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College Council Meeting Minutes

San Diego Miramar College

3/25/25 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Pablo Martin, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Pablo Martin	ASG President: Hailey Hua (absent)
Vice President of Student Services: Adrian Gonzales (proxy: Miramontez)	Classified Senate Vice President: Carol Sampaga (Proxy: Kunst)	Academic Senate Vice President or President-Elect: Carmen Carrasquillo	Designee: X Ruiz
Vice President of Administrative Services: Brett Bell	Classified Senate, Senator At-Large: Arnice Neff	Chair of Chairs: Kevin Petti	Designee: Blaize Fonseca (absent)
Alternates (1): Daniel Miramontez	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Vacant

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Nessa Julian, Cheryl Barnard, Linda Woods, Claudia Estrada-Howell, Jennifer Pena, Lisa Cole-Jones, Laura Pecenco, and Jackie Hester

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:07 pm.
- B. **Permission to Record Meeting** – Consensus to record meeting.
- C. **Approval of Agenda** – This meeting did not meet quorum. Action was not taken.
- D. **Approval of Minutes** – This meeting did not meet quorum. Action was not taken.
 - [3/11/25 \(ready\)](#)
- E. **Public Comment** – There was no public comment.
- F. **Committee Reports/Other (2-3 minutes)**
 - **President's Report** – **Lundburg** shared there is no update on the Executive Orders. We will wait and see what happens; there is no need to respond if nothing has happened. Regional Housing Authority joint with San Diego Unified. Developing a strategic plan. It's a long time before anything happens with this, but I wanted to share. Board policies and changes. Summer 4/10s will go into effect from June 2nd to August 8th for the District and Credit Colleges. College of Continuing Education is slightly different. Alternative options will be available for those who don't want to do 4/10s, and more to come. **Bell** asked about remote work. **Lundburg** responded it would be a part of the alternative but has not been fully decided. He noted that next week is Spring Break. VP Gonzales will serve as the Administrator in Charge, as he will be taking time off. He encouraged everyone to take some time to replenish as well.
 - **AS Report** – **Carrasquillo** shared that Women's Empowerment week is in full swing. Zine-making workshop. Dr. Sawyer presented. Title IX presentation today. Please attend if you can! Trying to educate and be inclusive. "X" about being inclusive for non-binary people. **Martin** shared one vote next time and have one nominee (looking good), but talked about if not. Not tenure, but tenured track. Great news. Intense/complicated information around Bachelor's degrees in the district ([link to 3/18 meeting with resources](#)). Vote passed. 30 ayes, 11 nays, 2

abstentions. No one yelled! Approved interpretation for teleconferencing attendance under Brown Act. Budget process and update – live Q&A. **Petti** – taking care of business. Election next month for new Chair of Chairs.

- **CS Report – Kunst** thanked Dean Hester for highlighting the need for Classified Professionals on shared governance committees. She sent a reminder on Monday, and 12 people were on the vacancy report. Exciting! Continue to define professional development and further define Senator-at-Large and Area Senator roles. Elections are coming up and will launch in April. Approved the Miramar Educational Plan. Approved amendment to Classified Employee of the Month program; caused a slight delay in announcing the Employee of the Month for March, but happy to share it is Jill Nevarez, Student Services Technician in the Career & Life Design Center.
- **ASG Report – Ruiz** asked everyone to be patient with ASG, which is wrapping up resolutions. Back on track after spring break. He gave kudos to Dean Hester and Ali Gonzalez for their part in the Planning Summit. Region X summit (attended virtually). Waiting to hear how it went from **Hua** and **Fonseca**. Elections are here. Please let your students know! Packets can be picked up in the ASG Office. A few events are coming up. Committee of Life & Wellness, Study Fest, and more.
- **Other** – There were no other reports.

G. Old Business:

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> – CREATE Symposium – Friday, April 11 th . Please register. Open to anyone (not just for faculty). Black Student Success Week is coming up. April 18 th is the Summit. Hosting watch parties and working with the Black Student Union on student hour (typically in the evening). She is working on year-end events. If you want to get involved, let Julian know.	<i>Julian</i>
2	<i>Grants & Initiatives Subcommittee (standing item)</i> Bell shared the IEPI opportunity. Previously, we participated in IEPI for Strategic Enrollment Management about 10 years ago. There is a quick turnaround time. Odu noted that this will act as a bridge between Guided Pathways and a potential Title III grant. Bell explained it is in the College Council's charge to assign review of collegewide impacts to the Grants and Initiatives Subcommittee. <u>This was approved to move forward to GISC.</u>	<i>Bell</i>
3	<i>Restorative Practices (standing item)</i> Pecenco is excited to share that the topic will be Restorative Practices at the Campus Open Forum on April 21 st . We will have Jessica Tana join us. She will also attend the Counselor retreat on April 11 th . Lundburg felt that this would be a great opportunity for folks to learn more.	<i>Pecenco/ Moore</i>
4	<i>Website Advisory Committee/Group (standing item)</i> Next meeting: April 23rd, 2025, from 3:00 pm – 4:00 pm via Zoom	<i>Lundburg/ Bell/Hill</i>

