



SAN DIEGO MIRAMAR COLLEGE

ASSOCIATED STUDENT GOVERNMENT



Meeting Minutes | November 7th, 2025, 9:00 AM

***Supplemental Materials Can Be Found Here:**

<https://sites.google.com/view/asgmiramar/official-documents>

Meeting Location

San Diego Miramar College
10440 Black Mountain Rd, K1-107
San Diego, CA 92126

I. ORDER OF BUSINESS | 5 minutes

A. Call to order

- a. President Ariella called the meeting to order at 9:08 AM.

B. Roll Call

Executive Council Members	Attendance
President Ariella O'Garro	P
Vice President David Yang	P
Secretary Anchal Verma	P
Treasurer Adam Halaseh	P
Senate Representative Jind Mann	P
Senate Members	Attendance
Senator Mekael Ahmed	A - Excused
Senator Lily-Grace Balilo	L - 9:10 AM
Senator Kyla Bertel	A - Excused
Senator Ayaan Bhatkar	L - 9:10 AM
Senator Bridget Cunningham	P
Senator Michael Fuzy	P
Senator Kristine Huynh	P
Senator Nicole Le	L - 9:30 AM
Senator Angela Liu	L - 9:40 AM
Senator Nathan Obermiller	P
Senator Ryan Pacheco	P
Senator Kshitij Pete	P
Senator Tien Pham	P
Senator Evelyn Shoemaker	P
Senator Suhana Suman	P
Senator Liana Wong	P
Senator Vacant	
Senator Vacant	
Senator Vacant	
Senator Vacant	

Club Representatives		Attendance
Arise and Shine Club		
Art Haus Club		p
Biology Club		
Chemistry Club		p
Chi Gong Club		
Computer Science Club		
Diesel Skills Club		
Dungeons and Dragons Club		p
Filipino American Student Association (FASA)		p
Game Development Club		p
Girls Who Code		
Health & Fitness Club		
International Student Club		p
Live Entertainment Club		
Math Club		p
MESA Club		
Miramar Badminton Club		
Miramar Business Club		p
Miramar College Engineering Club		p
Miramar Jamz (formerly Music Club)		
Miramar Pre-Dental Club		
Miramar Transfer Club (formerly General Transfer Association)		p
Muslim Student Association		
Phi Theta Kappa (PTK)		p
Pre-Med Club		p
Psychology Club		
Society of Women Engineers (SWE)		p
SPECTRUM		p
Student Veterans Organization (SVO)		p
Sustainability Club		p
Tabletop Games Club		p
Urban Scholars		p
Women in STEM		p

C. Recognition of Visitors

- a. Professor Laura Gonzales introduced herself as a visitor.

D. Public Comment:

- a. This segment of the meeting is reserved for persons desiring to address the San Diego Miramar College Associated Student Government (ASG) on any matter of concern that is not stated on the agenda and two (2) minutes per speaker shall be observed.

E. Approval & Amendments of Agenda

- a. Senator Kshitij motioned to approve the 11/7/25 Agenda. Seconded by Spectrum Club Rep.

F. Approval of Minutes

- a. Senator Michael motioned to approve the 10/31/25 minutes. Seconded by FASA Club Rep.

