

MIRAMAR COLLEGE
FACILITIES, HEALTH, AND SAFETY COMMITTEE
Draft Minutes
Thursday, April 10, 2025
1:00 p.m. – 2:00 p.m.
N-206

Present: Lezlie Allen, Jon Alva, Brett Bell (Co-chair), Landa Cain, Cory Castro, Barbara Clark, Lucy Gates, Adrian Gonzales, Daniel Gutowski, Calvin Le, Michael Odu (A. Gonzales - Proxy), Tara Patel, Hannah Pierce (Co-chair), Tosh Tepraseuth

Vacancies: Faculty (1), Classified (1)

Guests: None

Absent: Rayyan Ahmed, Hailey Hua, Darrell Rankin

Call to Order: 1:02pm

With quorum

Action Items:

Approval of Agenda:

- I. **Approval of the Agenda** – Motion to approve: MSC – B. Clark, L. Allen, Unanimous
- II. **Approval of Past Meeting Minutes** – 03/06/2025: MSC –T. Tepraseuth, L. Gates, Unanimous

Report of Injury or Illness

B. Bell: Discussed reports and incidences of injured employees and students. No action required.

Old Business:

Facility Resources Needs Request

The committee ranking process is complete and the ranked results were shared and discussed.
The ranking process will be completed annually and posted to the website after College Council reviews.
Executive Cabinet will allocate resources as they become available.

New Business:

Chemical Hygiene Plan (CHP)

The CHP is reviewed and updated on a regular basis.
Recent additions, revisions and changes to the CHP were shared and discussed.
An overview of the CHP table of contents was reviewed.
The committee will review the CHP by April of every year and forward to College Council to be posted to college website.

OEHS Web Page

Enhancements to personal and occupational safety standards were completed.
Campus maps, forms, supplies and trainings have been updated and are available.
“Report a Safety Concern” button on the website is live and has a 24-hr. (M-F) response time.
Recommend updating the website documents to include the document name, not the hyperlink.
District has hired a Health & Safety Consultant and they have completed multiple safety plans.
The plans will be reviewed by the committee over the next year and will be posted as Miramar plans to the OEHS website.

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

President's Cabinet will review webpage and CHP at the next meeting.

Announcements:

Gutowski shared that fire alarms have been pulled regularly and wants committee to consider instituting covers for the alarm pull stations.

Castro shared the new "AED Inside" stickers to adhere to exterior doors where AED's are stationed.

Bell requested for a plan to be submitted for where stickers will be placed.

I. Next Meeting

Thursday, May 1, 2025: 1:00 - 2:00 p.m.

II. Adjourn: 1:47pm.

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