College Council Meeting Minutes
San Diego Miramar College
4/22/25 ● K1-202/Zoom ● 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)
Co-Chair: Pablo Martin, Constituency member from faculty, classified professionals, or students.
Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: **Michael Odu**	Classified Senate President: **Malia Kunst**	Academic Senate President: **Pablo Martin**	ASG President: **Hailey Hua**
Vice President of Student Services: **Adrian Gonzales**	Classified Senate Vice President: **Carol Sampaga (proxy: Kunst)**	Academic Senate Vice President or President-Elect: **Carmen Carrasquillo**	Designee: **X Ruiz**
Vice President of Administrative Services: **Brett Bell**	Classified Senate, Senator At-Large: **Arnice Neff (absent)**	Chair of Chairs: **Kevin Petti**	Designee: **Blaize Fonseca**
Alternates (1): **Daniel Miramontez**	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Vacant

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)
Guests: Nessa Julian (absent), Cheryl Barnard, Laura Pecenco, Lisa Cole-Jones, Jennifer Pena, Claudia Estrada-Howell
2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

A. **Call to Order –** The meeting was called to order at 1:05 pm.
B. **Permission to Record Meeting –** Consensus was reached.
C. **Approval of Agenda – Petti** made a motion to approve the 4-22-25 meeting agenda. Seconded by **Odu.** There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
D. **Approval of Minutes – Bell** made a motion to approve the 3-25-25 meeting minutes. Seconded by Fonseca. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Bell** made a motion to approve the 4-8-25 meeting minutes. Seconded by **Martin**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
E. **Public Comment –** There was no public comment.
F. **Committee Reports/Other** *(2-3 minutes)*
- **President's Report – Lundburg** shared that there was one student visa revoked at City College but we don't know more than that. An offer was made to the student to help them. The student declined and asked for a refund. There are no other issues we are aware of at this time. He provided an update on summer 4/10s – July 4th, falls on Friday. That week will be 4/8s for everyone. Juneteenth, on a Thursday, everyone works 4/8s with Thursday off and Friday as a work day. Employees can take vacation time. This is due to the class schedule and needing to plan. Budget – preview last week, things turned around, not anticipating good times. Bracing ourselves for future budget problems. Lots of people who are new/newer, need to help them understand. Lastly, Lundburg shared he will be away from campus 4/24 – 4/30; he is going to Alaska for son's swim meet.
- **AS Report – Martin,** meeting later today. Student evaluations of instructional faculty, making way around district. Voting next time. Resolution to support part-time faculty in governance. Notified that they were overpaid and need to pay it back. Need to find a way to pay them.

Positive outcome. **Petti** asked if it is the standard overpayment letter. **Lundburg** confirmed. **Carrasquillo** shared she is working with **Kunst** on the committee vacancy list so we can send the call for service on committees for next year. Per the CGH, President **Lundburg** will send out the compiled lists of vacancies to encourage service. ConC meets in May and can make appointments; hope to have committees "staffed" and ready to go for fall. **Petti** shared that the chairs met, and his term is up. *Mary Kjartanson* has been elected the new chair of chairs. She previously served many years ago. Look forward to the continued collaboration. **Martin** shared *Rodrigo Gomez* has been voted by acclamation as the new A.S. President. **Lundburg** thanked **Martin** and **Petti** for their service.

- **CS Report – Kunst** shared that she is working on the committee vacancy list for next year. Those with terms ending this year will be notified. Professional Development has been defined and we agreed to advocate, at the District-level, for payment for serving on governance committees. There was a CRM presentation update from Dan Roberts. Additionally, Judy Patacsil presented on the UMOJA Program and the senate voted to add UMOJA to the Puente Feasibility Workgroup. Discussed adding the Land Acknowledgment to campus agenda and will share that later in today's agenda. Lastly, we approved our Classified Professional Technology Questionnaire pending review by the Research Office. Xi Zhang had mentioned A.S. is also working on one and suggested we do a campus wide survey. Looking forward to that collaboration.

- **ASG Report – Ruiz** gave a shout out to the team behind Black Student Success week; thank you. Students are campaigning for elections. Meetings are wrapping up. Schedules/agendas are light, reach out to new administration to get on agendas for next year. Study fest, 12-2, tomorrow in Career Center. **Lundburg** shared that the Chancellor is not acting on tasers at this time.

