

Enrollment Management Committee

Co-Chairs: Mary Kjartanson and Michael Odu

Thursday, October 16, 2025

2:30-4:00 p.m.

Room M-108

Minutes

Members Present: Andy Lowe, Carol Sampaga (classified), Claudia Estrada-Howell, Dan Igou, Dawn DiMarzo, Dawn Diskin, Duane Short, Fred Garces, Gene Choe, Jacqueline Hester, Jae Calanog, Jessica Aguilar, Jessica McCambly, Jordan Omens, Kandice Brandt, Lisa Muñoz, Lou Ascione, Mary Kjartanson, Matt Cain, Michael Odu, Molly Fassler, Randy Claros, Ryan Monroy, Sonny Nguyen, Veronica Dayag

Members Absent: Francois Bereaud, Jeff Orgera, Julia McMenamin, Linda Woods, Lisa Brewster, Max Moore

Vacancies: Students (3)

Ex-Officio Present/Guests: Ali Gonzalez, Becca Bowers-Gentry, Mardi Parelman, Mary Hart

I. Call to Order

The meeting was called to order by Mary Kjartanson at 2:48 pm

II. Approval of Agenda

MSC (Omens/Ascione) to approve the agenda with deletion of New Business Item 1 since still in fact-finding stage.

III. Approval of Minutes (May 15, 2025 and September 18, 2025)

MSC (Omens/Ascione) to approve the minutes of May 15, 2025 as submitted.

MSC (Ascione/Omens) to approve the minutes of September 18, 2025 as submitted.

IV. Old Business**1. Modification of Committee Membership-Report**

Mary Kjartanson provided a brief update to the processing of the committee membership change. The modifications are underway to the governance handbook, but she is submitting an editorial change to "or Designee" to the Dean of Enrollment Services membership. MSC (Omens/Ascione) to add "or Designee" to the Dean of Enrollment Services membership. Kjartanson noted it will not increase the number of individuals on the committee and will follow up with the processing change to the College Governance Handbook.

2. Accelerated Programs

As a follow-up to last month's agenda item, VPI Odu distributed a list of potential programs for an accelerated format. Deans and Chairs consulted on the list with a focus on adult learners. Discussion followed.

The committee discussed designing program opportunities based on four guiding questions from a recent VPI/CCCCO State meeting. Highlights of discussion:

- Identifying programs suitable for transfer
- Emphasizing importance of support services and data-informed planning
- Incentivizing certificate programs, particularly for pathways like law enforcement
- Building infrastructure for cohort-based accelerated programs
- Balancing learning theory with accelerated formats
- Reviewing what we currently offer in this format and the outcomes

VPI noted resource considerations and suggested starting with one pilot program. Members were encouraged to email additional feedback to Kjartanson and Odu. The committee will determine next steps and program selections at the November meeting. Claros proposed a letter of agreement outlining incentives and outcomes.

Next steps include identifying credential types (certificate or associate degree), determining financial aid eligibility, ensuring programs lead to living-wage jobs, and mapping program pathways by semester. Odu confirmed that FTEF would be set aside and indicated future discussions with the District will occur to avoid impacting current college operations.

v. New Business

1. Early Alert

Deleted from agenda.

vi. Announcements - None

vii. Next Scheduled Meeting

Thursday, November 20, 2025

viii. Adjournment

Meeting adjourned (Omens) by consensus at 3:33 pm

Submitted,
Carol Sampaga

11.17.25