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## College Council Meeting Minutes

San Diego Miramar College

10/14/2025 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm



**Co-Chair:** Wesley Lundburg, College President (non-voting)

**Co-Chair:** Malia Kunst, Constituency member from faculty, classified professionals, or students.

### Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: <b>Michael Odu</b>	Classified Senate President: <b>Malia Kunst</b>	Academic Senate President: <b>Rodrigo Gomez</b>	ASG President: <b>Ariella O'Garro (absent)</b>
Vice President of Student Services: <b>Adrian Gonzales</b>	Classified Senate Vice President: <b>Carol Sampaga</b>	Academic Senate Vice President or President-Elect: <b>Carmen Carrasquillo</b>	Designee: <b>Adam Halaseh</b>
Vice President of Administrative Services: <b>Maria Battisti</b>	Classified Senate, Senator At-Large: <b>Arnice Neff (absent/no proxy)</b>	Chair of Chairs: <b>Mary Kjartanson</b>	Designee: <b>David Yang</b>

**Quorum:** 50% +1 of each constituency group's members (i.e., 2 per constituency group)

**Guests:** Nessa Julian, Cheryl Barnard, Kurt Hill, Jackie Hester, Ashlee Lain

**2024-2025 Theme:** *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order 1:02 pm.
- B. **Permission to Record Meeting** – There was consensus to record the meeting.
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda** – **Halaseh** made a motion to approve the 10-14-25 meeting agenda. Seconded by **Gomez**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes** – **Battisti** made a motion to approve the 9-23-25 meeting minutes. Seconded by **Halaseh**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- F. **Public Comment** - There was no public comment. **Gomez** asked to clarify public comment. **Lundburg** responded that it is really for folks that want to speak to want is on the agenda. We are trying to stick to constituencies bringing forward items.
- G. **Committee Reports/Other (2-3 minutes)**
  - **President's Report** – **Lundburg** shared that the district is anticipating a State Block Grant, to be announced next month, at about \$2M. It should be enough to cover our HSI STEM program and City's AANAPSI program. Measure HH: He shared that meetings are happening with our Design Build Teams for the Child Development Center, Aviation, and the Performing Arts/English Gallery. He will be attending the next meeting to help with the vision/planning. Reminder: The November 22<sup>nd</sup> Campus Open forum will focus on Measure HH. Invest in Success is on Thursday. Equity Summit is 10/24. Any questions? There were none.
  - **AS Report** – **Gomez** shared that A.S. met on 10/7 – there was contention on meeting modality, and the hybrid technology in the classroom failed. The mission and vision statement were reviewed and discussed adding a “catch all” senator back. Districts new software request process was approved. Reviewed the Academic freedom board policies. Supportive in the classroom. First read of student equity plan. Contract hiring list at next meeting. AI things that are on-going.

- **CS Report – Kunst** shared that the C.S. met on 10/7 – The mission and vision statement were reviewed. There was a CRM Update presentation. A first read of the student equity plan. Had a second, second read of the technology plan. The agenda was full and did not make it through all the items but continuing to work on a professional development plan and a training plan along with our 9+1 implementation.
- **ASG Report – Halaseh** shared that ASG met on the 26<sup>th</sup> and the 3<sup>rd</sup>; hosted a leadership conference on the 10<sup>th</sup>. Puente Program – lots of discussion and engagement. Senators chose to not support it and not move forward. Felt it was too much money and in-kind support for the limited number of students it supports. Discussed Land Acknowledgement, approved amendment with IDEA committee to continue working on it. Senators would like to use the shortened version for meetings and longer version for events. PD workgroup – Senators Adam, Anchal, and Jing (exec members) and Michael Fuzzi have been appointed. Dry run of recording meetings. Meetings focused on team building and cohesion. More collaboration with Mesa and City. **Lundburg**, thank you; heard about that Puente discussion, that's great.
- **Other** – There were no other reports.

