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College Council Meeting Minutes

San Diego Miramar College

5/13/25 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Pablo Martin, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Pablo Martin	ASG President: Hailey Hua (absent)
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Carol Sampaga	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: X Ruiz
Vice President of Administrative Services: Brett Bell	Classified Senate, Senator At-Large: Arnice Neff (proxy: Kunst)	Chair of Chairs: Kevin Petti	Designee: Blaize Fonseca (absent)
Alternates (1): Daniel Miramontez	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Vacant

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Nessa Julian, Cheryl Barnard, Jeanette Moore, Laura Pecenco, Patti Manley, Judy Patacsil, Linda Woods, Arielle (new ASG President)

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:02 pm.
- B. **Permission to Record Meeting** – There was consensus to record the meeting.
- C. **Land Acknowledgement** - We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
- D. **Approval of Agenda** – **Odu** made a motion to approve the 5-13-25 meeting agenda. Seconded by **Martin**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Approval of Minutes** – **Martin** made a motion to approve the 4-22-25 meeting minutes. Seconded by **Kunst**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- F. **Public Comment** – There was no public comment.
- G. **Committee Reports/Other (2-3 minutes)**
 - **President's Report** – No update on budget; waiting for May revise. Not much else to share.
 - **AS Report – Martin** – lots going on; votes. Passed budget processes. Resolution drafted by Adjunct for shared governance; two resolved as but others did not pass. Worry about part-time faculty being exploited. ASRE continues to work on advocating for their needs. Mahler asked the 4 presidents to find a way to address adjunct faculty hours. \$70 in fall, cut in half to \$35. Clerical error. How do we resolve this? Hourly allotment of 110 hours. Barely cover senators and ASRE members, but will cover them. Expect to hear more next year. Agreements on materials across district – student eval form. Last minute questions/more time to discuss. Working on it for 1.5 years. Postponing vote. Lack of clarity around equivalencies. **Carrasquillo** shared the work on filling vacancies, so committees are ready to go in the fall. Changes daily. Response deadline is Friday this week so ConC to do their work. GAIA final

meeting on Monday, focus on planning for next year, including campus safety.

- **CS Report – Kunst**, shared the work around filling vacancies, at about 65% fill rate. Pretty good. Had a presentation on Basic Needs; very informative. Had a presentation on the Dual Enrollment Strategic plan. Last stop on road show. First read of Program Viability Process, Budget Process Workgroup recommendations, and the annual planning calendar. Elections are underway and voting closes this week. Planning for our Classified Awards and Year-end Carnival on Wed. June 4th from 10:30 am – 1:30 pm on Compass Point. Will get the save the date out. Lastly, planning the unveiling of Lonnie Pham’s memorial brick in Leave a Legacy Plaza on Tues. May 20th at 9:00 am. All are welcome to join.
- **ASG Report – Ruiz** introduced new ASG President (Ariella). Other new senators too. Thank you for those that presented at ASG this semester. Feel free to reach out at any time for future meetings. Retreat on 5/23 – join if you can, introducing the board. Commencement this Friday; much of ASG will be there.
- **Other – None.**

H. Old Business:

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> Julian – busy last couple of weeks, lots of celebration events. Thanks for coming out and supporting our students. AAPI Heritage Month; Friday night event kicked us off and had a great turnout. A few more coming up. Rite of Passage tomorrow. Annual districtwide celebration, hosting this year. At 5:00 pm. Dozen confirmed Miramar students; almost 260 RSVPs from across the district. Outdoors and indoors. Working on the equity plan; hosted a few events to get more information from across the campus. Designing workgroups based on metrics. Long beach group will meet on Thursday. Notifying groups soon. Didn’t go as outlined, but still on track. VP Gonzales coordinated with district on a board date. Book read with Create program. Don’t know about the budget extension yet, but not planning for it at this point. Looking at how we can fold this in. Student Profiles project underway. This is in connection to the banners on compass point and on the webpage. Carrasquillo shared that we are hosting the final equity story drop-in next week, 5/20 from 1-2pm.	<i>Julian</i>
2	<i>Grants & Initiatives Subcommittee (standing item)</i> There was no report.	<i>Bell</i>
3	<i>Restorative Practices (standing item)</i> Pecenco shared that the Sky Happiness retreat occurred recently, 14-15 people attended. Looking at how we can use breathwork and meditation to improve self-care. Looking at the possibility of bringing that group out again. 6 th and final session on Thurs. 5/29. Mindfulness presentation by Minding your Mind. This is through rising scholars, PD, and Mental health. Moore shared that our work is spreading! AFT reached out to host a workshop on RP/changing praise to appreciation. Lots of folks came up and said it was amazing that our president was doing this. Very excited. Positive. Community building to students through RP – have success coaches attend circles to see how it works. Thank you to everyone. Taking hold. Jessie and JC are impressed with where we are going and are excited to be part of this with us. Lundburg – thank you for your work.	<i>Pecenco/ Moore</i>
4	<i>Website Advisory Committee/Group (standing item) –</i> Bell , group met on the 23 rd of April. Review of timeline and goals. Hit all timeline and goal targets with the exception of establishing a charter for WAC. Reviewed and approved charter at this last meeting. Approved a recommendation. Will meet on a regular basis. Informative presentation by Hill regarding a unified header on all websites. One concern for color blindness. Run through test and passed. Should see this change. The next meeting is September 24 th , 3:00 pm – 4:00 pm, on Zoom	<i>Lundburg/ Bell/Hill</i>
5	<i>Follow up on Faculty Technology Concerns</i> <i>Attachment: Technology and Planning Concerns</i> Martin thanked Bell and Hill and all those involved. #1 and #2 are being addressed. #3, doesn’t fall under faculty, so having a hard time with this one. Maybe not clear. We are requesting that we see evidence that an inventory exists. We understand these are separate areas and not faculty purview but would help to have confidence. Lundburg , thank you for making that distinction. He will follow up with Bell . Bell , to clarify, technology inventory is broad, would help him and Hill narrow the scope. Is it classroom AV? Is it office desktops? Martin , confirmed he will clarify further. Manley , initially this convo started because inequitable distribution of technology and missing technology. Lundburg , that is how it started. Missing technology was due to the pandemic and scrambling to get laptops out to students and staff. Commenting on this administration invites questions and happy to be transparent and share.	<i>Martin</i>