II. SPECIAL ORDERS

- A. N/a

III. PRESENTATIONS

- A. N/a

IV. UNFINISHED BUSINESS

A. N/a

V. NEW BUSINESS

A. Governance Committee Presentation | 15 minutes

- a. Sen Kshitij and Sen Michael discussed the Communications and Outreach Committee and Coordinator that are outlined in the constitution. Provided the relevant sections in the constitution that spell out the roles of the committee and the coordinator. Essentially, the coordinator would be responsible for handling social media and outreach platforms to help promote ASG and club events. According to the constitution, there's a committee that would run under the coordinator. Currently, the constitution doesn't say that we can elect the coordinator during the Spring elections. Presented options for how to handle the situation. The first option is to completely eliminate the committee and coordinator from the constitution. The governance committee is strongly leaning toward this option because they've noticed that ASG has been performing well without the two groups/positions. The second option is to have a coordinator and no committee. And the third option is to have a committee and no coordinator. The governance committee is thinking of making it a permanent senator project to handle the communication and outreach duties. Asked everyone for their input and noted that it's important for people to share their opinions, considering this matter will be something that will be voted on to be finalized in the constitution during the next election.
- b. Joshua (urban scholars club rep) - asked when the last amendment to the Constitution was made. Sen Michael replied that it was made last semester.
- c. Treasurer Adam - commented that if they choose to move forward with having the coordinator and committee, it would be officially delegated next fall. It's loosely written in the budget, but the communication and outreach committee has money allocated towards itself. Explained that they would present the new constitution in the spring election and vote on it. Sen Michael asked if we could roll over the funds to other committees if they remove the communication and outreach committee. Dean Barnard responded that the money has nothing to do with the constitution, so we can decide what to do with the money. Last year, they included this amendment in the constitutional vote, but nothing's happened to it ever since; it's just been sitting in the constitution. ASG members should think about whether ASG needs the committee/position in order to be a successful body.
- d. Treasurer Adam - Explained why the communication and outreach committee/coordinator was added to the constitution last year. They thought it was important because, at the time, there were no senator projects handling media. That's why, instead of forcing one of the senator projects to focus on handling media, they decided to add an official role/committee. Dean Barnard clarified that the actual reason for the amendment was that there was a project that wanted to create a canvas shell. Before that could happen, they had to design a mechanism to handle and sustain the canvas page. So, they decided that having an official role and committee would solve that issue.
- e. President Ariella - suggested the body move the discussion to the 3 options presented by the governance committee.
- f. Joshua (Urban Scholars Club rep) asked what the role of the coordinator is. Sen Michael responded that they're an official exec member who's responsible for the canvas shell, media, and outreach. Showed the description of the role in the constitution.
- g. Business club rep motioned to extend the time for this item by 2 minutes. Seconded by Sen Bridget.
- h. Engineering club rep - asked if the co-chairs of the governance committee would take over the role of the communication and outreach committee chair if they decide to continue with the committee and not the exec. Sen Michael responded that that still

needs to be fleshed out.

- i. Business club rep - asked if they think they would be operating better with a filled position. Sen Kshitij responded that it depends on who's in charge and whether they're open to ideas or if they're closed off and make the decisions themselves. Senator Michael responded that since there are already senator projects that are handling media, the coordinator won't be necessary.
- j. Joshua (urban scholar club rep) - commented that he doesn't think it's important to keep the committee alive
- k. VP David - shared that out of the 3 solutions, the easiest to write in is the 1st choice because that's what ASG's doing right now. The digital footprint project is already fulfilling the responsibilities of the role. Option 2 would mean allocating more time to the agenda in the future.
- l. President Ariella - shared that the updated constitution will be brought up before the spring election to be looked over.
- m. Sen Kshitij - conducted an informal hand vote to gauge the opinions of the body. The majority voted for option 1.
- n. Sen Michael motioned to extend this item by 1 min. Seconded by VP David.
- o. Sen Kshitij - shared that if anyone has specific concerns or ideas, they're more than welcome to reach out to governance. Recommends we read the Constitution.

B. Meditation & Prayer Project | 10 minutes

- a. Sen Ayaan - introduced the project and the group members. The project's goal is to get a space on campus for students to freely meditate/pray. The group realized they needed to make the space open for everyone. They would need a proper space to meditate without worrying about distractions or safety concerns. MESA, UCSD, and USD have prayer spaces. Sen Ryan shared the library approach. The pros would be that they can get an existing study room and convert it to a prayer space. Additionally, the library's a central center on campus, and it's a public environment, so they don't need to worry about safety. However, there's not much room to pray, and it has limited hours of operation. It might take up to a year or more if they want to implement it. Sen Suhana - suggested the option of getting another classroom to host the space. It would be a larger space with no disturbance and check-ins. It would be quicker and easier for students to get in and out of the room. The cons are the difficulty in finding a room to dedicate, and, since the room may not be a well-known space, it will not be convenient for students unfamiliar with the campus. Sen Tien shared that the group got support from MSA to raise funds to get prayer mats and furniture. They've talked to Dean Orgera about getting a permanent space. They want to include staff and faculty in the process. They mainly want to make the room accessible for all students during Miramar's open hours. The group asked for questions or suggestions.
- b. Mikka (Spectrum club rep) - asked if the concern for having a staff member monitor the space was due to meeting supervising protocols or for unlocking the room in the library. Sen Ayaan responded that it's more for the unlocking of the room. Because a staff member would have to unlock the room constantly to let students inside, the student could miss prayer if there's a waiting time to pray.
- c. Business club rep - asked whether the size of the room matters and what is it most optimal. Sen Ayaan responded that a bigger room would be ideal. MESA has a decently sized room in its student services department. However, they understand the constraints, so they're not being too pushy with the room size.
- d. Joshua (urban scholars club rep) - commented that it's important to have a faculty member have immediate access to the room. He's personally experienced the need for this in the MESA space. Sen Ayaan responded that having someone would definitely help out.
- e. Prof Gonzales - asked whether the group has considered getting a temporary space now and then considering a permanent space in the gallery room that's being built by the HH bond. SenAyaan responded that they currently have a temporary space, but ideally,

they're looking for an actual room. The Dean shared that there are new rooms being created in the gallery through the new bond measure. Dean Barnard suggested that the project group talk with the designees for the facilities committee to bring up the issue.