#### H. Old Business:

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the <b>LEAD Office</b>, debrief from recent events, etc.</i></p> <p><b>Julian</b> shared the following information:</p> <p>Equity Summit: on 10/24, open to all. Have a student track – mindful of ASG's meeting. Authorized to close offices that day. Please register – important for food and accommodations.</p> <p>Events: Closing event for Latinx Heritage month is tomorrow. Filipino American Heritage month kickoff event next week. Indigenous Peoples' Day was yesterday. Sending team to rencon and attending Air banquet next week. Building relationships. Black excellence advisory group has met, planning a mixer in November.</p> <p>Equity Plan: present later.</p> <p><b>Halaseh</b> asked when RSVPs are due for the Equity Summit. <b>Julian</b> responded that we will take them up to the day of.</p>	<i>Julian/Carrasquillo</i>
2	<p><i>Grants &amp; Initiatives Subcommittee (standing item) – Any updates/reports, if applicable.</i></p> <p>There was no update.</p>	<i>Battisti</i>
3	<p><i>Restorative Practices (standing item) – Any updates, or reports, if applicable.</i></p> <p><b>Lundburg</b>, shared that we are moving forward with our Restorative Practice efforts. We are working on projecting costs and how we will pay for it. More to come.</p>	<i>Pecenco/Moore</i>
4	<p><i>Website Advisory Committee (standing item) – updates from the committee on concerns raised at previous CC meetings and/or on things pertaining to the website and the opportunity to bring new issues forward.</i></p> <p><b>Next meeting: November 19<sup>th</sup>, 3:00 pm – 4:00 pm, on Zoom</b></p> <p><b>Attachment:</b> <a href="#">Website Advisory Committee Charter Approved 9-24-25</a></p> <p><b>Lundburg</b> invited <b>Hill</b> today to present the approved charter. <b>Hill</b>, the Website Review task force has been meeting over the last two years. Approved the charter for the Website Advisory Committee. He reviewed the proposed charter; they will morph into this and the existing task force will dissolve.</p> <p><b>Battisti</b> asked if the web designer is a classified position and noted it is listed under administrators. <b>Hill</b> confirmed it is a classified position and he will make that change. <b>Odu</b> asked if we need to change the number of classified then. <b>Hill</b>, we could add the position as ex-officio but it should probably be a voting member. <b>He will have the group review and discuss and report back to PC</b> (this is an operational group, not a governance group). <b>Hill</b> noted that our Web Developer is retiring at the end of the year. There may be impacts/delays. <b>Battisti</b> recommended adding another administrator. <b>Hill</b> will include that for the committee to discuss. <b>Lundburg</b>, we can add to Executive Cabinet as well; make a recommendation to the committee. <b>Carrasquillo</b> asked to clarify subject matter experts, noting usually those are faculty. <b>Hill</b> responded not necessarily aimed at faculty. An example would be accessibility in web design; we may bring someone in. <b>Carrasquillo</b> noted a typo, change "aesthetic" to "aesthetics". <b>Halaseh</b> asked if we keep the scope of advisory committee larger, how long the meetings will be. He shared concern for student schedules. <b>Hill</b>, thinking about two hours but there are ways we can strategize. <b>Carrasquillo</b> asked if "committee" is the optimal name for this group. There is confusion with governance and operational. <b>Hill</b>, did discuss this as a group and this is what was chosen. <b>Lundburg</b> asked if there were any questions? None. <b>He noted this is good to move forward after Executive Cabinet review. We will</b></p>	<i>Lundburg/Battisti/Hill</i>

