

Planning, Institutional Effectiveness, and Research Committee - Minutes

San Diego Miramar College

Friday, May 9, 2025 • Room L-108 • 10:30 a.m. to Noon

Members: Present- Daniel Miramontez (Co-Chair), Lisa Brewster (Co-Chair), Brett Bell, Adrian Gonzales, Linda woods (proxy for Michael Odu), Xi Zhang, Patti Manley, Michael Lopez, Nessa Julian, Francois Bereaud (proxy by Lisa Brewster), Marcella Osuna (proxy by Lisa Brewster), and David Wilhelm.

Absent- Andrew Huang, Dennis Sheean, and Dawn Diskin

Vacancies- Classified Designees: Instructional Services, Administrative Services, Student Services, and Library and Academic Success Center. Faculty Designee: Library and Academic Success Center.

A. **Call to Order:** The meeting was called to order at 10:36 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved B. Bell, seconded by L. Brewster, no discussions or abstentions, motion carries. Minutes from April 11, 2025 was moved by N. Julian, seconded by F. Bereaud, no discussion or abstentions, motion carries. Minutes from April 25, 2025 was moved by L. Brewster, seconded by B. Bell, no discussion or abstentions, motion carries.

C. **Committee Reports:**

- Budget and Resource Development Subcommittee: No report.

- Program Review/Outcomes Assessment Subcommittee: No report.

- District Strategic Planning Committee: No report.

D. **New Business:**

#	Item
1	<u>Eat Pie Smorgasbord</u> – As an end-of-the-academic year celebration and the marvelous job done, various pies were enjoyed by PIER Committee members.

E. **Old Business:**

#	Item
1	<u>Program Viability Review Process Update</u> – Academic Senate and President’s Cabinet will have their second read of the process. Classified Senate and Associated Student Government will be reviewing. Will be going to College Council for final approval on May 27, 2025. Process should be in place by the end of the spring semester.
2	<u>2025-26 Annual Planning Calendar</u> – The calendar is being vetted at the moment. Went to President’s Cabinet for first read. Academic Senate will have a second read on May 20, 2025. Will be reviewed by Classified Senate. Will reach out to Associated Student Government for status update. College Council will be reviewing during meeting on May 27, 2025.
3	<u>Planning Summit 2025 Update</u> – Qualitative Data Summary was briefly reviewed at College Council. This will be used as a reference for 2025-26 theme for events on campus. Will begin discussion on what communication process will look like based on the data summary – beta model to be built on. Discussion will be needed on priorities based on the data summary. Dean Julian, Tri-Chair of Student Success Committee presented the Committee Coordination Plan (which is aligned with the college’s planning calendar). In proposed plan, Student Success Committee would facilitate the dissemination and organization, or efforts around the link between college and committee goals.
4	<u>Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update</u> – No Report.
5	<u>Vision Aligned Reporting (VAR) Update</u> – Programs are inputting data, to be finalized in June 2025. Last piece was the budget piece of VAR - guidance on how to capture cost involved. Template will be drafted based on proposed process for calculating annual cost of program activities. Proposed cost calculating process from California Community Colleges was reviewed and discussed.
6	<u>Update to Main/Functional Plans</u> – Marketing and Outreach Committee will revisit and revamp the Marketing Plan - updating the plan to better reflect the college’s needs. Suggestion was made to invite Marketing and Outreach Committee Co-Chairs or PIER Committee Co-Chairs visit respective meetings accordingly to inform work of being done. For the Professional Development Plan, workgroup will be created.

- F. **Announcements:** PIER Committee Faculty Co-Chair term is ending. Call for nomination will be needed for the fall semester.
- G. **Adjourned:** Meeting was adjourned at 11:52 a.m.
- H. **Next Scheduled Meeting:** Friday, May 23, 2025. For fall semester, Friday, September 12, 2025

San Diego Miramar College 2020 – 2027 Strategic Plan Goals

I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

**** [ACCJC Accreditation Standards \(Adopted June 2014\)](#):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.