



SAN DIEGO MIRAMAR COLLEGE

ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | November 14th, 2025, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location

San Diego Miramar College
10440 Black Mountain Rd, K1-107
San Diego, CA 92126

I. ORDER OF BUSINESS | 5 minutes

A. Call to order

- a. President Ariella called the meeting to order at 9:05 AM.

B. Roll Call

Executive Council Members	Attendance
President Ariella O'Garro	P
Vice President David Yang	P
Secretary Anchal Verma	P
Treasurer Adam Halaseh	L - 9:10 AM
Senate Representative Jind Mann	P
Senate Members	Attendance
Senator Mekael Ahmed	L - 9:07 AM
Senator Lily-Grace Balilo	P
Senator Kyla Bertel	P
Senator Ayaan Bhatkar	P
Senator Bridget Cunningham	P
Senator Michael Fuzy	P
Senator Kristine Huynh	L - 9:06 AM
Senator Nicole Le	L -
Senator Angela Liu	L - 9:15 AM
Senator Nathan Obermiller	P
Senator Ryan Pacheco	L - 9:10 AM
Senator Kshitij Pete	P
Senator Tien Pham	A - excused
Senator Evelyn Shoemaker	A - excused
Senator Suhana Suman	P
Senator Liana Wong	L - 9:07 AM
Senator Vacant	
Senator Vacant	
Senator Vacant	
Senator Vacant	

Club Representatives		Attendance
Arise and Shine Club		
Art Haus Club		
Biology Club		L - 9:20 AM
Chemistry Club		
Chi Gong Club		
Computer Science Club		
Diesel Skills Club		
Dungeons and Dragons Club		P
Filipino American Student Association (FASA)		P
Game Development Club		P
Girls Who Code		
Health & Fitness Club		
International Student Club		P
Live Entertainment Club		P
Math Club		P
MESA Club		
Miramar Badminton Club		
Miramar Business Club		P
Miramar College Engineering Club		P
Miramar Jamz (formerly Music Club)		
Miramar Pre-Dental Club		
Miramar Transfer Club (formerly General Transfer Association)		P
Muslim Student Association		
Phi Theta Kappa (PTK)		P
Pre-Med Club		P
Psychology Club		
Society of Women Engineers (SWE)		P
SPECTRUM		
Student Veterans Organization (SVO)		
Sustainability Club		P
Tabletop Games Club		P
Urban Scholars		
Women in STEM		P

C. Recognition of Visitors

- a. Josh

D. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda and two (2) minutes per speaker shall be observed.
- b. Sustainability club rep - the club wanted to put posters around campus. Asked if they need permission. President Ariella responded that they don't need permission as long as they put the ASG logo on the flyer (which showcases that they're an official club). Advisor Shelly reminded them to use blue tape, include a point of contact for the club, and specifically identify the club name on the flyer. Dean Barnard reminded them not to post flyers on glass walls.

E. Approval & Amendments of Agenda

- a. Senate Rep Jind motioned to remove the Advocacy Academy Training from the 11/14/25 agenda. Seconded by Sen Michael.
- b. Sen Kshitij motioned to approve the amended 11/14/25 agenda. Seconded by Sen Michael.

F. Approval of Minutes

- a. VP David motioned to approve the 11/7/25 minutes. Seconded by Sen Michael.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

- A. N/a

IV. UNFINISHED BUSINESS

- A. N/a

V. NEW BUSINESS

A. Advocacy Academy Training | 30 minutes

- a. This agenda item was removed from a prior motion.