I. New Business:

#	Item	Initiator
1	<p><i>IDEA Committee Podcast Presentation & Update</i> Attachment: IDEA Podcast Presentation</p> <p>Patacsil introduced David Castañeda. Came out of IDEA committee. IDEA mission. This podcast can be a great way to unpack ideas/concepts and model productive interaction for students. Why a podcast? Allow time for addressing an idea. Accessible via YouTube (free). Can serve to productive, informed dialogue. H-216 recording studio. Shooting/recording himself, but opening up to students too. Will send to Quis for review/approval before posting. Format – Host (David), Guest (Fire Chief Logan; cowrote article, can share), and student rep. Lundburg – informational item or a request? Castañeda – everything on course now, more informational, here for any questions or feedback. Lundburg, Quis aware? Patacsil, yes. Manley – faculty? Castañeda – anytime.</p>	<i>Patacsil/ Castañeda</i>
2	<p><i>Umoja Update</i> Attachment: UMOJA College Council Presentation</p> <p>Patacsil shared that she has presented at each constituency on the Umoja Program. This came out of the IDEA committee having interest in Puente and Umoja. The request to each group was to support the formation of taskforce to review the application process. Shared Umoja’s mission. She reviewed the goals of Umoja Curriculum and Programming. 74 programs throughout CA and WA, 8,439 students enrolled in fall 2023, and 7 UMOJA programs in San Diego County (Miramar only college without). Lundburg, higher population of Black/African American in Mira Mesa than our student population. Shows the need. Patacsil – slow process but an intentional process. Lundburg, done the roadshow. Everyone on board. His concern is the bandwidth. Miramar already does a lot, with little. Asked for a workgroup so we can all move forward with eyes wide-open.</p> <p>Gonzales – met yesterday. Asked the group if they were willing to take this on too. Group is open to it, but also open to having additional members added. Puente program was a little further ahead, had materials that we could review and pull apart. We will need to find those documents for Umoja. Patacsil – Black Student Success workgroup would like some involvement. Gonzales – 1 from each constituency, or we can make 2 work. Lundburg, pass on our thanks to the work group. Gonzales will send an email to Martin and Kunst.</p>	<i>Patacsil</i>
3	<p><i>Puente Feasibility Workgroup Update</i></p> <p>Gonzales, 2nd meeting, great group, jumped in. looking at feasibility and what the impact is to the campus. Report back will be identifying those impacts. Will do the same thing with Umoja. Kudos to the team. Material put forward is really good. Ready for fall. Both programs have similar timelines. App due in January. Summer training. Fall 2026 potential start. One concern (with both programs) – the state provides funding but don’t know state budget yet, so will they be accepting new applications? We will see. Lundburg, thank you.</p>	<i>Gonzales</i>
4	<p><i>Reframing Program Review</i></p> <p>Carrasquillo shared that she volunteered to connect with Laura Murphy; she was on an accreditation visit for Clovis College. Read accreditation report. Changing the name of “Program Review” made a significant change. Added into college planning, the president’s priorities. By calling program review, program planning, established goals on two-year cycle. Really successful for them. More efficient. Overhauled the whole process. Questions and responses are different. They have a handbook. Shows exactly how they do unit program planning. Concern that reflection of SLOs didn’t drive/impact change in student learning and other areas on campus. Lundburg, thank you; gives us another idea of how we can do things differently. Moore noted that Clovis College is a Restorative Practice model; this a restorative way of doing things. Role drops and creates collaboration. Manley shared that other colleges are doing that as well. Another college “Program Planning and Review.” We do this, but we don’t call it this. If just relabeling, can be done quickly. Lundburg, we are not changing the process, we just want to reframe it. Manley shared that we hit 96% on program review as of this morning. Doing great. Have changed the narrative quite a bit. Carrasquillo likes the idea of changing it to planning. And adding a question that is connected to the theme or college priority. Miramontez noted that this is timely. He liked calling it “planning” – same language (strategic planning/program planning; one-unit level and one college level). Everything is coming together. Manley – already have them link to strategic goals so adding a question is easy to do.</p> <p>Next steps: Miramontez and Manley will take this PROA and then PIER and will provide College Council a formal recommendation.</p>	<i>Carrasquillo/ Laura Murphy</i>
5	<p><i>Committee Coordination Plan</i> Attachment: SSC and Committee Coordination</p> <p>Kunst briefly walked through the committee coordination plan. The goal is to pilot this in the upcoming year.</p>	<i>Julian/Martin/Kunst</i>

