



# SAN DIEGO MIRAMAR COLLEGE

## ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | November 21st, 2025, 9:00 AM

**\*Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

### Meeting Location

San Diego Miramar College  
10440 Black Mountain Rd, K1-107  
San Diego, CA 92126

#### I. ORDER OF BUSINESS | 5 minutes

##### A. Call to order

- a. President Ariella called the meeting to order at 9:05 AM.

##### B. Roll Call

Executive Council Members	Attendance
President Ariella O'Garro	p
Vice President David Yang	p
Secretary Anchal Verma	p
Treasurer Adam Halaseh	p
Senate Representative Jind Mann	p
Senate Members	Attendance
Senator Mekael Ahmed	p
Senator Lily-Grace Balilo	p
Senator Kyla Bertel	p
Senator Ayaan Bhatkar	L-9:18 AM
Senator Bridget Cunningham	p
Senator Michael Fuzy	p
Senator Kristine Huynh	p
Senator Nicole Le	p
Senator Angela Liu	p
Senator Nathan Obermiller	p
Senator Ryan Pacheco	p
Senator Kshitij Pete	p
Senator Tien Pham	p
Senator Evelyn Shoemaker	p
Senator Suhana Suman	p
Senator Liana Wong	p
Senator <i>Vacant</i>	
Senator <i>Vacant</i>	
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<b>Club Representatives</b>		<b>Attendance</b>
<b>Arise and Shine Club</b>		
<b>Art Haus Club</b>		p
<b>Biology Club</b>		
<b>Chemistry Club</b>		
<b>Chi Gong Club</b>		
<b>Computer Science Club</b>		
<b>Diesel Skills Club</b>		
<b>Dungeons and Dragons Club</b>		p
<b>Filipino American Student Association (FASA)</b>		p
<b>Game Development Club</b>		p
<b>Girls Who Code</b>		
<b>Health &amp; Fitness Club</b>		
<b>International Student Club</b>		p
<b>Live Entertainment Club</b>		
<b>Math Club</b>		p
<b>MESA Club</b>		
<b>Miramar Badminton Club</b>		
<b>Miramar Business Club</b>		p
<b>Miramar College Engineering Club</b>		p
<b>Miramar Jamz (formerly Music Club)</b>		
<b>Miramar Pre-Dental Club</b>		
<b>Miramar Transfer Club (formerly General Transfer Association)</b>		p
<b>Muslim Student Association</b>		
<b>Phi Theta Kappa (PTK)</b>		p
<b>Pre-Med Club</b>		p
<b>Psychology Club</b>		
<b>Society of Women Engineers (SWE)</b>		
<b>SPECTRUM</b>		
<b>Student Veterans Organization (SVO)</b>		
<b>Sustainability Club</b>		p
<b>Tabletop Games Club</b>		
<b>Urban Scholars</b>		
<b>Women in STEM</b>		

**C. Recognition of Visitors**

**D. Public Comment:**

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda and two (2) minutes per speaker shall be observed.

**E. Approval & Amendments of Agenda**

- a. Sen Kshitij motioned to amend the 11/21/25 Agenda to remove the Conflict Resolution By-Law Voting and postpone it indefinitely. Seconded by Treasurer Adam.
- b. Sen Michael motioned to approve the amended 11/21/25 Agenda. Seconded by the Transfer/Business club.

**F. Approval of Minutes**

- a. Sen Michael motioned to approve the 11/14/25 Minutes. Seconded by Transfer/Business Club.