B. Conflict Resolution By-Law Voting | 15 minutes

- a. Sen Kshitij shared that they're proposing a potential bylaw. They need to discuss it as a body and potentially vote on it.
- b. Sen Bridget explained that if ASG members are in tension with one another, then they're in "conflict." Conflict resolution is how you can escalate something if a conflict arises. In the constitution, there isn't anything that shows protocol for what to do when there's tension between members of the body. We want to make sure that we're a professional group. The constitution doesn't state much about how to handle these situations. They thought it would be best to have a fallback plan that clearly indicates the expectations and escalation of issues. Read the bylaw. All ASG members are expected to resolve conflicts in a civil manner. Civil manner is defined and explained in the bylaw. The bylaw also includes a procedure for how to escalate conflicts to higher levels. If senators, club reps, or members of the public have an unresolved conflict, they should go to an exec member to discuss the issue. The exec board will be expected to provide a consultation and act as an unbiased mitigator. If an exec member is involved, the conflict must be taken to the advisors. The bylaw also includes post-conflict behavioral expectations. If someone notices that a conflict still hasn't been resolved, they should alert the advisors. Sen Bridget and Sen Kshitij are considering adding the bylaw to Article 2 or 3 in the constitution. The bylaw is purposely vague/broad to leave room for nuances in the situation. Its main purpose is to make sure people feel safe and have someone to fall back on if there's a conflict. Opened it up for discussion.
- c. D&D club rep - commented that the resolution seems solid. Asked how often these personal disputes happen. Dean Barnard responded that, historically, you either have good years or really bad years. In some years, a lot of conflict has happened. So far, this has been a good year. Historically, they would follow the same process, but it wasn't officially written in a bylaw. Putting in a bylaw will make sure we have an operating procedure to follow. Sen Kshitij responded that he's not worried about conflict happening for anyone in this body, but it's good to have a procedure in place.
- d. President Ariella - asked if the exec consult could be done through writing. Sen Kshitij responded that, ideally, you would speak in person.
- e. Dean Barnard - commented that she appreciates the vagueness of the bylaw because it doesn't conflict with the district policies for conflict resolution. If people aren't happy with the advisors, they can bring their concerns to the VP of the college or Student Services.
- f. VP David motioned to extend the time for this item by 5 minutes. Seconded by Sen Michael.
- g. Tabletop games club rep - asked how "proper conduct" is defined. Sen Kshitij responded that "proper conduct" simply means maintaining professionalism. The club rep explained that without having a statement within the bylaws that properly defines the term, he's concerned that everyone would interpret "professionalism" differently. Dean Barnard responded that she personally doesn't think we should specifically define

it because we would be stuck with that specific definition. Treasurer Adam shared that, in Robert's Rules of Order, there's a description of "good" conduct. Recommends that the bylaw be placed in Article 5 of the constitution. Advisor Joseph shared that there's a district policy on mutual respect, which lays out how we should respectfully interact with each other. Sen Kshitij responded that he should've done more homework on district policy - they can add it in the bylaw if the body's not satisfied.

- h. Sen Bridget shared that the bylaw allows everyone to have a "safety net" no matter the situation they're going through.
- i. Sen Kshitij motioned to extend the time for this item by 3 minutes. Seconded by Sen Liana.
- j. Sen Kshitij asked everyone who would vote on the bylaws. The majority raised their hands. President Ariella commented that since there was a lot of feedback, they would have to bring back the new version to get that voted on.

C. Discussion Regarding the Remapping of ASG Room | 10 minutes

- a. Conference Table Proposal
- b. Sen Bridget shared the current layout of the ASG room. The length of the room is 24 ft, and the width is 16ft.
- c. Sen Michael shared they we've been offered a conference table with no cost to ASG. There's no need for ASG to help with installations; the cubicles that need to be taken away will be taken away with no cost. It can host 12 seats, and there's a possibility of getting whiteboards. The table has outlets, and they work.
- d. Sen Bridget shared 2 new layout ideas. They're considering adding whiteboards and bulletins to post flyers.
- e. Sen Michael - the table could fit vertically or horizontally.
- f. Sen Bridget shared the benefits of getting the table - more collaboration, especially with senator projects, and a convenient prepping station for events.
- g. Opened it up for discussion.
- h. Sen Kshitij asked where the table is. Sen Michael responded that it's in the career center. Confirmed that there's no need to pay. The cubicles will be donated and passed down to other departments. Advisor Shelly shared that they would go into the warehouse. Dean Barnard commented that there could be a cost in moving the cubicles, which could be covered by the Advocacy costs. Advisor Joseph confirmed that Dan said there's no cost in getting the table and moving out the cubicles. Stated that option 2 for the new layout is the only feasible option.
- i. President Ariella asked how the whiteboard and art supply cubby would be relocated. Sen Bridget responded that the whiteboard is rollable, so they are thinking of putting it more in the front area. They're also considering removing the cubbies.
- j. Tabletop games club rep asked if they've thought about moving the table to the back and moving the cubicles to the front. Sen Bridget responded that it would be best to have it in the front because you can see collaboration happening right when you walk into the room.
- k. Advisor Joseph commented that he didn't get a quote for the removal of the cubbies.
- l. Dean Barnard commented that we need to be very cognizant about not blocking space for students accessing Shelly's office. Concerned about the placement of the whiteboard.
- m. President Ariella asked if they have an estimated cost for the removal of the cubbies.
- n. Tabletop games club asked if having the cubicles in the front would allow enough space for students to go to the basic needs office.
- o. VP David motioned to extend the time for this item by 2 minutes. Seconded by Treasurer Adam.
- p. Tabletop games club rep motioned to approve the remapping of the ASG room. Seconded by Treasurer Adam.
- q. President Ariella conducted a hand-raising vote. The majority raised their hands, so the

motion was approved.