	report back to this group as well.	
5	<p><i>Puente Workgroup Report</i></p> <p><b>Attachment:</b> <a href="#">Puente Program Implementation Exec Summary</a></p> <p><b>Gonzales</b>, collecting final input from constituencies. <b>Halaseh</b> shared, on behalf of ASG, there were some questions around eligibility criteria for the program, if campus would be affected by the shutdown, concerns that grant will not exist or be cut, how big the group/effort is, overall, concern that we are taking away resources from others to do this. ASG would like to find ways to make it more effective. ASG took a roll call vote, and did not support the program, with a 4-5 gap in majority. <b>Carrasquillo</b> shared that A.S. supported the program. <b>Kunst</b> shared that C.S. voted to support the Puente program exploration, noting we have concerns with long-term institutionalization and staffing. <b>Gonzales</b>, management had similar conversation and concerns, but overall, supported taking the next step. <b>Kunst</b>, also, only college in SD county that doesn't have this program, and does us a disservice. <b>Halaseh</b> felt there was a lack of clarity for program overall. <b>Odu</b>, asked if we have counseling outcome data. <b>Gonzales</b> responded that he can talk to counseling and bring some data to the next meeting. <b>Halaseh</b> – last year, ASG discussed counseling services, and felt that is trickling into this year/conversation. <b>Gonzales</b> discussed with counseling and it would take away a full-time position. They put in a request for an Equity counselor, if they get that, this position could support this program. About 40% have an Ed Plan, meaning 60% don't. <b>Julian</b> asked if we have disaggregated data. <b>Gonzales</b> responded not really, data was inconsistent and we don't have a student services dashboard. <b>Barnard</b> shared the data we do have is more for general counseling. <b>Gonzales</b> shared that he will take this back to Executive Cabinet to discuss, and will report back here. <b>Carrasquillo</b> noted that Miramar is HSI, which means 20% of our students identify as Hispanic, and we should think about the ROI. Let's go back to the why. There will be a greater result in the end because we addressed an equity gap. <b>Halaseh</b> shared that he presented that, and ASG had the discussion. We're not saying they won't be successful, but put off by the number of students (25) we are serving and how much of our resources are needed, long-term. <b>Lundburg</b>, thank you. He reiterated that we know the program is successful, and we support it, but we need to be responsible with the resources we have. It looks like we have enough support to continue exploring further and this discussion can better inform what we do. <b>Gonzales</b> thanked everyone and noted we are still on track with our timeline.</p>	<b>Gonzales</b>
6	<p><i>College Council Goal Setting 2025-2026</i></p> <p><b>Attachment:</b> <a href="#">Standing Committee Reporting Form-CC</a></p> <p><b>Kunst</b> reviewed the goal setting form for College Council, noting that she made the edits we discussed at the last meeting. She sent this back out to the committee and has received no further feedback. Two typos noted: remove "s" in "directions" and change "identify" to "identifies." There was no further feedback and consensus was reached.</p>	<b>Lundburg/</b> <b>Kunst</b>

### I. New Business:

#	Item	Initiator
1	<p><i>Proposed Edit to Land Acknowledgement</i></p> <p><b>Attachment:</b> <a href="#">Land Acknowledgement Edit Updated 10-6-25; YouTube (1:45 to 2:02)</a></p> <p><b>Carrasquillo</b> reviewed the proposed edit to the Land Acknowledgement and noted that this should help with pronunciations. She also included a video that people can watch to hear the pronunciation. This is also a goal for the IDEA committee. We will keep it on the agenda and keep working on it. <b>Lundburg</b> liked the edit and felt we should post the video with it. <b>Gonzales</b> asked about the language to distinguish the three nations. <b>Carrasquillo</b> responded that it is okay, because we say tribes and not nations. <b>Odu</b> made a motion to approve the proposed edit to the Land Acknowledgement. Seconded by <b>Halaseh</b>. There were 10 yay votes, 0 nay votes, and 0 abstentions. <b>The motion carried</b>. <b>Julian</b> will ensure the website is updated accordingly.</p>	<b>Carrasquillo</b>
2	<p><i>FIRST READ: Student Equity Plan 2025-2028</i></p> <p><b>Attachment(s):</b> <a href="#">1<sup>st</sup> Read Draft: Executive Summary (Draft)</a></p> <p><b>Julian</b> reviewed the first draft of the 2025-2028 Student Equity Plan and the executive summary. This is due to the state on November 30<sup>th</sup>. We are taking this to our board, along with our sister colleges, on November 13<sup>th</sup>. We are on track with our timeline. This is important work and important to know why we are doing this. The plan that will be submitted in NOVA is limited to characters (not words) so we will provide a full document for sharing with the campus. <b>Julian</b> asked everyone to read through it and provide feedback. She is making edits for the second read.</p>	<b>Julian/</b> <b>Carrasquillo</b>

