

**Curriculum Committee Minutes
San Diego Miramar College
February 4, 2026, 2:30-4:30pm
R Building Conference Room + Zoom**

Members Present: Rita Arabo (*proxy for Ela*), Evelyn Escalante, Jamie Hammond, Veronica Hartmann (Chair), David Mehlhoff, Michael Odu, Mara Palma-Sanft, Heather Paulson, Meilani Peleti, Brenda Wilborn

Members Absent: Matthew Cain, Isabella Ela, Kristine Huynh

Guests: Miguel Galindo, Meredith Morris

Support Staff: Sharilyn Wilson

Vacancies: BTCWI Designee

- I. Call to Order
 - a. Meeting called to order at 2:32pm by Chair Hartmann.
- II. Approval of Agenda
 - a. MSC (Palma-Sanft/Mehlhoff) to approve the agenda as presented. (0-Nays, 0-Abstentions)
- III. Approval of the [December 17, 2025](#) Minutes
 - a. MSC (Arabo/Palma-Sanft) to approve the minutes as presented. (0-Nays, 0-Abstentions)
- IV. Approval of Consent Agenda – No Items
- V. Course Proposals
 - a. New Courses
 - i. ADJU 265: Law Enforcement Academy Preparation Course [Miramar]
 1. Reason for Proposal: New course at Miramar to support students entering a law enforcement academy and facilitate successful completion of a law enforcement academy.
 2. Discussion: Course is set up to require a permission number. This limitation on enrollment is intended to ensure that prospective students are already undergoing the rigorous background check process required for the Academy.
 3. Standalone class; not part of a degree

4. Typo: In “Other Learning Material”, correct “Peach” to “Peace”
 5. MSC (Palma-Sanft/Arabo) to approve with the above correction. (0-Nays, 0-Abstentions)
- b. Course Activations – None
 - c. Course Deactivations – None
 - d. Course Revisions
 - i. ADJU 357A - 832 PC Laws of Arrest
 1. Reason for Proposal: Two-year review including update to catalog description, update to hours and lecture/lab units, separation of lecture and lab content, update to methods of evaluation, update to methods of instruction, update to example textbooks, addition of OER text, and minor grammatical, formatting and technical edits throughout.
 2. MSC (Arabo/Palma-Sanft) to approve as presented. (0-Nays, 0-Abstentions)
 - ii. ARTF 108 – Women in Art
 1. Reason for Proposal: Activation of course at Miramar to support new general education option, addition of DE option, and addition of CalGETC GE area 3A, 3B, and 4.
 2. Professor Morris spoke to the committee about the need for this class. It fulfills multiple GE options, and is currently only offered at Mesa.
 3. Because this is an activation only (not an activation with revision), we are very limited on what we can change in the proposal.
 4. Textbooks – only recent (<5 years) option is an OER Text. Professor Morris will send a few additional text suggestions for current, print texts.
 5. MSC (Paulson/Palma-Sanft) to approve as presented. (0-Nays, 0-Abstentions)
 - iii. POLI 121- American Political Development
 1. Reason for Proposal: Six-year review. Update short description, catalog description, content, assignments, methods of evaluation, distance education language at City, and textbooks.
 2. Miramar’s Dean and Department have reviewed – no concerns or issues.

usually strong collaboration (e.g., Mira faculty helped Mesa launch FILI 100 at their campus).

3. Chair Hartmann will find out what happens if she does not advance the proposal in Meta, and if Miramar can be added to the proposal at the CIC level.

- ii. Instructional Materials and Course Supplies

1. "Course has additional instructional materials fees" should only be checked if there's a fixed, required, expense (like a certificate of completion).
2. Items like calculators, lab coats, etc. should go under "Supplies"

- b. Vice President of Instruction

- i. No report; welcome to the new year!

- c. Evaluators

- i. No report

- d. Articulation Officer

- i. Report out from District Articulation Council
 1. Discussion of District GE patterns
 2. CCNs in new ADTS

- IX. Roundtable

- a. Wilborn – MATH 121 milestones are still a work in process. Collaboration with the District is ongoing.

- X. Adjournment

- a. Adjourned by consensus at 3:53pm