- **Other –** There were no other reports.

G. **Old Business:**

#	Item	Initiator
1	*Equity, Justice, Inclusion, and our role in moving things forward (standing item)* **Carrasquillo** shared that it is Black Student Success Week, there is a focus black servingness and financial aid impact on student success. See email for more activities coming up. Over 180 people attended the 4/18 summit. CREATE symposium was 4/11 – presentations from faculty on how they have incorporated into their teaching. Equity Story forum. Need to collect more information. Sent out on Friday. Will send out again tomorrow. Due 4/30. This will help us write the 2025-2028 Student Equity Pan. The plan is to do the writing this summer. Many ways to participate. Outreach to specific areas. Support ongoing equity efforts. Trying to focus on getting input from everyone. Encourages reflection. Did it work? Not work? What now?	*Julian*
2	*Grants & Initiatives Subcommittee (standing item)* There was no report.	*Bell*
3	*Restorative Practices (standing item)* **Pecenco** shared that Restorative Practices was the topic at yesterday's campus open forum. Jessie Tena joined us and the slide deck was sent out. Feel free to reach out to her for any additional information or feedback. She also shared that we hosted a Demo Day at the MCAS Brig. Brought in folks from our campus to see what our students in entrepreneurship are up to. Great event. **Lundburg**, was able to attend; absolutely great to see the impact this has had on the students. The only college offering something like this in CA. **Pecenco** added that we are paving the way! There is a new program coming out of Palomar College for Camp Pendleton soon. **Martin** asked if faculty are interested do they go to you or do you come to us. **Pecenco**, following plan from college for specific courses/degrees. Coms 103 on list, reaching out soon. Front loaded a lot of business classes to start, beneficial to first co-hort. If folks are interested, she would love to know.	*Pecenco/ Moore*
4	*Website Advisory Committee/Group (standing item)* Next meeting: April 23rd, 2025, from 3:00 pm – 4:00 pm via Zoom	*Lundburg/ Bell/Hill*
5	*Follow up on Faculty Technology Concerns* *Attachment: Technology and Planning Concerns* **Martin,** working on faculty survey. Taking a little longer, but okay, want to do it well. For concern #1, helpful to have a faculty co-chair. Same intent, but messaging is different. **Bell**, added that a smaller group of the technology committee is reformatting the technology plan. Great work through a collaborative process. Should make plan more useful. Final touches tomorrow. Shortly thereafter, will go out for broader review. Thank you, Martin, **Muñoz**, and other faculty on committee. Full slate of faculty that attend and participate. Appreciate	*Martin*

Martin focusing these questions. For concern #2, in general, wanted to give update that we follow same funding and purchasing plan that has been in place for 14 years. One funding source to purchase classroom technology. Technology is then purchased and put in classrooms and old classroom technology is rolled down to administrative computing. If opportunity to reallocate other funds, we do so. He gave an example of Basic Needs funds. Anticipate using funds to upgrade classrooms from analog. Will occur over summer. Quick history (back to 23-24) replaced computers across campus, district replaced 200 administrative computers, all computers converted to windows 10. Plan to upgrade any remaining computers to windows 11 by end of calendar year. Have approval for new administrative computers. Upgraded classrooms with Newline and Hyflex (4 classrooms, not all the same, done in consultation with faculty). Testing technology on smaller scales, see how it goes, and roll it out or figure out something else, if not working. For concerns #3, this focuses on inventory. Hard question for multiple reasons. Inventory and Inventory processes is operational, but understand the impact to the campus. Have inventory, but not formatted for presentation. We know where systems are, what needs to be updated, etc. Won't make sense if sent as is, but can prepare something to present. Restricted purchases (i.e. bought with Perkins funds, for Perkins). Can think about how we do this better. Recommendation, for immediate needs, work with Dean and dean's scheduler. How to replace technology. 3 categories. 1 – individual 2 – not individual 3 – grant/MOU. Refer to [Technology request website](#). Component of college technology, mirrored at district technology. Subcommittee for software. **Lundburg**, "administrative" just means non-classroom. These requests should be entered through Program Review. Lots of discussion. Acknowledge the baggage with "Program Review" term. Different and need the campus to see it. Critical for people to understand. Try to address perceptions. Not about who you know. **Martin**, both appear to be true, but there is a process. **Carrasquillo** would love to see this more visible at school/department level. Greater communication. Would shift Program Review. Share information. **Lundburg**, topic for an open form "Program Review – The next generation." **Martin**, how are we doing, where we are going, how do we get there, what about as a school/area? Reframe it. ==Martin will send his notes to Lundburg.== **Gonzales** thinks it is very helpful to know what others are doing. Trying to refine it in his area. Does ask departments to present. **Carrasquillo** stated Program Review is equity. What are others doing to close equity gaps? Compare student outcomes. **Gonzales** shared that having **Manley** come and walk through data helped. **Odu** also shared that **Miramontez** and deans are working on this actually. Focus on school. Bring in Classified professionals. **Martin** – unite these things, maybe present at planning summit. Ramp it up. **Lundburg**, what does that look like? **Odu**, amazing – everything is coming together. **Bell** – lots of info on [technology website](#). ==Odu asked Martin to help share with faculty. Martin, confirmed.== **Bell**, also developing webpage for safety via this model. **Lundburg**, plan means flexible. **Barnard** – don't want students to get lost in this. Received student laptops in 2020 but didn't have a plan for how they are upgraded/maintained until this year. Done through basic needs. Thanks to **Hill** for his leadership on this.

