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College Council Meeting Minutes

San Diego Miramar College

3/11/25 • K1-202/[Zoom](#) • 1:00 pm – 2:30 pm

Co-Chair: Wesley Lundburg, College President (non-voting)

Co-Chair: Pablo Martin, Constituency member from faculty, classified professionals, or students.

Committee Members:

Administrators (3)	Classified Professionals (3)	Faculty (3)	Students (3)
Vice President of Instructional Services: Michael Odu	Classified Senate President: Malia Kunst	Academic Senate President: Pablo Martin	ASG President: Hailey Hua
Vice President of Student Services: Adrian Gonzales	Classified Senate Vice President: Carol Sampaga	Academic Senate Vice President, or President Elect: Carmen Carrasquillo	Designee: X Ruiz
Vice President of Administrative Services: Brett Bell	Classified Senate, Senator At-Large: Vacant	Chair of Chairs: Kevin Petti	Designee: Blaize Fonseca
Alternates (1): Daniel Miramontez	Alternates (1): Vacant	Alternates (1): Vacant	Alternates (1): Vacant

Quorum: 50% +1 of each constituency group's members (i.e., 2 per constituency group)

Guests: Nessa Julian, Cheryl Barnard, Leslie M. Lisa Munoz, Jackie H. Linda Woods, Claudia, Jen Pena, Randy,

2024-2025 Theme: *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:04 pm.
- B. **Permission to Record Meeting** – Consensus to record.
- C. **Approval of Agenda** – **Lundburg** noted that he has to step out at 2:00 pm. He asked to move up item 5 & 6 to the top of the meeting. There were no objections. **Odu** made a motion to approve the 3-11-25 meeting agenda, with items 5 & 6 under new business at the top of the agenda. Seconded by **Petti**. There was no further discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- D. **Approval of Minutes** – **Fonseca** made a motion to approve the 2-25-25 meeting minutes. Seconded by **Carrasquillo**. There was no discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Public Comment** - There was no public comment.
- F. **Committee Reports/Other (2-3 minutes)**
 - **President's Report** – **Lundburg**, shared that there will be a districtwide EEO presentation on May 1st and it will be recorded. All are encouraged to attend if you can. Executive Orders – wait and see; 49 on pause. Stand with our students and employees unwaveringly. CA protections. He gave a reminder for the annual planning summit on Friday. He can't attend as he will be attending the CEO Symposium, but he will be there in spirit!
 - **AS Report** - **Martin**, API Caucus for ASCCC; shared State Chancellor is stepping forward and don't need to worry about EOs until we do. Change to Baccalaureate GE requirements, still missing some information and will take a vote. Public Art procedure – vote/approves next time. No one stepped up to serve as A.S. President. Created a 20-minute video. Help spread the word. Looking at clarifying and voting on teleconferencing attendance on Brown Act. A.S. is working hard across the district to pay faculty for service on committees. **Petti** – nothing to share, but wanted to follow up on new instructional position. Would go to Auto, according to list. **Lundburg** – approved. **Carrasquillo** shared that both Puente and UMOJA have been presented and senate has unanimously voted to support the formation of a task force.

- **CS Report – Kunst**, shared that the Classified Employee of the Month program was approved at the last meeting. A call for nominations has gone out – we are excited to implement this program of recognition! Also approved the Public Art procedure and had a first read of the Miramar Educational Plan, which will be up for a vote at the next meeting. Continuing to discuss the Classified Professional Hiring Prioritization process. VP Bell is calling a meeting soon, to discuss metrics. Carman Carrasquillo and Amy Alsup also shared an update on Women’s Empowerment week. Elections committee has been formed; call for nominations will go out in April. Lastly, established a Technology Task Force to develop a questionnaire to help assess classified professional experience with campus technology. Committed to working with A.S., Technology committee, and Technology department to help make improvements.
- **ASG Report – Ruiz**, shared that ASG will be attending the collegewide planning summit this Friday, along with student club reps. Planning is underway for a study session and spring fest. Voting on resolutions toward the end of this month. Elections are coming up. Please let your students know!
- **Other** – There were no other reports.

