

Curriculum Committee Minutes
San Diego Miramar College
March 12, 2025 • Zoom + Building R Conference Room • 2:30-4:30pm

Approved April 30, 2025

Members Present: Amy Alsup, Matthew Cain, Paul Chlapecka, Isabella Ela, Darren Hall (Chair), Veronica Hartmann, Scott Moller, Mara Sanft, Meilani Peleti*, Brenda Wilborn (Ex Officio)

Members Absent: Evelyn Escalante*, Jamie Hammond*, Michael Odu, Akili Ploudre

**District Evaluators share one vote*

Guests: Lou Ascione (*proxy for Odu*), Shelly Hess, Pablo Martin

Support Staff: Sharilyn Wilson

- I. Call To Order
 - a. Meeting called to order at 2:34 pm by Chair Hall.
- II. Approval of Agenda
 - a. Chair Hall explained that some items on today's agenda have undergone the Curriculum technical review process, but have not received interim level approvals from department chairs, deans, VPs, etc. If we review and approve these proposals today, they will still need to be reviewed by these approvers before they move on to the CIC. If not, they will need to come back here again for re-approval. Most of the changes are minor.
 - b. Also requested moving item VII.a - Vote for Baccalaureate Degree GE proposal, up as the first action item on the agenda, to accommodate the schedules of the meeting guests.
 - c. MSC (Sanft/Hall) to approve with the above changes. (0-Nayes, 0-Abstentions)
- III. Approval of [February 26, 2025](#) Minutes
 - a. MSC (Ela/Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- IV. Approval of Consent Agenda
 - a. Consent items for this meeting include all Proposals from Another College (not active at Miramar College) Curriculum items (see section V.c)
 - b. MSC (Cain/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- V. Course Proposals
 - a. Miramar Curriculum
 - i. ACCT 125 – Government & Not-for-Profit Accounting (Revision)
 - Need for Proposal: Activation of course at Miramar College to support new Certificate of Achievement in Government & Not-

for-profit Accounting. Two-year review, including addition of distance ed approval and language, content review, updates to example textbooks, and minor grammatical, formatting, and technical edits throughout.

- MSC (Sanft/Chlapecka) to approve as presented. (0-Nayes, 0-Abstentions)
- ii. ADJU 106 – Diversity and Community Relations (Revision)
 - Need for Proposal: Two-year review, including updates to example textbooks, minor revision to distance ed approval, removal of IGETC and UC Transfer Course selections, and minor grammatical, formatting, and technical edits throughout.
 - Sanft clarified that IGETC was being removed because it was listed by mistake (clean up).
 - The course also must be submitted to CID for the new modern policing degree
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- iii. ASTR 111 – Astronomy Laboratory (Revision)
 - Need for Proposal: Six-year review, including updates to example textbooks, minor revisions to distance ed approval, and minor grammatical, formatting, and technical edits throughout.
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- iv. BUSE 150 - Human Relations in Business (Revision)
 - Need for Proposal: Six-year review, including: - Addition of credit/no credit grade option - Minor wording changes to catalog description - Addition of student learning objectives and content topics related to self awareness, Emotional Intelligence (EQ), diversity, and ethics - Addition of an example OER textbook - Updates to editions of other example textbooks - Update to DE info for Miramar - Minor technical and grammar edits
 - Update to DE info involves applying standardized Miramar DE language.
 - MSC (Cain/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- v. CHIL 141 - The Child, Family, and Community (Revision)
 - Need for Proposal: Two-year review, including CAP 8 alignment to meet industry standards, update to catalog description and short description, updates to Student Learning Objectives,

addition of Credit for Prior Learning, updates to example textbooks, updates to distance ed language, and minor grammatical, formatting, and technical edits throughout.

- Credit for Prior Learning method is Industry Certification – California State Teacher Permit
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- vi. CHIC 110B - Introduction to Chicana and Chicano Studies (Activation)
- Need for Proposal: Activation of course at Miramar to support new general education option. Update to example textbooks, addition of distance ed approval, and CalGETC general education areas 4 and 6.
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- vii. CHIC 130 - Mexican Literature in Translation (Activation)
- Need for Proposal: Activation of course at Miramar to support new general education option. Update to example textbooks, addition of distance ed approval, and CalGETC general education area 3B.
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- viii. CHIC 138 - Literature of La Raza in Latin America in Translation (Activation)
- Need for Proposal: Activation of course at Miramar to support new general education option. Update to example textbooks, addition of distance ed approval, and CalGETC general education area 3B.
 - Cain asked if instructors will be available to teach these three CHIC courses. There is a clear need for Ethnic Studies instructors Districtwide.
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- ix. COMS 290 – Independent Study (Deactivation)
- Need for Proposal: Course is not planned to be offered in the near future.
 - MSC (Sanft/Cain) to approve as presented. (0-Nayes, 0-Abstentions)
- x. ENGL 208 - Introduction to Literature (Revision)
- Need for Proposal: Six-year review, including updates to course content, assignments, methods of evaluation, methods of instruction, DE component and language, and updates to

example textbooks. Minor grammatical, formatting, and technical edits throughout.

