

Contract Faculty Hiring Prioritization Committee
Minutes
October 16, 2025 • Room M-108 • 2:30 pm – 2:45 pm
Special Meeting
Chair: Mary Kjartanson

Members: Mary Kjartanson (non-voting), Michael Odu, Adrian Gonzales, Lisa Muñoz, Andy Lowe, Jordan Omens, Randy Claros, Mary Hart, Mara Palma-Sanft, Ryan Monroy, Kandice Brandt

Absent Members: Ryan Monroy, Mara Palma-Sanft

Guest: Rebecca Bowers-Gentry, Matthew Cain

AGENDA

A. **Call to Order:** Mary Kjartanson at 2:32 P.M.

B. **Approval of Agenda:** Omens/Lowe

C. **Approval of Minutes:** Lowe/Omens

D. **Old Business:**

#	Item
1	Timeline Revision presented to committee members (see below).

CFHPC Fall 2025- Revised Timeline (approved 10/16/2025)

Date	Action
9/4/25	Review of process and documents
9/8/25 due by 5:00pm	Intent to apply
9/15/25	Proposal with data (VPI & VPSS Offices) sent to initiator
9/22/25 due by 5:00pm	Return proposal to CFHPC Chair
9/23/25	Proposals sent to CFHPC members for ranking
9/30/25 due by 12:00pm	Rankings returned to CFHPC Chair
10/6/25	CFHP List generated
10/16/25	CFHP List presented to CFHPC
10/21/25	CFHP List report to AS
10/28/25	CFHP List presented to College Council
10/28/25	CFHP List recommendation presented to College President for final approval

E. **New Business:**

#	Item
1	Contract Faculty Priority List Presented to committee members and approved (see below). VPI Odu reported the possibility of one vacant contract faculty position that may go to the list.

Contract Faculty Hiring Prioritization 2025-2026 List (Approved 10-16-2025)

Rank	Position
1	Personal Growth
2	Counseling-Transfer
3	Biology
4	Counseling-Equity
5	Counseling-BA Program/Public Safety
6	Counseling-Athletics

- F. **Announcements:** None
- G. **Next Scheduled Meeting – November 6, 2025**
- H. **Adjournment:** 2:43 P.M. by consensus

* **San Diego Miramar College 2020 – 2027 Strategic Plan Goals**

- I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- II: Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- III: Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- IV: Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- V: Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

** **ACCJC Accreditation Standards (Adopted June 2014):**

- I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
- II. Student Learning Programs and Support Services
- III. Resources
- IV. Leadership and Governance