

Final Minutes
Budget Resource and Development Subcommittee
May 28, 2025 1:30 p.m. to 3:00 p.m.

<https://sdmiramar.edu/governance/committees/budget-resource-development-subcommittee>

In Attendance: Brett Bell (Co-Chair); Rebecca Bowers-Gentry; Michael Brown; Dawn Diskin (Co-Chair), John Fusco Proxy; Cristina Garibay; Adrian Gonzales, Cheryl Barnard Proxy; Denise Kapitzke; Mary Kjartanson, Rebecca Bowers-Gentry Proxy; Pablo Martin; Michael Odu, Linda Woods Proxy; Carlos Pelayo; Donna Sanmur

Vacancies: Faculty, School of Academic Services (1)

Absent: Channing Booth; Sindhu Narasimha; Claudio Nevells

Guests: Claudia Estrada-Howell

Call to Order: 1:31 p.m.

Approval of Agenda

- Motion to approve the Agenda for May 28, 2025. Kapitzke, Bowers-Gentry; MSC, approved.

Approval of Minutes

- Motion to approve the Minutes of March 12, 2025 meeting. Brown, Bowers-Gentry; MSC, approved.

Committee Reports/Other

None

Old Business

None

New Business

1. Budget Process Cross-Constituency Workgroup Recommendations

Martin shared the recommendations of the Budget Process Workgroup (BPWG) Spring, 2025. A webpage will be created to inform about Miramar's budgeting and allocations processes. An FAQ document will be linked to the Administrative Services webpage. The workgroup will meet again at the beginning of the Spring Semester.

2. Approved – Resource Allocation Processes

Bell reviewed the approved resource allocation processes with the committee, which included One-time (Formally RFF), Ongoing Discretionary, Classified and Facilities Resource Prioritization.

3. 25-26 Budget Update – Governor's May Revision and Impact to SDCCD

Bell shared the Governor's May Revision with the committee. Revenues are exceeding projections for 24-25 fiscal year, though estimates for 25-26 show a \$12B budget deficit. COLA fell to 2.30% for the SCFF and some categorical programs. Enrollment growth jumped up by 2.35%. No assumptions made about federal spending reductions. Final budget set to be approved by June 15th.

The proposed COLA will benefit the SDCCD by adding an estimated \$7.5M to the base revenue and will be distributed per the RAF. For Miramar, the FTES targets have increased 3.45% over last year and the GFU budget has increased \$5.2M as well. GFU and GFR budgets have been uploaded to the District.

4. 25-26 Tentative Campus Allocation Model (CAM) - Summary and Detail

Bell shared the 25-26 Tentative Budget Update showing the current year and projected enrollment figures for Miramar. Overall, the FTES is projected to increase a total of 3.45% (7,322.55 to 7,575) equating in a jump in FTEF from 488.17 to 505 for 2025-2026. The \$5.2M increase in total revenue is largely due to the addition of the Vacant Contract Positions Compensation to the tentative budget creating more flexibility for hiring NANC to backfill open positions and for filling vacant contract positions.

5. Next Steps – Adopted Budget and Resource Allocations

Bell shared the timeline for the resource allocations beginning with Board approval of the Adopted Budget in September; Sept-Oct for One-time Resource Prioritization; Oct-Nov for Ongoing Discretionary Resource Prioritization; Nov-Dec for Classified Hiring Resource Prioritization; and Feb-Mar for Facility Resource Prioritization.

Announcements: None

Adjourned 3:00 p.m.

Next meeting scheduled for September 10, 2025 at 1:30 p.m. in L-108.