handbook Change Request summary for Fall 2025. Requests submitted were for the Enrollment Management Committee and School of Academic Services. She noted that this is usually shared with constituencies for feedback and approved here. Little behind scheduled. Up to constituencies if they want to formally approve or share as FYI. Kunst stated she is fine with sharing as an FYI at Classified Senate. Gomez shared A.S. will do the same. O'Garro, will take back ASG and will decide; requested the document. Kunst will reforward the document. College Council will approve in February (doesn't stop anything).</p>	<i>Lundburg/</i> <i>Kunst/Gomez/O'Garro</i>
5	<p><i>Vision Aligned Reporting (VAR) College-level Narrative</i></p> <p>Attachment: VAR College-level Narrative (Final 12.09.25)</p> <p>Miramontez, last year, State Chancellors Office's office introduced Vision Aligned Reporting (VAR). Initiative to start to look at how students migrate throughout our college. Certain programs identified to report on in year one. Collecting data and meant to streamline what that looks like. DSPS, EOPS, transfer center, Strong workforce and SEAP. How do these patterns contribute to Vision 2030 goals. Attached is a narrative, in the State Chancellor's Office format, that we were asked to provide. Completion, transfer, Units to completion, and workforce. Analysis a bit messy, and limited to 200 characters for narrative. Focused on highlights, steps, and changes. Here as an FYI, submitting to State Chancellor's Office this week. This is the first round. Next year will focus on different programs. Intent is to get all programs reported in VAR. Carrasquillo – can you speak to the planning? How we get involved? Kjartanson – doing the work; need to broaden it out to the campus. Pena, correct. Lundburg, easier for CTE programs, not necessarily for transfer programs. Carrasquillo, present to faculty so they can learn more and get involved? Pena – developing new strategic plan; lots of soft money so has been difficult, but will be collaborating more with Liberal Arts. Happy to present at A.S. in February.</p>	<i>Miramontez</i>

- B. Action Items:** Highlighted in blue throughout.
- C. Announcements:** There were no announcements.
- D. Adjourn:** The meeting adjourned at 2:31 pm.
- E. Next Scheduled Meeting:** Tuesday, February 10th, 2026, from 1:00 pm – 2:30 pm in Room K1-202/Zoom

Link to recording: <https://sdccd-edu.zoom.us/rec/share/VjJ7FppfnOyK5SaZxtlMDslvO-33sM54zSL8spvvo9920Fo5aH6kQhAcDkyob8rg.sk1JUpTp53KnNJfQ>