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College Council Meeting Minutes San Diego Miramar College

11/18/2025 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm



Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Malia Kunst, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Rodrigo Gomez	ASG President: Ariella O'Garro (absent)
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Carol Sampaga	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: Adam Halaseh (1:32 pm)
Vice President of Administrative Services: Maria Battisti	Classified Senate, Senator At-Large: Arnice Neff (proxy: Whitsett)	Chair of Chairs: Mary Kjartanson (1:08 pm)	Designee: David Yang

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Daniel Miramontez, Nessa Julian, Cheryl Barnard

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:06 pm.
- B. **Permission to Record Meeting** – There was consensus to record the meeting.
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda** - No quorum at start of meeting. Quorum met at 1:32 pm. **Kjartanson** made a motion to approve the 11-18-25 meeting agenda. Seconded by **Odu**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes** – No quorum at start of meeting. Quorum met at 1:32 pm. **Kjartanson** made a motion to approve the [10-28-25 meeting minutes](#). Seconded by **Halaseh**. There was no discussion. There were 9 yay votes, 0 nay votes, and 2 abstentions. The motion carried.
- F. **Public Comment** – **Carrasquillo** asked if there is a standard practice for keeping meeting recordings. **Kunst** responded that she deletes the recordings for College Council on a semesterly basis. Zoom is also experiencing storage issues and has been sending out messages notifying users that recordings 7 years or older will be deleted. She also shared the Classified Senate set a standard of deleting the recording, after the minutes are approved.
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report** – **Lundburg** shared that Executive Cabinet has met with the Puente leadership where we learned there is \$200K in seed funding available. This helps with the funding concerns. He is glad we went through this exercise as a college, and we are moving forward with the Puente Program. **Gonzales** shared that he has asked Deans Douglas-Chicoye and Ascione to identify the faculty team, and will put out a call for folks to apply. The State Office asks that faculty commit for the first three years. Great to hear they provide seed

money, but pointed out that annual amount can vary (as high as \$75k as low as \$10k).

Lundburg continued his report and shared that state revenues are higher than projected. This could result in \$400M more in the budget, for community colleges, than was planned.

Question is: will this go to pay down the deferral or unfunded FTES. There is a good chance it would go to the unfunded FTES. Measure HH – lots of buzz; funding NOT going to SDSU- Mission Valley Campus. Plan is not using the bond, but needed to show we have the money. Would support this through fundraising. Comforting to know. Possibility of leasing space back to SDSU. Revenue generator, could offset the cost as well. Keep an eye on it. Slow train. No signed agreement and could back out if we want to or need to. District Office – in there for renovation. Talk of replacing the building, state of CA uses a formula to assess cost to renovate or new build. Important to know. Have done some work over the last few years, and building is old, problems arose along with costs. Healthy to have conversations, but there is a need.

- **AS Report – Gomez** shared the A.S. revised bullets 3 & 4 on the Mission and Vision Statement. Presentation from School of Academic Services – well received. Voting on tech plan on 12/2. A.S. dues presentation – fund scholarships, EOPS event, food pantry (SNAP but returned). Continue conversation on AI. ASCCC – passed resolution defining AI literacy. Gives us a collective place to start. Does not equate to support but a fundamental baseline. ASCCC should advocate to state to support AI professional development. Establish a faculty taskforce to determine how this applies to curriculum. Refocusing energy here. DGC – 15.04, Board of Trustees meeting with Convergent to upgrade door security. \$2M cost associated. City pushing back – saying we could be more focused. **Gonzales** asked if the resolution on AI took Counseling into consideration. **Gomez** responded no; resolution passed to include language in syllabi. **Gonzales** asked if there was any discussion on ed plan development and AI. **Gomez** shared that he has only heard it at the district level – certificate for faculty and students; not quite there yet. **Lundburg** felt some information was not there, and shared his experience with door security, and noted not everyone returns their keys which does leave a security concern. **Gomez** agreed and that is why we want to talk about it.
- **CS Report – Kunst** shared that the Classified Senate met today. We continue to promote vacancies in shared governance. Unofficial first read of Professional Development plan, which will be ready for a formal first and second read in December. Discussing our fundraising and activities. We will be launching our Thank you Gram fundraiser – a portion of the proceeds will benefit EOPS's adopt a family campaign. Participating in the County of San Diego's Step Challenge this January. Voted/approved voting procedures. Provided update on 36-hour work week pilot. First read of Marketing plan. Reviewed the Student Journey document. Update from GAIA workgroup.
- **ASG Report – Yang** shared that Dean Jeff and Director Kurt presented; school of academic services and tech plan, respectively. Fall fest – went well, people had fun, successful. Working on new bylaw to constitution that covers conflict resolution – sets baseline for student population to resolve issues with us or each other. Gives process on paper to follow.
- **Other – Battisti** shared that the Facilities, Health, and Safety had a presentation from Ashlee Lain, chair of the Environmental Sustainability Subcommittee. They have a request for website space. Came to the committee and shared the work they are doing. FHSC supported. **Kunst will reach out to Ashlee Lain and invite her to the next meeting for College Council to approve.**

