

San Diego Miramar College
Curriculum Technical Review Subcommittee

Meeting Notes

November 12, 2025, 2025, 2:30pm – 4:30pm
ZOOM: <https://sdccd-edu.zoom.us/j/2162990595>

Members Present: Veronica Hartmann (chair), Mara Palma-Sanft, Sharilyn Wilson

Members Absent: Heather Paulson

1. Approval of agenda – Approved by consensus
2. Approval of minutes from [October 22, 2025](#) – Approved by consensus
3. Course proposals
 - [ACCT 130](#): Business Entity Taxation for Enrolled Agents
 - New Course
 - Required course for new IRS Enrolled Agent Certificate.
 - Committee reviewed; no major changes suggested.
 - [ACCT 212](#) : Ethics, Representation, Practices, and Procedures for Enrolled Agents
 - Credit Course Reactivation
 - Required course for new IRS Enrolled Agent Certificate.
 - Committee reviewed; only change suggested is to add periods to the SLOs
 - [PARA 140](#): Law Office Technology
 - Credit Course Revision
 - Two-year review
 - Committee reviewed; no major changes suggested.
4. Program Proposals
 - None
5. Other business
 - a. Look at [Calendar](#), do we need to add another Tech Review Meeting in spring 2026?
 - i. Committee discussed the Tech Review meeting schedule in relation to the CIC submissions deadlines for 2027-2028 proposals. Committee decided not to schedule another meeting at this time, but we may revisit and choose to add another meeting (or extend an existing meeting) as we get closer to April/May 2026.
 - b. Physics and Math 2.0 ADTs

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- i. Palma-Sanft provided an update. These new awards are required by the state (replacing the existing ADTs), and need to be effective Fall 2026. All three colleges will be walking in to CIC ASAP.
- ii. Physics 2.0 – Mara will send the template to Veronica, and Veronica will work with Jae Calanog to start input.
- iii. Math 2.0 – Discipline faculty have not met to review the template yet.