**II. SPECIAL ORDERS**

- A. N/a

**III. PRESENTATIONS**

A. N/a

#### **IV. UNFINISHED BUSINESS**

A. N/a

#### **V. NEW BUSINESS**

##### **A. Overview of Making Motions | 10 minutes**

- a. Dean Barnard gave a breakdown of how to make motions. Motions are a way to document what was decided and discussed in meetings so that everyone's aware of what's going on. A motion is a formal proposal that asks the group to make a decision or take action. Motions can be made by any elected members of the ASG (senators, club reps). A general body visitor can not make a motion. The elected individuals are in charge of deciding how the business of this body operates. Why do they matter? Motions provide transparency, document things, and make sure everyone can speak. Secretary Anchal clearly states motions and who makes those motions in the minutes. For example, someone can come in to ask why we're spending xyz amount of money - they can look at the minutes to see who made and seconded the motion. The president is the only elected person who can't make a motion. Motions can be made by saying "I move that we..." or "I motion to." It doesn't always have to be a motion to vote. When governance was talking about changes in the bylaw, someone could've motioned to bring the discussion back to the committee to talk further about the bylaw. Motions can help move things along or move them back. You can also change motions. The person who makes the motion can change the motion by saying, "I would like to amend the motion." For example, someone could say, "I move to cancel all the spring meetings". If senators oppose this, the person who made the motion can amend it by saying, "we're not going to meet during spring break, but we'll meet for the rest of the Spring semester." If most of us don't agree with a motion, everyone should stay silent. President Ariella can say, "motion dies on the floor." This is a safe place to practice all of this. Once we graduate, and if we sit on committees that use Robert's Rules of Order, we'll be familiar with how it works. Accounting requires specific language in order for the money to be used, so the wording of the motion matters. People can also withdraw motions.
- b. Dean Barnard opened it up for questions.
- c. Sen Kshijt - asked to withdraw a motion, do we need a second? Dean Barnard responded that, yes, because that ensures someone else agrees with it. Very rarely is there a matter that dies on the floor.
- d. Sen Nathan motioned to extend the time by 3 minutes. Seconded by Sen Kshitij.
- e. Sen Nathan - asked, when do you motion to vote on a motion? Dean Barnard responded that when you motion to vote on smth, that means we've had enough info to move forward with the discussion. Sen Nathan asked that when Sen Kshitij amended the agenda, did we need to vote on it or if someone motioned to adjourn the meeting, would it need to be voted on? President Ariella responded that she would likely ask what grounds the motion is being made on.
- f. President Ariella commented that we could vote on a motion for any controversial items.
- g. Dean Barnard commented that President Ariella can decide if we have a vote or not.
- h. Sen Kshitij - asked if Sen Nathan makes a motion to end the meeting, and he seconds it, what would happen? Dean Barnard responded that President Ariella can decide if we vote on it or not, which she will likely do.
- i. Sen Kshitij - asked, is there any way to object to the motion before it even gets seconded? Dean Barnard responded that the only way to object to it is to not second it. This doesn't happen a lot because people get uncomfortable with silence so someone ends up making a second.

##### **B. Conflict Resolution By-Law Voting | 10 minutes**

- a. This item was removed from the agenda by a previous motion.

##### **C. ASG Marketing and Advertising Campaign Project | 10 minutes**

- a. The project members introduced themselves (Angela, Kristine, Kshitij, Mekael)
  - b. Sen Kshitij - shared the basic goal: raise awareness of ASG since not enough students are aware of our existence (a lot of students would be interested in joining our conversations, committees, and events if they knew about them) and boost student engagement and AS membership. A lot of students would benefit from being aware of the ASG body.
  - c. Sen Angela - shared that another goal is to get more people to attend our meetings, hopefully an additional 3 new visitors for each meeting. The group wants more people to attend events such as pizza night and fall fest. They want to target clubs and get more club reps to join ASG.
  - d. Sen Kristine - shared the 4 categories of the plan (research and planning, design and development - create campaign theme and key message, active promotion - host events to promote ASG, evaluation - review the results and track engagement).
  - e. Sen Angela - shared that they will be doing a club survey at chill with us (will go around club tables to collect data on whether clubs know about the vending 5000), creating a poster and flyer to promote asg with meeting times and info, and posting a day in the life highlight series (on insta) like participating in office hours and events.
  - f. Sen Mekael - shared the risks for people trying to join ASG, such as time commitment. To combat that, the group will promote the amount of help that's available and that senators' duties are easily manageable. They are considering making a new Insta account to promote ASG. Another potential "risk" is fear of public speaking (in their campaign, they want to show that we value everyone's opinions and are inclusive in our meetings)
  - g. Opened it up for questions.
  - h. President Ariella - suggested against taking group photos of unofficial ASG gatherings because there are logistical concerns of keeping the hangouts unofficial.
  - i. Sen Nathan - asked if they are also thinking of advocating for more funding for clubs. Sen Kshitij responded that that wasn't in their mission. But having more clubs at ASG will help with the movement of getting clubs a bigger voice. Treasurer Adam added that if we see more clubs active in ASG, then we can decide to allocate more money to clubs. If it's a substantial want, we could reallocate the budget. Sen Kshitij also suggested having the college give more money to clubs.
  - j. Sen Michael motioned to extend time by 4 minutes. Seconded by Business/transfer club.
  - k. Sen Evelyn - asked how they would push out the new insta account. Sen Mekael responded that they would advertise membership and social media on promotional materials such as flyers. Sen Kshitij added that they would love to collaborate with the other senator project and have everyone here follow the new insta.
  - l. Dean Barnard - provided context on why we created the insta account during covid. The large majority of the 600 followers probably don't go here anymore. The person who could delete the account no longer has access to their email, so there's no way to close it down. That's why creating a new one is the best option.
  - m. Sen Michael - asked what the determining factor is of why we're going to create a new insta.
  - n. Senate Rep Jind - commented that she and Sen Lily-Grace are working on that and are hoping to have a new account up and running by the end of the Thanksgiving break.
- D. ASG Basic Needs Hygiene Kit Project | 10 minutes
- a. The group members introduced themselves (Nicole, Kyla, Tien).
  - b. Sen Kyla - shared the goal: create and distribute basic hygiene kits to students. Every student, regardless of income or background, should have access to basic supplies. Plan on promoting it at the jet fuel lounge and basic needs center.
  - c. Sen Tien - shared goals: distribute at least 150 hygiene kits by the end of the academic year. Those who are getting the kits will be tracked with a google sheet. This project

will only cover students (currently enrolled), not community members. Will talk to Shelly, acquire supplies, and then distribute the supplies. Will promote it by tabling at events.