VI. STANDING ITEMS

A. Committee Meetings | 35 minutes

- a. Secretary Anchal motioned to extend the committee times by 15 minutes. Seconded by Senator Kshitij.
- b. Future Events
- c. Student Life & Wellness
- d. Governance

VII. REPORTS | 20 minutes

A. Executive Reports

- a. President
 - b. Reminded everyone that we're using a physical sign-in sheet for office hours. There will be a networking workshop happening next Wednesday - all members who will be going to the Advocacy Academy are highly encouraged to attend.
- c. Vice President
 - No reports
- d. Secretary
 - Attended the Student Success Committee. They reviewed the Student Journey Map and got feedback on it. We will be working in workgroups during the next meeting.
- e. Treasurer
 - No reports
- f. Senate Representative
 - No reports

B. Region X Reports

- a. Sen Michael shared they got 2 guest speakers for the Delegate Assembly, which will be in K1-208 (12-2 pm). There will be a small networking event for 20 minutes and guest speakers. The delegate assembly happens on a monthly basis, and they discuss action items for the entire organization

C. Senator Reports

- a. Senator Ayaan attended the ASG meeting for MESA.
- b. Sen Angela attended the student textbook affordability committee - discussed program grants, filtering classes based on textbook costs, and PaperCut.
- c. Sen Bridget attended the HH bond meeting last Friday to discuss the art gallery and performing arts center (happens every Friday from 1-3 pm). Brought up the prayer room and they were thinking of having it in the I building Klaidoscope.

D. ASG Committee Reports

- a. Future Events
 - Chill With Us (12/3, 12:30-1:30 pm) - help volunteer to facilitate the event and make it successful. A henna artist will be present. They'll have pre-packaged snacks, a sweet treats vendor, and a mug competition.
- b. Student Life & Wellness
 - Purchased \$130 of school supplies that they plan on handing out at the Study Jam, will be printing 20 flyers to put around campus, and will be purchasing decor for the event.
- c. Governance
 - Discussed responsibilities for ASG members. A lot of them are vague and philosophical and have repeating responsibilities. There are also a lot of responsibilities for advisors that aren't necessary.

E. Club Reports

- a. PTK - elections are happening on Monday in I-107. There are 2 positions available if anyone's interested in running.
- b. Engineering Club - will be going down to Hubbs Seaworld facility today at 2 pm if anyone wants to join them.
- c. Women in STEM - tie-dye workshop in S5-209 next Wednesday.
- d. Business club - a guest speaker who's a conflict manager from human resources will be coming in next Monday.
- e. Transfer club - UCI rep will be coming in to answer questions about transferring to UCI.

F. Advisory Reports

- a. Joseph Hankinson
 - Delegate Assembly will be in K2-208, not K1-208. The 28th is a holiday, so there will be no meeting. Also, no meeting on 12/5. Chill With Us is on 12/3.
- b. Dean Barnard
 - If people are interested in the HH bond, there's an open forum on Monday at 1 pm in I-105. Scholarship season is open - info is available on the financial aid website and on various flyers around campus.
- c. Shelly Parks
 - The gov't shutdown has ended, meaning the CalFresh benefits are being rolled out, and there will be a CalFresh assistance event next week.
 - Thank Sen Evelyn, for spending her ASG office hours cleaning the ASG room.

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed and the total time limit for this item shall not be extended. Additionally, no action will be taken.
- B. Advisor Joseph asked members to help clear out the forward desks in the ASG room and get supplies off of them to prepare for the move-in of the conference table
- C. Sen Lily-Grace reminded everyone that there will be a group ASG picture after the 11/21 meeting. Wear the ASG shirt and denim.

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
- B. Sen Mike motioned to adjourn the meeting at 10:52 AM. Seconded by Business/Transfer Club Rep.