H. Old Business:

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i> Julian shared the following: Sent out feedback form to Equity Summit attendees. Also working on compiling information. Sending small team to SEPI to continue conversations on equity plan. Rep from strong workforce	<i>Julian/ Carrasquillo</i>

	attending. Black Excellence – districtwide meeting, districtwide newsletter, hosted first mixer (great feedback). Team put together a feedback report. Working on Employee Resource Group. Planning for MLK and Black History Month. Native History Month – Bobby Wallace shared a bit of history. Hiring director. PEARL – lots of applications for the spring semester, speaks to our outreach – counselor going through for eligibility. Latinx advisory – retreat scheduled for 12/12. Carrasquillo added that we are trying to figure out how to leverage the equity summit and planning summit work. Perhaps a small event/conference in April. Lundburg shared that we are looking at doing something similar for Spring Kickoff, but nothing concrete to share yet.	
2	<i>Grants & Initiatives Subcommittee (standing item) – Any updates/reports, if applicable.</i> There was no report.	Battisti
3	<i>Restorative Practices (standing item) – Any updates/reports, if applicable.</i> Carrasquillo shared that Pecenco and Moore are working on the Restorative Practices proposal regarding next steps.	Pecenco/ Moore
4	<i>Website Advisory Committee (standing item) – Any updates/reports, from the committee, if applicable.</i> Battisti will follow up with Hill regarding charter & membership.	Lundburg/ Battisti/Hill
5	<i>College Council Summit – target flex day in the spring and bring committee chairs together.</i> <i>Attachment: DRAFT Save the Date & Agenda</i> Kunst shared the draft flyer and agenda for the College Council Summit. She noted that spring flex days are Thursday, Jan. 29 and Friday, Jan. 30. Spring Kickoff is scheduled on Thursday, so this leaves us with Friday. She also noted that she pulled the agenda topics from the Participatory Governance Academy agenda. She asked for feedback. She asked if the timing and time frame was reasonable and noted the 36-hour work week pilot might impact Fridays. Gonzales suggested ending at 12:00 pm. Kjartanson suggested 1.5 hours. Kunst will update to 10:30 – 12pm. Kjartanson asked if we can include “how to” or tutorials for adding things to the website, etc. Gonzales suggested changing number seven “Conducting a Meeting” to “Planning, Conducting, and Record Keeping of Meetings.” Kunst will make that update.	Lundburg/ Kunst
6	SECOND READ: Mission and Vision Statement Review <i>Attachment(s): SDMC Mission & Vision Statement – CC, 2nd Read Discussion</i> Miramontez reviewed the feedback from Classified Senate and Academic Senate. Gonzales asked if it is an option to eliminate the 4 th bullet and keep the three. Miramontez responded, potentially, yes; if will of the body. Gomez shared the intent was to keep things parallel (grammar, syntax, etc.). Halaseh asked if students see this and if it needed to be so grammatical. Kunst responded to the first question: yes, this lives on the website, in our course catalog, signs around campus, etc. Also goes to the board of trustees for approval and is required for accreditation. Lundburg noted it is nice to keep things grammatical; different things are important to different people. Gomez noted City’s mission is painted on their wall, can we do that? Halaseh agreed we don't have much, and it would nice to see more murals on campus. Carrasquillo shared about the recent PATH event, artist on campus – fuses art together. Gonzales suggested we bring him in for Convocation. Amazing story and a former community college student. Miramontez will provide a clean copy (accepting changes and highlighting three bullets) and provide to constituent leaders. ASG will bring back to their body. This will come back to College Council for a final vote.	Miramontez

A. New Business:

#	Item	Initiator
1	<i>Contract Faculty Hiring Priority List 2025 – 2026 Presentation – informational item.</i> <i>Attachment: CFHP List 2025-2026 Approved 10-16-25</i> Kjartanson shared that the committee established the process last year and we are working through the process this year. The presented list was approved at last meeting. The committee decided that this list will NOT sunset in June, but it will sunset in December (i.e. December 31, 2026). Going through procedures and affecting a positive change: in spring, if need to revamp the process, it needs to be done in the spring and in advance of fall otherwise leaves us in limbo. Believe we have funding for one position, which would be Personal Growth. Lundburg asked if the position goes back to the department. Kjartanson responded within the discipline and the committee is further defining/clarifying the process. Lundburg expressed his thanks to the committee for their work and how much he appreciated that the list will sunset in December. He approved the list and is committed to it unless there is a compelling reason to deviate from it and will provide a written	Kjartanson

	explanation. Carrasquillo, great explanation; might not be known by all. Can we document this? Kjartanson, working on it; committee decided that at last meeting as well.	
2	<p><i>On-Campus Board of Trustees Presentation Workgroup – assemble cross-constituent workgroup to plan annual presentation to Board of Trustees, March 12, 2026, 4:00 pm, L-105.</i></p> <p>Kunst shared that we will host the March 12, 2026 Board of Trustees meeting on our campus. This is our opportunity to highlight the work we do to the board. We typically put together a workgroup comprised of two members of each constituency to coordinate the presentation, and pull other folks in as needed. The meetings are virtual and scheduled based on availability. Please send appointments to Kunst, as soon as possible. Work will start in the spring.</p>	Lundburg

B. Action Items: Highlighted in blue throughout.

C. Announcements:

- **Gonzales** shared that the Umoja workgroup has finished their work; have first draft of narrative. **He will bring to the December meeting.**
- **Gomez** shared that he missed the 11/6 MAIN; next one 11/20 in L-102. All are welcome!
- **Gonzales** shared that the ASPEN data was submitted; working on narrative – hoping to get an email out this week to those that can help with this work.

D. Adjourn: The meeting adjourned at 2:16 pm.

E. Next Scheduled Meeting: Tuesday, December 9th, 2025, from 1:00 pm – 2:30 pm in Room K1-202/Zoom

Link to recording: <https://sdccd-edu.zoom.us/rec/share/dMW-MoZW02seaXS3NN41A8DzuS88SAV7hrtuGlvd0VPdrtcrrhzXpns9RLpdJkd9.HnujITioED2JTTS>