G. Old Business:

#	Item	Initiator
1	<i>Equity, Justice, Inclusion, and our role in moving things forward (standing item)</i> Julian shared it is Women’s history month – ton of events; more info to come. Sending group to APAHE – will bring info back to campus. CREATE – submitted grant extension for June 2026; would allow a fourth cohort. Hosting CREATE Symposium on April 11 th , registration link will be sent next week. Planning underway for year-end celebrations. Continue to get info out to the campus.	<i>Julian</i>
2	<i>Grants & Initiatives Subcommittee (standing item)</i> – There was no report.	<i>Bell</i>
3	<i>Restorative Practices (standing item)</i> – Lundburg shared that we are continuing to explore; significant protentional obstacles. Right people, happy to do it. Systemic issues – what is the relationship between RP and student conduct. Would like to keep this on here as a standing item to we can regularly update the group. Need to institutionalize this work. Right frame of mind.	<i>Pecenco/ Moore</i>
4	<i>Website Advisory Committee/Group (standing item)</i> There was no update. The next meeting date is below. Next meeting: April 23rd, 2025, from 3:00 pm – 4:00 pm via Zoom	<i>Lundburg/ Bell/Hill</i>

H. New Business:

#	Item	Initiator
1	<i>Technology and Related Planning Concerns from Faculty</i> Attachment: Technology and Related Planning Concerns from Faculty Martin/Muñoz presented , as the current and former Faculty Technology Liaisons, on technology and related planning concerns from faculty. Gonzales asked about non-classroom technology. Muñoz responded that is on our radar, but have focused more on classrooms and offices. Martin added that they will reach out. Lundburg stated that this has been a conversation for about two-years, not widely known/understood who is responsible for what (campus or district). Great presentation. He asked Bell and Hill to address these things (if they aren’t already); he can take things to Chancellor’s Cabinet but need to be clear on the ask. Martin – thank you; PPIS money varies year over year and would be helpful to have conversation/communication with the District. Hill stated that PPIS money to the college is for instruction (has to go to students). That is how we have done the roll down process. District started replacing computers in 2022/2023 when we got COVID money. We need commitment from District if they will keep doing this otherwise, muddies the water/creates confusion. There is a section in technology plan that delineates this. Also, information on the website. Muñoz stated she understands the confusion, but we have 50 classrooms and 1/3 of those are on analog technology. She hopes the updated computers go in front of students. Very much a concern right now, especially in H building (can’t use podium set up in classrooms even with “workarounds”). Hill – new computers in classroom (over 600 in Jan ‘23). Extron very expensive (not analog) but faculty need to go in with adapters to connect; not seamless. USBC connectivity in those rooms; won’t solve everything but a solid connection at least. Lundburg – will alert VC Burns that it is an issue here and we are exploring. Bell shared that he has brought this up at budget council and district technology committee, which VC Burns attends. Lundburg – great; will share this has risen to campus wide concern. Bell noted that there is a newly formed district technology committee; has been focused on security, may be in a place to switch focus.	<i>Martin/ Muñoz</i>

