

**Draft Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **May 20, 2025**      Location: M-110 and [Zoom](#)  
(\*See [agenda](#) for remote locations)  
[Associated Documents](#)  
[Meeting Slide Show](#)

**Senators Present:** Pablo Martin, Carmen Carrasquillo, Rodrigo Gomez, Olivia Flores, Desi Klaar, Darren Hall, Alex Sanchez, Ali Gonzalez, Amy Alsup, April Koch, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Donnie Tran, Eloy Guerra, Julia McMenamin, Kandice Brandt, Laura Marin, Leslie Marovich, Martin Gonzalez, Mary Kjartanson, Michael Lopez, Otto Dobre, Patti Manley, Randy Claros, Scott Moller, Wahid Hamidy, Erin Smith, Kristen Everhart, Mike Colafrancesco, Natalie Bickett, Valerie Chau

**Absent:** Dawn Diskin, \*Kevin Petti, Anne Gloag (proxy: J. McMenamin), \*Mardi Parelman (proxy: K. Petti), Adrian Arancibia (proxy: Stefanie Johnson Shipman), Kristen Bonwell (proxy: K. Everhart), \*Najah Abdelkader  
\*attended as a guest

**Other Attendees:** Meggie Morris, Lisa Munoz, Juli Bartolomei

**1. Call to Order**

- The meeting was called to order at 3:37pm.

**2. Approval of Agenda and Consent Calendar**

- 2.1. [Meeting minutes from 5/6/25](#)
- 2.2. [2025-26 meetings calendar](#)

- Hearing no objections, the agenda and Consent Calendar were approved after a change to remove item 7.2.1, move 6.5 to immediately follow 6.2, and move 6.3 to the bottom of the agenda.

**3. Land Acknowledgment**

*We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.*

**4. Public Comments**

- None

**5. Action Items (*this includes second reads*)**

- 5.1. [2025-26 Miramar Annual Planning Calendar-Cycle](#) - Xi Zhang
  - Zhang shared the updates to the document, including the addition of the new DE director (assumed to be the new dean over the library).
  - Discussion ensued.
  - Motion to approve the calendar, with a request to look into the Equity Summit date, passed unanimously. [Manley/Kjartanson]
- 5.2. [Program Viability Process](#) - Patti Manley
  - Manley has not received any questions about the process since the last presentation.
  - Motion to approve the Program Viability Process passed unanimously. [Carrasquillo/Booth]
- 5.3. [Black Student Success Workgroup Recommendations](#) ([Doc. A](#) and [Doc. B](#)) - Jordan Omens
  - Motion to support the workgroup's recommendations passed unanimously. [Carrasquillo/Alsup]
- 5.4. Third Read: [Student Evaluation Draft for SDMC A.S. Approval](#) - Pablo Martin
  - In light of Martin's follow-up conversation with the other A.S. Presidents, the body is being asked if they would like to revisit the past vote to create an SDCCD-wide workgroup to finalize the student evaluation instrument. See [slideshow](#) for feedback from the other A.S. Presidents.
  - Discussion ensued.
  - Recommendation made to create an intra-district workgroup to collaborate on a new draft. Martin will pass that along to the other college A.S. Presidents.
- 5.5. [Resolution in Support of a Mutual Academic Defense Compact – an Alliance for IDEAA](#) - Pablo Martin
  - ASCCC did not feel this was urgent enough to be discussed at Plenary, as it came in after their deadline, but they encouraged local senates to adopt the resolution, if they agree with it.
  - Motion to approve the resolution passed unanimously. [Carrasquillo/Booth]
- 5.6. [Budget Process Cross-Constituency Workgroup Recommendations](#) - Pablo Martin
  - Motion to approve the recommendations passed unanimously. [Booth/Carrasquillo]
- 5.7. [Adjunct Strategic Support & Equity Taskforce \(ASSET\) Recommendations](#) - Pablo Martin
  - This will be shared with all of the bodies mentioned in the document, if approved.
  - This has been a work in progress over the past year.
  - These are just recommendations, not anything enforceable.
  - The document includes recommendations for future revisions to the CBA.

- Discussion ensued.
- It was clarified that this document is not related to the resolution on which the body voted at the previous meeting.
- Motion to extend time by two minutes passed with no objections. [Carrasquillo/Booth]
- Discussion continued.
- Recommendation made to take it to Chairs and the Professional Development Committee and get feedback from them.
- Motion to approve the recommendations document failed with 13 yays, 20 nays and two abstentions. [Everhart/Booth]

