

CGH Change Request Summary – Fall 2025

The following is a summary of the change requests provided to the College Governance Handbook Change Taskforce in Fall 2025 (please see the [CGH Change Process here](#)):

- All change requests were submitted by the end of week 6 (please see summary and links to those change request below).
- The change taskforce reviewed each proposal on, **[TBD]**, and made recommendations to each committee. [CG Taskforce comments](#) are noted below.
- Requestors were notified of the taskforce's recommendations on **[TBD]** and, subsequently, incorporated the recommendations for the change taskforce.
- The Change taskforce and the requestors felt that an additional meeting was not necessary and, thus, agreed to move onto the next step: constituency review.
- Constituencies have been, and should be reviewing the change requests. If you have input on the changes, please bring them to your respective constituency leader, as soon as possible.
- All changes are slated to go to College Council for approval on **December 9th, 2025**.
- Approved changes will be incorporated into the handbook by the end of the fall semester. The updated version will be posted to the college website and a notification will be sent to the DL for Miramar College.

Enrollment Management Committee:

Requestor: Mary Kjartanson, co-chair

Description of Change: 2 co-chairs: VPI and 1 elected by committee; 3 Administrators: VPI, 1 Instructional Dean, and Dean of Enrollment Services (or designee); 1 Classified Professional: Admissions Designee; 1 student designee; Ex-Officio Advisors: removed; 6 faculty: 1 from each school including Chair of Chairs, 1 general counseling faculty or designee, and 1 instructional services designee

Purpose of Change: Update the Chair structure and reduce overall committee membership to achieve the following: 1) Facilitation of quicker decision-making 2) Improve timely communication 3) Increase member accountability and 4) Allow for more efficient use of information and time

See new committee handbook page, [here](#).

CG Taskforce Comments – **TBD.**

School of Academic Services:

Requestor: Michael Odu

Description of Change: 1) Change all Library and Academic Success Center (ASC) positions to School of Academic Services Chair or Designee and 2) Add School of Academic Services to faculty designated positions.

Purpose of Change: Library and Academic Success Center (ASC) are now under the School of Academic Services. Further, the School of Academic Services now have two departments with Chairs.

See new committee handbook page, [here](#). [CGH with comments](#).

Committees that will be affected: [IDEA](#), [Marketing and Outreach](#), [PIER*](#), [PROA*](#), [Professional Development](#), [Technology](#), and [Contract Faculty Hiring Prioritization](#).

**Note:* received separate [CGH Change request for PIER and PROA](#) to change “Library/ASC Designee” to “School of Academic Services Designee.” This change is encompassed in the above request.

CG Taskforce Comments – **TBD.**