

Draft Minutes – Miramar College Academic Senate

3:30-5:00pm

Dec 02, 2025

Location: M-110 and [Zoom](#)

(*See [agenda](#) for remote locations)

[Associated Documents](#)

[Meeting Slide Show](#)

Senators Present: Rodrigo Gomez, Carmen Carrasquillo, Olivia Flores, Dawn Diskin, Melissa Wolfson, Kristen Everhart, Veronica Hartmann, Amy Alsup, Anh Nguyen, April Koch, Dan Smith, David Halttunen, Dawn DiMarzo, Eloy Guerra, Fred Garces, Jay Calanog, Julia McMenamin, Kandice Brandt, Kya Mangrum, Leslie Marovich, Lisa Munoz, Mardi Parelman, Marian Edelbrock, Martin Gonzalez, Meggie Morris, Patti Manley, Scott Moller, Wahid Hamidy, Daniel McNamara, Kristen Bonwell, Melissa Rockey, Mike Colafrancesco, Najah Abdelkader, Natalie Bickett, Tori Neises

Absent: Mary Kjartanson, Alex Sanchez, Ali Gonzalez (proxy: M. Gonzalez), Donnie Tran (proxy: K. Brandt), Jason Thoma; Laura Marin; Matthew Jewett; Michael Lopez; Otto Dobre; Sierra Hegle (proxy: M. Rockey)

*attended as a guest

Other Attendees: Ashlee Lain, Mara Palma-Sanft, Kurt Hill, Juli Bartolomei

1. Call to Order

- The meeting was called to order at 3:31pm.

2. Approval of Agenda and Consent Calendar

2.1. [Meeting minutes from 11/04/25](#)

- The agenda and Consent Calendar were approved with a change to remove “Zoom” from the next meeting. [Carrasquillo/Sanchez]

3. Land Acknowledgment

4. Public Comments

- Koch commented on the lack of validity of the Student Evaluations that are being done. Very few students are doing them, which is leading to inaccurate assessments of faculty.
- Flores advised faculty that the AFT President, Jim Mahler, sent an email about the RAF and noted that there will be information sessions on Zoom. Faculty with questions about the RAF and one-column salary are encouraged to attend. Watch for an email from Mahler regarding how to vote.

5. Action Items (this includes second reads)

5.1. Miramar Technology Plan – Pablo Martin

- The [2024-2027 Technology Plan](#) must be approved as is before Miramar can proceed to making any updated plans about technology needs.
- Motion to approve Miramar’s Technology Plan passed with no objections. [Carrasquillo/Gonzalez]

5.2. Donation to EOPS – Dawn Diskin/Rodrigo Gomez

- Motion to support EOPS Adopt-a-Family with a \$100 donation passed with no objections. [Carrasquillo/Manley]

5.3. Reimbursement for Giving Donation for Basic Needs – Dawn Diskin/Rodrigo Gomez

- There was a matching opportunity on Jets Giving Day.
- The AS contributed \$600 for scholarships, which was doubled to \$1200 for scholarships this cycle. Because of inflation, Diskin recommended offering four \$300 scholarships instead of six \$200.
- Motion to offer four \$300 AS scholarships passed with no objections. [Sanchez/Carrasquillo]
- The AS also contributed \$250 to Basic Needs, which became \$500 in direct student support. That donation was originally paid upfront by Diskin and needs to be formally reimbursed from the AS account.
- Motion to reimburse Diskin \$250 for the Basic Needs donation passed with no objections. [Alsup/Parelman]

6. Discussion Items (this includes first calls and first reads)

6.1. Standing: Curriculum Committee Updates – Veronica Hartmann

- Hartmann reminded senators to [send her](#) any feedback on Administrative Procedures and Board Policies so she can share it at the Dec 11th CIC meeting.
- Hartmann provided updates on:
 - Title 5 revisions to Credit for Prior Learning (CPL)
 - Professional development opportunities, common course numbering timelines, and the new attendance accounting method
- Hartmann reminded senators that, if any support is needed with writing proposals for any courses or programs that they want to see effective Fall 2027, those requests need to be in by the end of the year. Proposals need to be launched by mid-February, 2026.
- Discussion ensued.

6.2. Miramar ASPEN Nomination – Daniel Miramontez

- This Fall, the College was informed that the Aspen Institute recognized Miramar as one of the top 200 community colleges in the nation. This is just a nomination and opportunity to apply for the very prestigious Aspen Prize.
 - Miramar needs to submit a comprehensive data packet to proceed further and is in the process of submitting all necessary documents by the short deadlines. If Miramar moves on to the top 10-15, there will be a site visit and more information will be requested at that time.
 - The top prize is a \$1M scholarship, and Miramar would retain it all, since it is college-specific. There would be collegewide discussion on how it would be allocated.
 - Discussion ensued.
 - Gomez reported that he shared the news at the Board of Trustees meeting.
- 6.3. Early Alert System – Mary Kjartanson
- This item was postponed.
- 6.4. First Read: Resolution on Defining AI Literacy – Rodrigo Gomez
- Gomez presented the [statewide definition for AI Literacy](#) approved at the ASCCC Fall Plenary. This resolution provides a neutral starting point for supporting students and faculty in addressing AI in education.
 - Gomez presented for a first read his proposed [resolution](#) for Miramar to accept and use the ASCCC definition.
 - Gomez emphasized that this is an endorsement for defining AI literacy, not an endorsement of AI in the classroom.
 - Discussion ensued.
 - Senators will bring this back to their departments and it will come back for a vote in the Spring.
 - Send input to [Gomez](#).
- 6.5. Senate Recordings Protocol – Rodrigo Gomez
- Gomez shared that, to ensure AS practices remain consistent with shared governance bodies across the district, and to align with standards already used by College Council and the Board of Trustees, the AS is updating its approach to meeting recordings, which will be deleted once the minutes are approved. It has been confirmed that this practice is fully compliant with Brown Act requirements and meets the district expectations for public record retention.

7. Reports

7.1. Committee Reports

- 7.1.1. None

7.2. Special Reports

- 7.2.1. None

7.3. Executive Committee Reports

7.3.1. President – Rodrigo Gomez (State, District, Campus, and Senate Issues)

- No report.

7.3.2. Vice President – Carmen Carrasquillo

- Election Committee volunteers are needed for 2026. The term runs from January through December. Contact [Carrasquillo](#) with interest.

7.3.3. Secretary – Olivia Flores

- No report.

7.3.4. Treasurer – Dawn Diskin

- The current balance is \$311.07.

7.3.5. Contract Member-at-Large – Melissa Wolfson

- No report.

7.3.6. Part-Time Member-at-Large – Kristen Everhart

- No report.

7.3.7. Chair of Chairs – Mary Kjartanson

- Not present.

8. Announcements

- Gomez: AI Network conversation in the library this Thursday, with another on Dec 18th.

9. Adjournment

- The meeting was adjourned at 4:36pm.

The next meeting will be on Feb 3rd. Please submit agenda items to both Rodrigo Gomez and Juli Bartolomei.

Respectfully submitted,
Juli Bartolomei and Olivia Flores