

**Chairs Committee**  
Chair: Mary Kjartanson  
Thursday, September 18, 2025  
1:00-2:20 p.m.

**M-108**

**Chairs:** Andy Lowe, Fred Garces, Francois Bereaud, Matthew Cain, Dan Igou, Duane Short, Gene Choe, Dawn Dimarzo, Dawn Diskin, Ryan Monroy, Jae Calanog, Jessica McCambly, Jordan Omens, Lisa Brewster, Max Moore, Molly Fassler, Kandice Brandt, Matt Cain, Jordan Omens, Randy Claros, Lisa Muñoz

**Assistant Chairs, Program Directors, Department Liaisons:** Becca Bowers-Gentry, Cynthia Gilley, Melissa Wolfson, Mardi Parelman, Dan Smith, Darren Hall, David Mehlhoff, David Wilhelm, Joe Young, Jules Symons, Valentino Nevarez, Kiyana Kiel, Julia McMenamin, Matthew Jewett, Melissa Wolfson, Veronica Dayag, Ali Gonzalez

**AGENDA**

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Approval of Minutes**

	Item	Strategic Goal*	Accreditation Standard**	Initiator
A	Review of Committee Charge and Membership	I, II, III	I, II, IV	Kjartanson
B	Program Review	I-V	I-IV	Manley
C	Mandatory “Never Attended” vs. “Drop” Menu Options	I	I-IV	Short
D	Wording of Hyflex Sections Note in Class Schedule	I	II	Short
E	Office Window Coverings-Employee Safety			Short
F	Contract Faculty Hiring Prioritization Committee Update-Timeline	II	III	Kjartanson

Contract Faculty Hiring Prioritization Committee  
Fall 2025  
Timeline

Date	Action
9/4/25	Review of process and documents
9/8/25 due by 5:00pm	Intent to apply
9/15/25	Proposal with data (VPI & VPSS Offices) sent to initiator
9/22/25 due by 5:00pm	Return proposal to CFHPC Chair
9/23/25	Proposals sent to CFHPC members for ranking
9/30/25 due by 12:00pm	Rankings returned to CFHPC Chair
10/1/25	CFHP List generated
10/2/25	CFHP List presented to CFHPC
10/7/25	CFHP List presented to AS-first read
10/21/25	CFHP List presented to AS-second read
10/28/25	CFHP List presented to College Council
10/28/25	CFHP List recommendation presented to College President for final approval

Chairs Committee Meeting Calendar-Fall 2025

Date	Time	Location
Thursday, September 18, 2025	1:00 PM-2:20 PM	M-108
Thursday, October 16, 2025	1:00 PM-2:20 PM	M-108
Thursday, November 20, 2025	1:00 PM-2:20 PM	M-108
Thursday, December 18, 2025	1:00 PM-2:20 PM	M-108

**IV. Announcements**

**v. Next Scheduled Meeting:** October 16, 2025

**VI. Adjournment**

**\*San Diego Miramar College 2020-2027 Strategic Goals**

**I:** Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success

**II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success

**III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making

**IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships

**V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community

**\*\*ACCJC Accreditation Standards (Adopted June 2024):**

**I. Institutional Mission and Effectiveness**

**II. Student Success**

**III. Infrastructure and Resources**

**IV. Governance and Decision-Making**