

## Admissions Steps (MCAS Miramar)

### STEP 1: APPLY FOR ADMISSION online *before* the Application Deadline for each term.

- ☐ Go to [www.sdmiramar.edu](http://www.sdmiramar.edu) then Click "Apply," then scroll down to "Apply Today" on the bottom of the page and select "San Diego Miramar College" in the drop-down menu.
- ☐ Before applying to college, **you must first have an OpenCCC account.** Click "Create account" then proceed with the next steps. Once completed, you may proceed with applying to San Diego Miramar College. \*\*Please note: you may already have an OpenCCC account if you applied to another California Community College. Please utilize the "forgot" link to recover your username/password accordingly. **If you already have an OpenCCC account, proceed with applying to Miramar College. You may need to verify your identity through id.me- please proceed with that step as well.**
- ☐ **You will receive your 10-digit Student ID number (555xxxxxx), username (sdccd student email address), and an issued password within 48 hours. Please check your SPAM folder for emails from us as well. Please email your ID number to Ron Felix (MiramarActiveDuty@sdccd.edu), and include both your LES & Basic Orders, or you may present your CAC Card and Student ID Number in person to update your military information for priority registration and to clear your residency to receive in-state tuition.**
- ☐ For Dates and Deadlines, please visit the following: <https://www.sdccd.edu/students/dates-and-deadlines/>

### STEP 2: SUBMIT PRIOR COLLEGE TRANSCRIPTS/ JST (If applicable) <https://jst.doded.mil/>

- ☐ Request official transcripts from all schools attended **after** high school even if prior credits do not appear relevant or if units were taken years ago. AP Scores can be requested from <https://www.collegeboard.org/>. Academic credit may be available. The San Diego Community College District is now partnered with **Parchment** and the **National Student Clearinghouse** and are accepting official electronic transcripts from these providers. Institutions not partnered with Parchment or National Student Clearinghouse can submit official electronic transcripts to the following email address: [transcripts@sdccd.edu](mailto:transcripts@sdccd.edu)
- ☐ Once all transcripts have arrived, fill out a "Request for Transcript Evaluation" form. Transcripts are **not** evaluated until you **make the request** and all transcripts have been received. JSTs do not need a request for evaluation. For information on Transcripts and the evaluation process, please visit the following:



### STEPS 3: APPLY FOR FINANCIAL Aid ([miraaid@sdccd.edu](mailto:miraaid@sdccd.edu); <https://sdmiramar.edu/services/financial-aid>)

- ☐ The FAFSA (Free Application for Federal Student Aid) is available online: <https://studentaid.gov/>
- ☐ Plan ahead. FAFSA process takes up to 8 weeks to be processed.
- ☐ FAFSA assistance is available through the MCAS Miramar Education Center: [smbmirarmccs.edu@usmc.mil](mailto:smbmirarmccs.edu@usmc.mil); 858/307-1801
  - San Diego Miramar College school code: **014172**

### STEP 4: Student Orientation

- ☐ Complete the Student Orientation: <http://www.go2orientation.com/sdmiramar>
- ☐ After completing the New Student Orientation, you will have access to also complete the supplemental Veterans Orientation.

### STEP 5: ACADEMIC COUNSELOR

- ☐ For TA purposes, please request an "Abbreviated Education Plan" from counseling.
- ☐ There are limited counseling appointments at the Miramar College office aboard MCAS Miramar. Please visit the following site for available appointments: <https://tinyurl.com/24yy856n>

### STEP 6: REGISTER AND PAY FOR CLASSES / SUBMIT GRADES

- ☐ You will be assigned a registration date and time. Classes fill quickly, so do not delay! Register online using the **mySDCCD portal**: <https://myportal.sdccd.edu>.
- ☐ For assistance with navigating your mySDCCD portal, refer to the college student guide: <https://rb.gy/1vuurf>
- ☐ You are responsible for ensuring that all fees, including Health & Student Representation Fees (which are not covered by the California Promise Grant (AKA BOG Waiver) or Tuition Assistance) **are paid in full** by the payment deadline or you will be **dropped for nonpayment**.
- ☐ Follow all necessary steps for Tuition Assistance
- ☐ Submit approved TA Voucher to Accounting Office (include 10-digit student ID number): [mmaracctg@sdccd.edu](mailto:mmaracctg@sdccd.edu)
- ☐ Submit final grade to the Education Center (if using TA)



SAN DIEGO  
MIRAMAR  
COLLEGE

**MILITARY**

**EDUCATION**

A stylized illustration of a grey F-16 fighter jet flying from left to right, leaving a long, bright orange and yellow streak behind it. The background is dark with a subtle pattern of small, light-colored specks.

# ON-SITE DROP-IN COUNSELING AVAILABLE

- **QUICK QUESTIONS**
- **SET UP EDUCATION PLANS**
- **TRANSFER QUESTIONS**
- **ASSISTANCE WITH CLEARING PRE-REQUISITES**



**LIMITED ON SITE OR ONLINE 20  
MINUTE APPOINTMENT OPTIONS  
ARE AVAILABLE. PLEASE RSVP  
VIA QR CODE.**