- d. Sen Nicole - shared risks: being unable to solicit donations for supplies that are not covered by the basic needs. Not being able to effectively distribute the kits (will ask for help from Jet Fuel Lounge). Basic needs have funding for baby diapers, pads, and more. Additional funding may be required for other supplies. Might get donations from the public, and if not, will ask ASG for donations.
- e. Opened it up for questions.

## **VI. STANDING ITEMS**

### **A. Committee Meetings | 35 minutes**

- a. Future Events
- b. Student Life & Wellness
- c. Governance

## **VII. REPORTS | 20 minutes**

### **A. Executive Reports**

- a. President
  - No reports
- b. Vice President
  - No reports
- c. Secretary
  - No reports
- d. Treasurer
  - Attended CC with VP David. Due to unfortunate circumstances, we'll have a meeting on 12/5 to talk about the agenda item requested by CC.
- e. Senate Representative
  - No reports

### **B. Region X Reports**

- a. Today is the SSCCC Region X Delegate Assembly at MiraCosta. Our delegate assembly will be taking place at Miramar (12/2), all are welcome if they want to join.

### **C. Senator Reports**

- a. Sen Kshitij motioned to reinstate a previously struck agenda item (Conflict Resolution By-Law Voting) to the end of reports. Seconded by Treasurer Adam.
- b. Sen Ayaan - Attended the enrolment management committee with Sen Suhana, where they discussed what each unit means when enrolling in courses.
- c. Sen Nathan - asked if we could get a video of everyone saying happy anniversary for his parents.

### **D. ASG Committee Reports**

- a. Future Events
  - Sen Evelyn - approved budget for chill with us (12/3), Sen Kristine made a sign-up sheet for volunteering (need help for set up and clean up)
  - ASG celebration will be during the 12/12 meeting, planning to do activities involving superlatives
- b. Student Life & Wellness
  - Sen Ryan - purchased assortive winter decor for study jam, decided the questions to include on the check-in sheet, and will be asking for ASG volunteers since they have a lack of people who can help out with the event on Thursday.
- c. Governance
  - Sen Michael - will be removing the communication and outreach committee and advisor duties, and will be adding senator projects to the bylaws

#### **E. Club Reports**

- a. Business/transfer club - The club is officially approved. They will be accepting non-perishable items in the ASG room for a food drive and will be working with Shelly to distribute those.
- b. Engineering Club - went on a tour of the Hubbs-Seaworld research facility (saw facilities that oversee fish breeding habits) and presented for Blue Tech Month.
- c. Game dev club - had a club meeting this past Tuesday, where they went into detail on how to make a game

#### **F. Advisory Reports**

- a. Joseph Hankinson
  - Enjoy the break and be safe. We do have a meeting on 12/5 - it's important for everyone to show up because we need to meet quorum. The Advocacy Academy attendees will be leaving right after the meeting.
- b. Dean Barnard
  - No reports
- c. Shelly Parks
  - Will be in the office on Monday, Tuesday, and Wednesday of next week (point of contact if anyone needs anything)
- d. Conflict Resolution By-Law Voting
  - President Ariella shared that we won't be extending the time for this time in the effort to save time.
  - Sen Kshitij - shared that the decision is to place the bylaw in Article 2 in the new section 1 of the bylaws. The bylaw is a means for conflict resolution by escalation. If members aren't working in a civil, respectful manner, they now have a provision to escalate the issue to the execs or advisors so that there's a 3rd party mediator. Added a statement for district board policy for respectful, civil behaviour to make sure everyone's being treated fairly. Made an amendment - the advisor consult is effectively final, but it can be escalated further if people are still unhappy (escalated to the VP of Student Services)
  - Sen Michael motioned to approve this bylaw to be added to the constitution. Seconded by Treasurer Adam.
  - Secretary Anchal conducted a roll call vote. The motion passed by a  $\frac{2}{3}$  majority vote.

#### **VIII. COMMUNICATIONS ON THE FLOOR**

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed and the total time limit for this item shall not be extended. Additionally, no action will be taken.
- B. Sen Lily-Grace reminded everyone that pictures will take place after the meeting. President Ariella told them to give time for people to go up to the accounting office to buy asg shirts.
- C. President Ariella shared that there will be no breakfast for the 12/5 meeting. The accounting office is still open if people need to purchase ASG shirts. Club reps, please wait outside the room for the debriefs to end. Sen Nathan asked if hats are allowed in the picture. President Ariella responded that it's up to the photographer.

#### **IX. ADJOURNMENT**

- A. Meeting scheduled to end at 11:00 am.
- B. Sen Michael motioned to adjourn the meeting at 10:41 AM. Seconded by Sen Bridget.