## 6. Discussion Items (*this includes first calls and first reads*)

- 6.1. Standing: Curriculum Committee Updates - Darren Hall
  - The new Curriculum Chair will be the Curriculum Tech Writer, Veronica Hartmann (General Counseling).
  - Reach out to [Hartmann](#) with last minute needs or plans for Fall.
- 6.2. Update on Technology and Planning Concerns - Pablo Martin
  - Three concerns were presented to College Council on March 11, 2025 by the current and former Faculty Technology Liaisons. Progress since that time has been noted. See [meeting slideshow](#) for details.
- 6.3. Additional Faculty Feedback on [SSC and Committee Coordination](#) - Pablo Martin
  - Presented changes, as this is an updated version from the previous meeting.
  - Share feedback with [Martin](#).
- 6.4. Seeking Input: “Guidelines for Requesting New Technology & Software” ([DRAFT](#)) - Pablo Martin
  - [20250520 DRAFT Request for Technology Policy](#)
  - Earlier Draft: [20250513 DRAFT Request for Technology Policy](#)
- 6.5. First Read: [San Diego Miramar College Technology Plan](#) - FTL, Pablo Martin
  - You can also see information on the District’s Strategic Technology Plan here:
    - [SDI Technology Recommendations for SDCCD 0624](#)
    - [SDCCD Technology Strategic Plan Summary 0624](#)
  - This is a first read and will come back in the Fall.

## 7. Reports

### 7.1. Committee Reports

#### 7.1.1. Basic Needs Taskforce – Mardi Parelman

- Shelly Parks is the Basic Needs Coordinator.
- The Jet Fuel Resource Center closes before some students can get to it, so there is a pantry locker by the S5 building. Students can order and pick up, similar to an Amazon locker.
- Continuing Education’s students are not allowed to use this service; it is only available to students taking Miramar classes due to funding allocation issues.
- There will be a Flex workshop in the Fall about Basic Needs.
- Consider putting a link to the [Jet Fuel Resource Center webpage](#) on syllabi.
- Email [Parelman](#) or [Martin](#) with interest in joining the advisory team.

### 7.2. Special Reports

#### 7.2.1. NASP Update – Viki Eagle

- Postponed to the Fall.

#### 7.2.2. DESC Online Faculty Awards

- Charge: The Distance Education Standards Committee’s purpose is to work with State and District education policy to inform and assist college personnel in the relevant pedagogy and delivery of distance education.
- See [meeting slideshow](#) for PD events.
- This year’s winners of the Recognition of Outstanding Work in Online Teaching: Lisa Brewster and Piero Weiss.

### 7.3. Executive Committee Reports

#### 7.3.1. President – Pablo Martin ([State, District, Campus, and Senate Issues](#))

- AS Officer election results: Melissa Wolfson has won the Contract Member at-Large election.
- 2025-26 A.S. Committee:
  - President: Rodrigo Gomez
  - VP: Carmen Carrasquillo
  - Secretary: Olivia Flores
  - Treasurer: Dawn Diskin
  - Contract Member at-Large: Melissa Wolfson
  - Contingent Faculty Member at-Large: Kristen Everhart
  - Curriculum Chair: Veronica Hartmann
  - Chair of Chairs: Mary Kjartanson
- Two committees have submitted changes to the CGH Changes Workgroup. Please contact [Martin](#) ASAP with any concerns about the proposed changes:
  - [CGH Change Form PD & GP Coordinator Roles](#)
  - [CGH Change to PDC](#) and [CGH Change to SSC](#)

- Adjunct Faculty Shared Governance Funds: Working with and upon the recommendation of AFT President Jim Mahler, the four A.S. Presidents agreed that each college would receive 110 hours for the fall 2025 semester at the rate of \$50/hour. The rate of pay will increase if the total number of hours submitted is less than 440 hours across the district. Please contact AFT Rep, [Olivia Flores](#), or [Martin](#) with questions or concerns.
- Anyone interested in exploring the feasibility of implementing UMOJA at Miramar should contact [Martin](#).
- See [meeting slideshow](#) for clarification on the recent Dual Enrollment presentation. It is recommended that all chairs communicate with each other and their deans to ensure they are using their CCAP budget most effectively.
- Let [Martin](#) or [President Lundburg](#) know about any concerns about moving ahead with the MOU with Arizona State.
  - [ASU MOU CACC Achievement Plan](#)
  - [ASU MOU Questions and Answers](#)
- See [resource document](#) and [slideshow](#) for College Council, District and State updates.

7.3.2. Vice President – Carmen Carrasquillo

- GAIA met this week with representation from faculty, classified and students and set campus safety as next year's priority.
- Any department that wants the LEAD office to visit to get information about the Student Equity Plan, please reach out to [Nessa Julian](#).
- Be on the lookout for notifications of committee appointments before the end of the semester.

7.3.3. Secretary – Rodrigo Gomez

- No report.

7.3.4. Treasurer – Dawn Diskin

- The current balance is \$771.07.

7.3.5. Contract Member-at-Large – Olivia Flores

- No report.

7.3.6. Part-Time Member-at-Large – Desi Klaar

- Not present.

7.3.7. Chair of Chairs – Kevin Petti

- It is Petti's last meeting and Kjartanson will be the new Chair of Chairs.

8. **Announcements**

- None

9. **Adjournment**

- The meeting was adjourned at 4:56pm.

The next meeting will be on Sept 2<sup>nd</sup>. Please submit agenda items to both Rodrigo Gomez and Juli Bartolomei.

Respectfully submitted,  
Juli Bartolomei and Rodrigo Gomez