



SAN DIEGO MIRAMAR COLLEGE
CLASSIFIED SENATE MEETING AGENDA
DATE: TUESDAY, NOVEMBER 4, 2025
TIME: 10:30 AM – 12:00 PM
LOCATION: L-108 AND [ZOOM](#)
[2025 – 2026 MEETING CALENDAR](#)



Officers and Senators

| | | |
|------------------------------------|-------------------------|-------------|
| Classified Senate President | Malia Kunst | 2024 – 2026 |
| Classified Senate Vice President | Carol Sampaga | 2025 – 2027 |
| Classified Senate Secretary | Brenda O'Connor | 2025 – 2027 |
| Classified Senate Treasurer | Elizabeth Whitsett | 2025 – 2026 |
| Classified Senate Senator at-Large | John Abbott (absent) | 2025 – 2027 |
| Classified Senate Senator at-Large | Bill Pacheco | 2024 – 2026 |
| Classified Senate Senator at-Large | Steven Slatten | 2025 – 2027 |
| Classified Senate Area Senator (1) | Eileen Fuerte | 2025 – 2027 |
| Classified Senate Area Senator (2) | Adrian Acain (10:38 am) | 2024 – 2026 |
| Classified Senate Area Senator (3) | Adam Vincej | 2024 – 2026 |
| Classified Senate Area Senator (4) | Rachel Halligan | 2024 – 2026 |
| Classified Senate Area Senator (5) | Arnice Neff (10:36 am) | 2024 – 2026 |

Guests:

Vacancies

N/A

A. Call to Order – The meeting was called to order at 10:31 am

B. Permission to Record Meetings – There was a consensus to record the meeting.

C. Land Acknowledgement - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay, Luiseño, Cupeño, and Cahuilla tribes, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.

D. Approval of Agenda and Minutes

- Approval of 2025-11-04 CSEN Agenda – Slatten made a motion to approve. Seconded by Halligan. All approved. No objections or abstentions. The motion carried.
- Approval of [2025-10-07 CSEN Minutes](#) - Whitsett made a motion to approve. Seconded by Slatten. There were 9 yay votes, 0 nays, and 1 abstention. The motion carried.
- Approval of [2025-10-21 CSEN Minutes](#) - Halligan made a motion to approve. Seconded by Slatten. All approved. The motion carried.

E. Public Comment – Sarah Lowe is the new Administrative Assistant in the Business Office.

F. Old Business:

| # | Item | Time | Strategic Goal(s) | Accreditation Standard(s) | Initiator |
|---|------|------|-------------------|---------------------------|-----------|
|---|------|------|-------------------|---------------------------|-----------|

| | | | | | |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------|----|---------|
| 1 | Shared Governance Committees Update (standing item) – update on appointments and continued vacancies. Attachment: PG Vacancy Report for CSEN for 2025-2026.docx Kunst highlighted vacancies in committees. Halligan, O'Connor, and Vincej asked clarifying questions. | 1 | 3 | 4 | Sampaga |
| 2 | Classified Professionals – Professional Development Plan (standing item); update form workgroup (if ready) The workgroup needs to meet and discuss. | 5 | 3 & 4 | IV | Kunst |
| 3 | Dues Drive/Fundraising (standing item) Attachment: CSEN Dues-Fundraising 2025.docx Kunst reviewed activities upcoming. Kunst will send out an email with instructions on payroll deductions. Kunst needs volunteers for the Thank you grams. Kunst also brought up the City of San Diego step challenge. Pacheco volunteered to help coordinate the February fundraiser. Tentatively 2/27/26 4-6 pm. Kunst will make a save the date. Pacheco will get quotes. Acain said that they can make exceptions for food but need people to help clean up after games. | 5 | 3 & 4 | IV | Kunst |

G. New Business

| # | Item | Time | Strategic Goal(s) | Accreditation Standard(s) | Initiator |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|---------------------------|-----------|
| 1 | Formalizing Voting Procedures Attachment: DRAFT CSEN Voting Procedures.docx, AS Voting Procedures.pdf O'Connor went through proposed changes to help clarify voting and ensure that votes are counted accurately. O'Connor will add proxy notes for in-person and clarify that individual votes will not be counted in the minutes. | 10 | 3 & 4 | IV | O'Connor |
| 2 | Mission and Vision Statement – review discrepancy in language between the two highlighted bullets. Attachment: Mission & Vision Statement (CC 1st Read) Kunst shared that there are new proposed changes. Discussion ensued. The Senate agreed on “a commitment to respect and reflect the diversity of our local community.” | 10 | 1, 2, 3, 4, & 5 | I, II, III, & IV | Kunst |
| 3 | Classified Leadership Institute June 3-5, 2026 – follow up on interest and conflict with Classified Awards Ceremony. Attachment: CLI2026-SaveTheDate | 10 | 3 & 4 | IV | Kunst |

| | | | | | |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| | <p>CLI June 3-5th in Riverside. Registration opens in February. 5 people were interested. Funding issues. Mesa College is planning to send their entire Senate.</p> <p>Kunst will bring it to the president and maybe chancellor's office as there may be opportunities for funding.</p> <p>Classified awards could possibly be moved to June 10, 11th or 9th.</p> | | | | |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|

H. Committee Reports/Other:

- Executive Council
 - President's Report – Kunst
 - Vice President's Report – Sampaga
 - Treasurer's Report – Whitsett: Current Balance - \$1,722.80 (checking); \$22.55 (savings)
- District Committees – Kunst
 - Board of Trustees – **The next Board meeting is November 13th.**
 - The proposed HR and IT reorganization was approved by the Board
 - District Governance Council - **The next meeting is November 12th.**
 - District Budget Planning and Development Council – **The next meeting is December 3rd.**
 - Last meeting was canceled
 - District Strategic Planning Committee – **The next meeting is November 14th.**
- Campus Committees
 - College Council – Kunst/Sampaga
 - Kunst needs to follow up on the PD workgroup
 - Student Success Committee – Kunst/Sampaga
 - Goals have been established, and workgroups are cohort model, student journey, and permission numbers in the 1st week of classes.
- Others
 - SPAA Campus Rep – Herivaux
 - AFT Campus Coordinator – Moore

I. Review of Action Items

J. Announcements

K. Adjournment – 12:00 pm

L. Next Scheduled Meeting

Tuesday, November 18, from 10:30 am – 12:00 pm, L-108/Zoom
Link: <https://sdccd-edu.zoom.us/j/9072146069> | 907 214 6069

San Diego Miramar College 2020 – 2027 Strategic Goals

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

ACCJC Accreditation Standards (Adopted June 2024)

1. Institutional Mission and Effectiveness
2. Student Success
3. Infrastructure and Resources
4. Governance and Decision-Making

Classified Senate 2024 Priorities

1. Engagement & Participation
2. Cross-Constituency Collaboration
3. Professional Development
4. Classified Professional Staffing