- f. FASA club rep - asked whether the group has considered soundproof installation. Sen Ayaan responded that they wouldn't need that since it would be peaceful and quiet.
- g. Chem club rep - asked if they've considered privacy for women. Sen Ayaan responded that they're thinking of having dividers in the room that they could use.
- h. Spectrum club rep - suggested getting a room in the Kaleidoscope. Sen Ayaan responded that the group still needs to look into it. They were leaning toward it originally. Then, they leaned toward the library room, but they plan on taking it into consideration

C. Tutoring Resources Advocacy Project | 10 minutes

- a. Sen Bridget shared why the project matters and its purpose. Miramar has great tutoring resources, but students aren't aware of the services. They want to narrow the gap between the tutoring services and students. Sen Kshitij listed what they've done so far. They've established connections with key tutoring faculty members, emailed, and have had conversations with the faculty (like Donnie) about what they want to see in the future and what their concerns are. They shared with them that they're glad a project is taking on this initiative. The departments are looking for reliable support in funding (security and stability); they make their resource allocation last minute, depending on when they receive their budget. The group plans to send out a survey to ask students how they feel about the services. Sen Nathan listed the involved groups: the tutoring centers and adjacent programs (MESA center), online tutoring, and organizations related to tutoring. Listed their boundaries; the group's only looking to increase awareness for tutoring services, they're not looking to manage their social media accounts, facilitate their events, or take money from ASG to fund their tutors. Sen Kshitij shared that they want the college to understand the strong need for free tutoring and resources. Sen Bridget shared the risks: low interest in funding and trying to find more security in funding. Shared how we can all help. Students can scan the QR code to fill out their survey and provide their input on the tutoring services. Students can spread awareness, pushing peers to scan the QR code and fill out the survey.
- b. Tabletop games club rep - asked what the project's goal is. Sen Bridget responded that the goal is to connect students to tutoring resources and support tutoring centers overall, since not all centers are equally made aware to the student body.

D. Budget Proposal by Club SPECTRUM | 5 minutes

- a. Mikka (Spectrum club rep) - introduced themselves and their club member. Explained that the Spectrum club is requesting \$200 from ASG to purchase a tablecloth. The club is considering a local company for printing the cloth since they have fair pricing and provide wide options. The template ideas are still a work in progress. The tablecloth would not represent the campus; it would be something similar to the Miramar Pride Program, something subdued and customized to the club. When they table at events, they have crafts and other activities that lead to messes. Their old tablecloths have gotten torn up in the past. From all the events they've done since 2022, they've gone through 3 tablecloths. The club plans on using it at the lavender ceremony during graduation. They want to be a better united front with Miramar Pride, but want something to distinguish the two.
- b. Senate Rep Jind motioned to extend the time for this item by 2 minutes. Seconded by the Tabletop games club rep.
- c. Advisor Joseph - asked if the picture on the slide was how the tablecloth was going to look. Mikka responded that, no, they're still figuring out the design.
- d. The Tabletop Games club rep motioned to approve club Spectrum's \$200 budget request to purchase a tablecloth. Seconded by the urban scholars club rep.
- e. Secretary Anchal conducted a roll call vote. The majority of the ASG body voted "yes," so the motion was passed.

E. Poll Worker Program | 5 minutes

- a. Advisor Joseph - shared that the poll worker program wants to have a pilot program at Miramar.
- b. Spectrum Club Rep - shared that the poll workers who were tabling at Miramar were very helpful; they provided immediate assistance to students during the voting assistance event.
- c. Advisor Joseph shared that most of the members in the Poll Worker program are not in our age group; they're retired, and want to get young people involved in elections. There will be a pilot program and a training program; students will get paid throughout the process. Students do not have to be a poli sci major. Anyone interested in elections can participate.
- d. Sen Kshitij - Will students get support if they want to join the program? For example, will they work with faculty if students need to step out of class? Advisor Joseph responded that the program has worked with faculty to provide extra credit.
- e. Michael - how can we get more information? Joseph responded
- f. Sustainability club rep - asked if the stipend is taxable. Dean Barnard responded that because it would be paid as a stipend, it should not be taxed.
- g. Joshua (Urban Scholars Club rep) - asked if the stipend would be considered as student income or financial aid. Joseph responded that they're still figuring it out.
- h. Advisor Joseph shared that the program will try to find a polling station 10 miles from their house.
- i. Dean Barnard shared that the program provides a letter of reference for future opportunities and will provide educational sessions on how to talk about this opportunity on resumes.