	The Student Success Committee, which is new this year, has been discussing goals/direction and how we can coordinate with other committees and not duplicate work/effort. Carrasquillo noted the inconsistency in “College Goals” and “Areas of Focus.” Julian will incorporate feedback and change all to “Areas of Focus” so there is not confusion with collegewide strategic goals or President’s goals. Kunst will share this with committee chairs for their feedback. Kunst will carry to the next meeting for action and “formal” adoption.	
6	<i>Prioritization Processes</i> <i>Attachment(s): Nueventive Export; One-Time; Ongoing; Facility; Classified Hiring</i> Bell , has gone to all constituencies. Integrate planning and prioritization of resources with the program review process. Inform the campus of processes. This will standardized processes. One source of data. Identifies the exact process and timeline so everyone knows and can participate. Shout out to Channing Booth and Pablo Martin, who challenged him on process and to make sure integration and transparency are included in these processes. Lundburg , noted it is important to ask questions and want transparency as we all receive information differently. Thank you.	<i>Bell</i>
7	FIRST READ: College Governance Handbook Change Request(s) <i>Attachment: CGH Change Form College Council Spring 2025; College Council; Role of Committee Member</i> Kunst shared that we are removing the “alternate role” from College Council. Up until Friday, that was the only change request received. She asked Lundburg to mention the coordinator roles. Lundburg , shared that the funding for the Professional Development (COVID monies) and Guided Pathways (State allocation) roles is ending and this triggered an urgent change request for the College Governance Handbook, since these positions are noted on specific committees. He shared that he is still advocating for more release time for Miramar. Kunst will share this change request and it will be added to the next meeting. Constituency leaders were asked to take to their bodies for feedback.	<i>Lundburg/ Martin/ Kunst/Hua</i>
8	<i>2025 – 2026 College Council meeting Schedule</i> <i>Attachment: Draft College Council Schedule 2025-2026</i> Kunst will carry to top of the next meeting.	<i>Lundburg/ Martin/ Kunst/Hua</i>
9	<i>2025 – 2026 College Council Co-Chair</i> <i>Attachment: College Council Co-Chair Rotation Schedule</i> Kunst will carry to top of the next meeting.	<i>Lundburg/ Martin/ Kunst/Hua</i>

J. Action Items:

- **Faculty Technology Concerns:** **Martin** thanked **Bell** and **Hill** and all those involved. #1 and #2 are being addressed. #3, doesn’t fall under faculty, so having a hard time with this one. Maybe not clear. We are requesting that we see evidence that an inventory exists. We understand these are separate areas and not faculty purview but would help to have confidence. **Lundburg**, thank you for making that distinction. He will follow up with **Bell**. **Bell**, to clarify, technology inventory is broad, would help him and **Hill** narrow the scope. Is it classroom AV? Is it office desktops? **Martin**, confirmed he will clarify further.
- **Umoja Feasibility Workgroup:** **Gonzales** will send an email to **Martin** and **Kunst**.
- **Reframing Program Review Next steps:** **Miramontez** and **Manley** will take this PROA and then PIER and will provide College Council a formal recommendation.
- **Committee Coordination plan:** **Julian** will incorporate feedback and change all to “Areas of Focus” so there is not confusion with collegewide strategic goals or President’s goals. **Kunst** will share this with committee chairs for their feedback. **Kunst** will carry to the next meeting for action and “formal” adoption.
- **CGH Change Requests:** **Kunst** will share this change request and it will be added to the next meeting. Constituency leaders were asked to take to their bodies for feedback.
- **Meeting Schedule:** **Kunst** will carry to top of the next meeting.
- **Co-Chair:** **Kunst** will carry to top of the next meeting.

K. Announcements: Commencement is Friday, May 16th from 10:00 am – 12:00 pm on Compass Point.

L. Adjourn: The meeting adjourned at 2:31 pm.

M. Next Scheduled Meeting: Tuesday, May 27th, 2025, from 1:00 pm – 2:30 pm in K1-202/Zoom

Link to recording: https://sdccd-edu.zoom.us/rec/share/9pRzsGkuBtaLkgANQni8gXJBzzRyJrxwt_D0hbCLLYeS54UZzn2BQ-DkS0JOpfM.NXV70ECIUulpK5Ah