

San Diego Miramar College
Curriculum Technical Review Subcommittee

Meeting Agenda

September 10, 2025, 2:30pm – 4:30pm

ZOOM: <https://sdccd-edu.zoom.us/j/2162990595>

Members:

Veronica Hartmann (chair), Mara Palma-Sanft, Sharilyn Wilson

1. Approval of agenda
2. Approval of minutes from [May 7, 2025](#)
3. Course proposals
 - [ACCT 135](#): Principles of Auditing (Launched)
 - Two-year review
 - [AUDI 201](#): Sound Reinforcement Systems (Launched)
 - Add MUSI 190 (current prereq course) as a co-requisite as well
 - Corequisite wording? Remove extra comments?
 - [MLTT 61](#)
 - Erica Maronne at the district is working with Originator regarding the prerequisites
 - Will be on CRC 9/17/25 agenda, will walk-in to CIC 9/25/25
 - [MLTT 62](#)
 - Erica Maronne at the district is working with Originator regarding the prerequisites
 - Will be on CRC 9/17/25 agenda, will walk-in to CIC 9/25/25
 - [MLTT 63](#)
 - Erica Maronne at the district is working with Originator regarding the prerequisites
 - Will be on CRC 9/17/25 agenda, will walk-in to CIC 9/25/25
 - [MLTT 64](#)
 - Erica Maronne at the district is working with Originator regarding the prerequisites
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 - [PARA 105](#): Legal Research (Launched)
 - Two-year review

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- *Would you consider omitting the San Diego Superior Court Local Rules or editing the wording to be inclusive of other counties for students taking this course from areas outside of SD County?*
- [PARA 115](#): Civil Litigation - Procedures (Launched)
 - Two-year review
- [PARA 290](#): Independent Study (Launched)
 - Six-year review
- [PHYS 180B](#): (Launched)
 - Six-year review
 - Removal of MATH 121 as a prerequisite
- [PHYS 181A](#): General Physics Laboratory I (Draft)
 - Six-year review
 - Lab Manual vs. Lab Handouts
 - PASCO
- [PHYS 181B](#): General Physical Laboratory II (Draft)
 - Six-year Review
 - Lab Manual vs, Lab Handouts
 - PASCO

- From Originator:

** It sounds like everyone teaching this lab provides lab handouts to the students via Canvas, so that students don't have to pay for a lab manual or textbook. Is listing something like "instructor provided lab handouts" sufficient? It could also be worded as "instructor provided lab manual" if that would work better, since the handouts are the lab manual, just not bound together.*

Regarding the lab manual issue ... most of the handouts that we provide for the students here at Miramar are based off of the following manual from PASCO (which is where most of our equipment comes from). I'm not sure of the best way to report this in the Course Outline Report, but could we use this as the lab manual, since it is what most of the labs are based on?

PASCO "Comprehensive 850 Physics System Experiment Manual: Experiment Manual (UI-5813) for 850 Comprehensive Physics System (UI-5800D)"

It's downloadable from the PASCO site for free; author-wise, there are several because different labs were contributed by different people.

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4. Program Proposals

- None

5. Other business

- Need for additional members on CTRS