VI. STANDING ITEMS

A. Committee Meetings | 35 minutes

- a. Future Events
 - [11/7/25 Agenda and Minutes](#)
- b. Student Life & Wellness
 - [11/7/25 Agenda](#)
 - [11/7/25 Minutes](#)
- c. Governance

VII. REPORTS | 20 minutes

A. Executive Reports

- a. President
 - Attended the Halloween Jam that was orchestrated by the Art Haus and Live Entertainment club. Visited the Business Club when they were running a Resume workshop. Extend an invitation for ASG members to attend a Student Trustee event - she will be taking 6-10 people with her, so those who are interested should let her know.
- b. Vice President
 - No report
- c. Secretary
 - No report
- d. Treasurer
 - No report
- e. Senate Representative
 - No report

B. Region X Reports

- a. Still progressing in setting up Delegate Assembly - Jind's been helping them recruit

speakers.

C. Senator Reports

- a. Sen Evelyn shared that the group photo is set for 11/21 after the ASG meeting and debrief, and requested members to wear the ASG shirt and denim pants
- b. Sen Michael shared that he attended the Facilities committee meeting, where they shared a police report, a new emergency plan, and office door and window coverings.
- c. Sen Kshitij - attended the distance education standards committee, where they didn't discuss anything related to ASG.
- d. Sen Lily-Grace - shared that the digital footprint project has made a lot of progress and requested club reps to send logos. They plan on publishing it before Thanksgiving break. Reminded the ASG members to pay the \$8 fees to get ASG shirt.
- e. Sen Liana - attended the marketing and outreach committee, where they went over position updates and the '25-'31 outreach plan.
- f. Sen Bridget - announced that she worked with Sen Kshitij to write a bylaw for conflict resolution. They plan on getting time to vote on the item during a future meeting
- g. Sen Krisitine - attended the curriculum review committee. The communication department and English department didn't agree on a proposal for a course-related topic.

D. ASG Committee Reports

- a. Future Events
 - Planned activities for the winter celebration. Plan to reach out to clubs for blanket making, clothing drive, chill with us, that's coming up in December
- b. Student Life & Wellness
 - Shelly brought to their attention that their motion to approve the budget was invalid, so they redid that. Organized workgroups and assigned tasks to each member to prepare for the study jam.
- c. Governance
 - Introduced their new member, Jacob from D&D. They went over what to change in the constitution, like adding in senator responsibilities (office hrs should be used for senator project work time)

E. Club Reports

- a. Business club/transfer club - now have a permanent new home in M-106, trying to be more interactive with members because they've been seeing a decline in engagement (will be doing college-based creative connection games).
- b. FASA - trying to get posters up
- c. Urban scholars - working on a podcast to feature students' journeys in the criminal justice system, presenting a documentary about students coming back from post-incarceration, and recruiting students who have gone through the Briggs program
- d. Tabletop games club - hosting an event where they present a game maker, who will talk about a new game he's launching that will have elements focusing on black history

F. Advisory Reports

- a. Joseph Hankinson
 - Next tues (11/11) is no school, 11/12 - mental health drumming event, 11/12 - therapy dogs, 11/17 - drumming event, 11/18 - documentary of art on basket weaving (pizza provided, 12:30-1:30 pm, in I-building auditorium)
- b. Dean Barnard
 - MindArch survey - put flyers around. Students who fill out the form will receive a \$10 voucher for the cafeteria. Scholarship season is open, great money and support for students (some of the scholarships will follow even if you transfer). Those receiving CalFresh benefits should see the benefits restored by the earliest today on their EBT cards
- c. Shelly Parks

VIII. COMMUNICATIONS ON THE FLOOR

- A. This time is reserved for any members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed and the total time limit for this item shall not be extended. Additionally, no action will be taken.
- B. Sen Bridget - shared that the tabletop games club rep will be bringing in breakfast next week
- C. Advisor Josheph - those going to the advocacy academy, please do Title IX training and paperwork
- D. Sen Kshitij - posted the link to the conflict resolution bylaw in Discord, asked everyone to read it

IX. ADJOURNMENT

- A. Meeting scheduled to end at 11:00 am.
- B. FASA motioned to adjourn the meeting at 10:54 AM. Seconded by the Tabletop Games club rep.