	<p>Martin shared that he sits on that committee; hasn't gotten traction but continues to make the effort. Sampaga noted that this also included in AFT OT negotiations – employees will be provided updated computers/equipment; think we should get ahead of this.</p>	
2	<p><i>Dual Enrollment Strategic Plan Presentation</i> Attachment: DuE Strategic Plan Presentation Spring 2025</p> <p>Claros and Cain presented. The QR code goes to full plan. Decline in High School population. Increased Dual enrollment by 52%. We offer MOU courses (Mesa and City do not). Sustainable growth pattern is needed. Opinion: AP Courses may go away. We are largest dual enrollment in the district. Trying to rebrand (Miramar Early College Credit). Steady increase for African American/Black students – 9 students to close gap; want to focus efforts here. Still a large gap (81 students) for Latinx. How do we expand dual enrollment opportunities? Working with Quis on marketing efforts. Family nights. Trying to expand PERG (want to bring career aspect to it). Appreciate Gen Z; very social justice minded. Sharing plan with the campus. Hosting upcoming leadership breakfast. Shared program mapper with parents. Enhance student support services (DSPS, tutoring, counseling). College and On-site data. Fall 2024 CCAP focus groups. Professional Development – specialized training for faculty teaching in dual enrollment. Carrasquillo asked are you looking for feedback? Expanding to 9th grade? College course appropriate at that level? Claros – yes, not until year three; only offered one class at 9th grade level (since 2016). Want to focus on personal growth/career/financial literacy (life skills). Cain – already reached out to chairs; some have said no (and that's okay); but this is coming, and trying to select the best courses. Gonzales – legislation has loosened rules for CCAP, but was always an option (with permissions).</p>	Claros/ Cain
3	<p><i>Equity Plan Workshop – recap of February Equity Plan Workshop</i> Attachment: Miramar Equity Plan Workshop Recap (updated)</p> <p>Due to time, this item was postponed to the next meeting. Kunst will carry the item forward.</p>	Julian
4	<p><i>Equity Inventory Presentation</i> Attachment: The Equity Inventory A Step Toward Developing the SEP 25-28</p> <p>Due to time, this item was postponed to the next meeting. Kunst will carry the item forward.</p>	Carrasquillo
5	<p><i>Formation of a Puente Feasibility Task Force</i></p> <p>Lundburg – glad to hear UMOJA, invite a presentation at Executive Cabinet. He stated he and administration are supportive, it is a question of feasibility. Would like to form an operational task force to explore this, would like support from this group to move forward. Kunst shared that the Classified Senate support a task force to explore Puente; UMOJA has not been presented, but can't see why we also wouldn't support that program. Gonzales – have program viability process but for new instructional programs; advise we use this as a template. Julian – something she has used for LEAD; not viability piece but what we need for the program. Martin – existing resources, grants? Julian – yes, can help with that. Lundburg – who will do this work? People have seen LEAD as the place to do all these things, more of a clearing house/helps keep track. LEAD Office is small (but mighty). Carrasquillo – is this voting members of College Council or open to all? Lundburg – open it up to all; operational group but will end up back here. He suggested 3 members for each constituency. Carrasquillo and Gonzales felt this was a good number. Martin – would folks reach out? Gonzales shared he is happy to assist or take lead or co-chair. There was some discussion. Gonzales will reach out to constituency leaders and ask for three names and will include some quick bullets so you can share what the work will be. Carrasquillo asked when does this body want a report out. Gonzales noted that Ali Gonzalez and Martin Gonzalez shared important date for Puente (Fall 2026) and can plan around it. Lundburg stated we can share their presentation; it was informative. Odu asked if UMOJA would be include, even if they haven't completed the rounds of presentations. Carrasquillo suggested that UMOJA should present at Classified Senate and Executive Cabinet. Once that is done, they can join the task force, when ready. Gonzales agreed and encouraged the constituencies to think about both programs when making appointments. <u>There was Consensus.</u></p>	Lundburg/ Gonzales/ Odu/Julian
6	<p><i>Alternate and Proxy</i></p> <p>Lundburg shared that he did a little digging after the last meeting. Alternates are intended to be at meetings ongoing as if they were voting, and they're ready to step in at any time. Which renders proxies unnecessary, unless the voting member and alternate won't be here. Gonzales thinks the proxy system is fine; often can't fill alternate role/seat. Open meetings, anyone can attend. Martin pointed out that it is difficult to fill the seat and haven't filled it in four years; alternate vacancy for students and classified as well. As long as we are clear that the proxy is not voting twice, think proxy system would work fine. Carrasquillo asked if this would require a CGH change. Kunst responded yes. Lundburg shared that he is fine with Martin's suggestion. An alternative option, not advocating but suggesting, would be to keep the alternates in place as a default and then, if they're not there, use a proxy. Carrasquillo thought the</p>	Lundburg/ Martin/ Kunst

	<p>proxy system would be clearer for folks. Martin added that faculty members are elected; alternates could be anyone. He thinks this is an important committee and having folks with a role, helps, but the more folks the merrier. Lundburg suggested that we emphasize to people that proxies are responsibilities and have to understand that you are voting for the constituency. Odu made a motion to do away with alternate designation and implement proxies. Seconded by Martin. There was no further discussion. There were 11 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u> Kunst will initiate the CGH change process.</p>	
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I. Action Items:

- **Lundburg** asked **Bell** and **Hill** to address the technology concerns from faculty (if they aren't already); he can take things to Chancellor's Cabinet but need to be clear on the ask.
- **Lundburg** will alert VC Burns that campus technology is an issue here and we are exploring.
- **Kunst** will carry "Equity Plan Workshop" item forward.
- **Kunst** will carry "Equity Inventory Presentation" item forward.
- **Gonzales** will reach out to constituency leaders, regarding the Puente (& UMOJA, when ready) Feasibility Task Force, for three names and will include some quick bullets so they can share what the work will be.
- **Lundburg** stated we can share the Puente Presentation from Ali Gonzalez and Martin Gonzalez, as it was informative.
- **Kunst** will initiate the CGH change process to do away with alternates and implement proxies for College Council.

J. Announcements: There were no announcements.

K. Adjourn: The meeting adjourned at 2:30 pm.

L. Next Scheduled Meeting: Tuesday, March 25th, 2025, from 1:00 pm – 2:30 pm in K1-202/Zoom

Link to recording:

<https://sdccd-edu.zoom.us/rec/share/H8C5VP6MtSN7SHkDgMHuurpV6VMib5Lb5JGZneThBcHZ7gjssfiNil7W-AnjJfo5.xqeBS0yZ1CpQsB-g?startTime=1741723507000>