H. New Business:

#	Item	Initiator
1	*College Bi-Annual Theme Discussion* *Attachment: [Spring 2025 Planning Summit Brief](#)* **Lundburg**, no plan, we can decide. **Miramontez**, hot off the press, brief from planning summit. Might help with discussion. Focused on first page. Not making a recommendation. Thought it might help with the conversation. **Odu**, seems like a lot of resources, would love to keep the same theme. How do we make resources more visible? **Carrasquillo**, many mentioned "transformation." Should we include that? **Kunst**, that is what classified senate suggested. **Barnard** – resources are what we should provide to members of community. That's what changes lives. **Lundburg**, realizing current theme has more depth to it. **Martin**, encourage that reflective piece. **Lundburg**, LEAD office is working on this. How do we tie the theme into Program Review? Include question like "What are you doing to make the invisible, visible?" Hearing that we should keep this theme. There was consensus to readopt the same theme. ==Kunst will carry this item forward to the next agenda so we can flush this out.==	*Lundburg/ Martin/ Kunst/Hua*

2	*Adding Land Acknowledgement to Campus Committee Agendas* **Ruiz** shared the he works really hard to include to others and students like the idea of adding this to campus agendas. We read the long version at events, perhaps we can add a short version to agendas. **Martin**, give a recommended short version. Workgroup to reconvene. Update this and provide shortened version. **Kunst**, shared classified senate feedback: Agreed to add LA to agendas and read out at the first meeting of each semester and a moment of silence at the top of each meeting. Also felt it was time to revisit the LA and suggested a yearly donation. Reminder of how far we have come. **Carrasquillo** – lots of action, when done right. Volunteered to help with the update and shorten version. <u>There was consensus to adopt ASG's recommendation to add shortened version of Land Acknowledgement to agendas, after roll call.</u>	*Ruiz*

-      *I.*   **Action Items:**
- **Martin** will send his notes on Program Review discussion to **Lundburg**.
- **Bell** – lots of info on technology website. **Odu** asked **Martin** to help share with faculty. **Martin**, confirmed.
- **Kunst** will carry "College Bi-Annual Theme Discussion" forward to the next agenda so we can flush it out.
  - *J.*   **Announcements: Carrasquillo** shared in honor of Black Student Success Week that African American honors students have a 96% success rate at Miramar.
  - **K.**   **Adjourn:** The meeting adjourned at 2:34 pm.
  - **L.**   **Next Scheduled Meeting:** Tuesday, May 13th, 2025, from 1:00 pm – 2:30 pm in K1-202/Zoom

Link to recording: https://sdccd-edu.zoom.us/rec/share/WqWE_PWbzEu4bhYOWELSEVJXbagt_ypR7_gAFiNxA1lA1RfR7TrDhEv21zExkc9D.OCYT_0TTS1MrNQ2B