3	<p><i>Student Journey Map – informational item from Student Success Committee</i></p> <p><b>Attachment:</b> <a href="#">Student Journey Map_100925</a></p> <p>Kunst reviewed the Student Journey Map. She noted that this was routed and reviewed in the spring. There was still some concern on language. There was a small workgroup over the summer that worked on it. The committee has reviewed a few times and we like where it is. The Student Success Committee has a goal to maintain this document and evaluate it annually to make sure it stays current and aligned with steps for students. The next steps were to present it here, informationally, and to make a visually appealing version that could be printed on flyers and handouts for outreach events, like Jets Jump Start. We also hope to coordinate with website services to have this housed the website and make it interactive, with links. <b>Carrasquillo</b> shared a suggestion for check boxes from the IDEA Committee. <b>Kunst</b> liked that idea, and will take it back. <b>Gonzales</b> noted that Outreach is working on a viewbook, could this be linked there? <b>Kunst</b> responded yes, and the committee discussed as well, and liked the idea. We hope to mirror this with the Campus Resource guide too. <b>Any additional feedback can be sent to the Student Success Committee.</b></p>	Julian/Kunst/ Stephens
4	<p><i>Environmental Sustainability Subcommittee – request for website space to house sustainability efforts at Miramar.</i></p> <p><b>Lain</b> introduced herself as the chair for the Environmental Sustainability Subcommittee and shared that she is here to talk about requesting website space for sustainability efforts on campus. She became the chair in 2022 and in fall 2023, she brought the College Initiatives idea to Hill. That worked its way up, but there is no mention of sustainability efforts yet. Also brought this to the website task force last month, and sounds like it is doable, but need to work its way up and come to College Council. Efforts they would like to highlight include, the Vernal Pools information, research projects, and bi-annual cleanup. There are also news clips that could be housed as well as information on our Native Plant Walk. This is currently housed on a wix website. There is also the LEAF program, as we offer LEAF classes, which have a focus on sustainability. There are also documents, like resource map which shows water refilling stations and recycling stations, a check list for sustainable practices and planning events, and a sustainability syllabus statement. In the future, hope to work on a climate action plan, in alignment with the district sustainability committee. She is aware of the concerns as to who will maintain the website, and as of right now, the Sustainability Committee is committed to maintaining that website space. In the future, as it's passed with other campuses, our academic committee is looking to bring a resolution to the A.S. to have a sustainability officer on campus. Hopefully, this can be something that they work to maintain in the future. <b>Lundburg</b> clarified that she is looking for action from this group. <b>Lain</b> confirmed. <b>Kjartanson</b> made a motion to approve ESC's request for website space. Seconded by <b>Odu</b>. <b>Gonzales</b> asked if there is a suggestion on where on the website it would exist. <b>Lain</b> responded hopefully, College Initiatives, but open to it. <b>Lundburg</b> asked <b>Lain</b> to take that back to the committee and let us know. <b>Lain</b> confirmed. <b>Halaseh</b> shared that ASG is very supportive, looking forward to collaboration. <b>Julian</b>, LEAD office is working on culturally responsive event planning guide, would love to include sustainability. Opportunities with NASSP too. <b>Halaseh</b> asked about greenhouse access. <b>Lain</b> noted there have been some maintenance issues, but we do house some plants there. Based on student interest. <b>Kjartanson</b> and <b>Odu</b> withdrew the motion. <b>Lain</b> will bring this to Facilities, Health, and Safety Committee (FHSC), which is the parent committee, and will bring back here for action.</p>	Lain

- J. **Action Items:** **Highlighted in blue throughout.**
- K. **Announcements:** There were no announcements.
- L. **Adjourn:** The meeting was adjourned at 2:34 pm.
- M. **Next Scheduled Meeting:** Tuesday, October 28<sup>th</sup>, 2025, from 1:00 pm – 2:30 pm in Room K1-202/Zoom

**Link to recording:** [https://sdccd-edu.zoom.us/rec/share/dhoqJ6w1CtDyha3nAFtmNRZmsqB8wu\\_zOR2ZK\\_CxhpH4pXFTCKsekpoSW7PiMwp4.E-UGu8ROPO4QgLxU](https://sdccd-edu.zoom.us/rec/share/dhoqJ6w1CtDyha3nAFtmNRZmsqB8wu_zOR2ZK_CxhpH4pXFTCKsekpoSW7PiMwp4.E-UGu8ROPO4QgLxU)