H. New Business:

#	Item	Initiator
1	<i>Equity Plan Workshop – Recap of February Equity Plan Workshop</i> Attachment: Miramar Equity Plan Workshop Recap (updated) Julian shared the highlights. We sent a team of 10 to this workshop. We were asked to send folks that touched on key areas. It was an engaging workshop. The team identified values and quickly developed a mission statement. Talked about what is happening politically. Opportunity to talk about what is happening nationally and within our state. Legally codified in CA ed code. We spent a session looking at our data for each metric. The next session was table topics. Shared next steps. This led to the next item.	<i>Julian</i>
2	<i>Equity Inventory Presentation – supports equity report and will explain the equity conference team's recommendation for an equity inventory.</i> Attachment: The Equity Inventory A Step Toward Developing the SEP 25-28 Carrasquillo is here to explain what an equity inventory is. Collaboration and reflection are exciting! She shared what a few other colleges are doing, including Hudson County Community College, which is looking at developing a DEI action plan and an innovative way to collect feedback. Portland Community College chose to map the strategies they have been using in different areas. She explained that she is using the word "inventory" but she is not talking about an audit or assessment; she is really talking about building an equity history. It will help us	<i>Carrasquillo</i>

	<p>answer some questions more effectively. Depends on the need of the institution. USC has great resources that we can use. Miramar's Equity History Map. Includes reflection tools. Roll your sleeves up – we have work to do! Martin asked if the idea is to use this as a springboard. Carrasquillo responded, yes. There is an Equity forum on April 10th (flyer to come soon). Share equity history and have a reflection tool/activity. Invitation for people to add to it. Woods asked if we could include it in the program review on the instructional side. Carrasquillo responded Yes, love that suggestion. Bell, we should figure out how to link to RRF. Miramontez agreed, great connection. Carrasquillo shared that we already added the link to PREDD as well. Lundburg, we are shedding the history of perceptions of what program review is. Seen as hoop jumping, and it's not. Barnard shared there was a Student Services meeting for VAR; how does VAR feed into program review, and how does equity? The climate is converging and it is important to bring everyone together. Carrasquillo, makes program review more meaningful and very exciting. Odu shared that program review is the focus for the Dean's Council tomorrow. It is more program planning than review. Martin thanked Carrasquillo and acknowledged the hard work.</p>	
3	<p>ACTION: Miramar Educational Plan – vetted by constituencies, ready for approval. Attachment: Miramar Educational Plan (PIERC Recommendation) This meeting didn't have a quorum. Kunst will carry forward to the next meeting for approval.</p>	Miramontez
4	<p>Debrief on 2025 Planning Summit Attachment: Planning Summit follow through.xlsx Miramontez, thank you to the workgroup and our amazing emcees. Focused on student journey and milestones. overlaps with PIER. Wanted to take that work, bring it to planning, break down milestones, and have an “in-bucket” discussion. In the afternoon, each bucket broken out into groups. Talked about barriers, best practices, and solutions. Share doc from co-chair Brewster (just her notes); we will have a more comprehensive report, but it will take some time. The Research office is compiling data packets, which will be shared with responsible committees and departments. This will allow us to keep moving forward/taking action. Barnard wanted to clarify if the committee is telling the department what the priority should be. Miramontez responded no, not at all. For example, the Student Success Committee is working on the student journey doc. Martin – beside program review? Lundburg – equitable program review. How we do that is up to us. Set the vision/direction of the college. Heading that way. Miramontez – focusing in on persistence beyond standard definition. Tied together with goals. Lundburg – constituencies take this back and what does this look like? Departments too. Ruiz – Persistence is different for everyone. Find a way to come together. Lundburg, wants to fold in ASG. Martin asked what “equitable persistence” is. Carrasquillo, we need to define it. Lundburg a possible theme? Kunst noted that it is approaching time do so. Estrada-Howell, we need to agree on what we are going to pursue. We don't want it to be just a theme/term. It should be connected to the program review. Miramontez agreed; the spring kickoff talked about persistence, trends, and student profiles. Bell, we don't need to do anything new. Tie persistence to each goal. Barnard, let's be intentional.</p>	Miramontez

I. Action Items:

- **Kunst** will carry forward the Miramar Educational Plan to the next meeting.
- **Constituency Leaders** will take “Equitable Persistence” to their bodies to discuss what this might look like as a possible theme.

J. Announcements: There were no announcements.

K. Adjourn: The meeting adjourned at 2:30 pm.

L. Next Scheduled Meeting: Tuesday, April 8th, 2025, from 1:00 pm – 2:30 pm in K1-202/Zoom

Link to recording: https://sdccd-edu.zoom.us/rec/share/dEHZIJ27bJAiLX5WSatigD3_rORIWooaKt1wbw0X3H3U-NUba6DPWNTsl2msplq.GEoNWSrwMLpG8xmf