

**Curriculum Committee Minutes
San Diego Miramar College
November 19, 2025, 2:30-4:30pm
Hybrid: Zoom & Building R Conference Room**

Members Present: Rita Arabo, Matthew Cain, Isabella Ela, Evelyn Escalante, Jamie Hammond, Veronica Hartmann (chair), Kristine Huynh, David Mehlhoff, Michael Odu, Mara Palma-Sanft, Heather Paulson, Brenda Wilborn

Members Absent: Meilani Peleti

Support Staff: Sharilyn Wilson

Vacancies: BTCWI Designee

- I. Call to Order
 - a. Meeting called to order at 2:35 pm by Chair Hartmann.
- II. Approval of Agenda
 - a. MSC (Ela/Cain) to approve as presented. [0 Nays; 0 Abstentions]
- III. Approval of November 5, 2025 minutes.
 - b. MSC (Cain/Odu) to approve as presented. [0 Nays; 0 Abstentions]
- IV. Approval of Consent Agenda
 - a. NAIS 151 Discussion
 - i. Recommendation to table to allow Miramar faculty time to decide if they want to be on this proposal. Currently only City and Mesa are. Miramar is included on all other NAIS courses.
 - ii. LEAD Office has been consulted. Hartmann will also consult affected department Chair (English & World Languages) and Dean of Liberal Arts.
 - iii. Odu expressed support as VPI for adding Miramar to the proposal, even if we are not prepared to offer the course right away.
 - b. MSC (Palma-Sanft/Arabo) to approve consent agenda. [0 Nays; 0 Abstentions]
- V. Course Proposals
 - a. New Courses: None
 - b. Course Activations: None
 - c. Course Deactivations

- i. BIOL 48: Pre-Biology and Study Skills [City]
 - 1. Reason for Proposal: AB 705 and AB 1705 limit the offerings of below transfer-level coursework. This course is no longer offered and does not impact any degree requirements at City.
 - d. Course Revisions
 - i. MUSI 257A: Guitar Ensemble I (Mesa)
 - ii. MUSI 257B: Guitar Ensemble II (Mesa)
 - iii. MUSI 257C: Guitar Ensemble III (Mesa)
 - 1. Reason for Proposal (all three): Six year review including review/update of texts & DE. Added CIP 50.0901 - Music, General.
 - iv. PHIL 104A: History of Western Philosophy: Ancient to Medieval (Mesa)
 - 1. Reason for Proposal: Six yr review including: 1) couple minor edits to Content, and 2) review/update texts & DE for currency. CIP 38.0101 - Philosophy added.
 - 2. MSC (Ela/Cain) to approve all above deactivations and revisions. [0 Nays; 0 Abstentions]
- VI. Award Proposals
- a. New Awards: None
 - b. Award Deactivations: None
 - c. Award Revisions: None
- VII. Other Business
- VIII. Reports
- a. Curriculum Chair
 - i. CIC Updates
 - 1. Mesa proposing activation of FJMP – voting item 12/11/25 CIC
 - a. Tabled until next meeting
 - 2. Work-Based Learning professional development self-paced course
 - a. Hartmann will email Committee with more info
 - 3. COMM C1000: inclusion of 6,000 word count voted down
 - a. District will revise the COR administratively
 - 4. MATH sequencing update - M55 (new milestone)
 - a. M55 milestone was not implemented correctly, resulting in students being able to enroll in MATH 121 without proper prep.

- b. Milestone is supposed to be corrected by Fall 2026.
There remains some confusion about how the catalog will be updated accordingly (either needs to be an administrative change or we will need to revise several courses through the curriculum process).
- 5. Common Course Numbering being paused after Phase III
 - a. Articulation and other issues need to be resolved
- 6. [IDEAA in COR](#) (start at slide 13 for key questions)
 - a. Title V Requirement
 - b. District recommending phasing out advisories; using prerequisites only where necessary
 - c. Resources and materials are available from ASCCC, including [DEI in Curriculum: Model Principles and Practices](#)
- 7. [HIST 123](#) walk-in for GE AI Fall 2026
 - a. CSU Chancellor's Office has extended the phase-out of the current version of this course to Fall 2026 (was going to be phased out Fall 2025). Therefore, the course may be used to meet the US-3 requirement until then.
 - b. For Counselors: email evaluators if you have students who took HIST 123 in the fall, petitioned to graduate in the fall, and are showing the requirement is "not satisfied". Evaluators will look into running report to identify all such students.
 - c. Course is being submitted in December for re-review
- ii. Policies & Procedures Update
 - 1. [Title 5 Revision on Credit for Prior Learning](#)
- iii. 12/31/25 is deadline for faculty to request tech writing support.
- b. Vice President of Instruction
 - i. Standardized Accounting Method update
 - 1. Miramar has always scheduled to maximize contact hours, so we should experience minimal impacts.
 - 2. EXSC and certain lecture/lab courses will be the most impacted and may require curriculum updates.
- c. Evaluators: No report
- d. Articulation Officer

- i. Update from Region X Articulation Council – UCs are closely scrutinizing math proctoring practices (in terms of modality). We do in-person proctoring, but just sharing as an FYI.
 - ii. Common Course Numbering – CCCCO has clarified that if there is a situation where adopting CCN may put a course's articulation at risk, then colleges do not have to switch. However, colleges are expected to make a good-faith effort to update the course in alignment with CCN.
- IX. Roundtable
- X. Adjournment
 - a. Adjourned by consensus at 3:24pm

Next Meeting: Wednesday, December 3, 2025 – 2:30-4:30pm