- MSC (Ela/Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- xi. FILI 100 - Filipino American Experience within Asian America (Revision)
 - Need for Proposal: Credit course revision to meet Cal-GETC standards. Six-year review, including updates to example textbooks, distance ed approval, and minor grammatical, formatting, and technical edits throughout. Update to District General Education pattern and Cal-GETC General Education patterns.
 - MSC (Cain/Sanft) to approve as presented. (0-Nayes, 0-Abstentions)
- xii. FIPT[FACD] 100D – Fire Academy Preparation (Revision)
 - Need for Proposal: Changed title and minor content to reflect the course updates. The course is being updated to be a required requisite for the Fire Academy.
 - MSC (Sanft/Ela) to approve as presented. (0-Nayes, 0-Abstentions)
- b. Proposals from Another College (Also Active at Miramar) Curriculum (**Tabled for Time**)
 - i. CHIL 270 – Work Experience (Revision) [Mesa]
 - ii. WORK 272 - General Work Experience (Revision) [Mesa]
 - iii. BIOL 232 - Experience in Human Dissection (Revision) [City]
 - iv. PADM 270 - Public Administration and/or Law Internship / Work Experience (Revision) [Mesa]
 - v. CONS 60A - Construction Systems - Introduction to HVAC I (Deactivation) [City]
 - vi. CONS 60B - Construction Systems - Introduction to HVAC II (Deactivation) [City]
 - vii. CONS 61B - Construction Systems - Intermediate HVAC II (Deactivation) [City]
 - viii. CONS 72B - Construction Systems - Advanced Low Voltage Building Systems II (Deactivation) [City]
- c. Proposals from Another College (Not Active at Miramar) Curriculum (**Approved as part of Consent Agenda, see Item V**)
 - i. Health Information Technology - Associate of Science Degree (Revision) [Mesa]
 - ii. ENGN 122 - Digital Electronics (Deactivation) [City]
 - iii. ENGN 120 - Principles of Engineering Technology (Deactivation) [City]
 - iv. ENGN 124 - Engineering Design and Development (Deactivation) [City]
 - v. ENGN 126 - Engineering Computer Integrated Technology (Deactivation) [City]
 - vi. ENGN 128 - Electronics for Technology (Deactivation) [City]
 - vii. ENGN 130 - Introduction to Engineering Design (Deactivation) [City]
 - viii. ENGN 275 - Engineering Technology Industrial Internship (Deactivation) [City]
 - ix. CACM 220 - Meat Butchery - Whole Animal Lab (Deactivation) [City]

- x. CISC 71 - Microcontroller Programming (Deactivation) [City]
- xi. CACM 221 - Meat Preservation and Butchery - Whole Animal Lab (New Course) [City]
- xii. Communication Studies - Certificate of Performance (Revision) [City]
- xiii. Communication Studies - Certificate of Achievement (Deactivation) [City]
- xiv. Communication Studies: Voice and Performance - Certificate of Performance (Revision) [City]

VI. Credit for Prior Learning

- a. AVIM Courses – CPL Method for all is Portfolio Review
- b. MSC (Ela/Sanft) to approve. (0-Nayes, 0-Abstentions)

Lecture	Lab
101G	102G
101H	102H
103A	104A
103B	104B
103C	104C
103D	104D
105A	106A
105B	106B
107B	108B
109A	110A
109B	110B
109C	110C
109D	
111C	112C
111D	112D
120	121A
241	242
249	250
253	254

VII. Other Business

- a. Baccalaureate Degree General Education Proposal (Action Item)
 - i. Dean Shelly Hess provided history and context on the proposal
 - Since 2014, there have been discussions about creating a local GE pattern for the Community Colleges.
 - In 2022, the Academic Senate for CA Community Colleges issued a resolution on the issue, "[General Education for California Community College Students](#)"

- It has taken since 2025 for the new Title 5 regs to make their way to the Board of Governors.
- Now the San Diego Community College needs to approve a proposed [Baccalaureate Degree General Education requirements](#) pattern.
- ii. As a reminder, students starting in or after Fall 2025 will not have the IGETC or CSU GE as an option (i.e., Options 2 and 3 in the current catalog)
- iii. Discussion (continued from previous meeting) over the nature, purpose, and rigor of the Community College Baccalaureate degrees. Some key points:
 - CC Baccalaureates are generally career-focused; technical industry certification(s) are often “embedded” in the degree.
 - Our degrees are not the same as CSUs (we cannot duplicate), but they are still designed to move students to higher degrees beyond the baccalaureate (if they so choose to pursue an advanced or terminal degree).
 - The baccalaureate cohort will cannot be grandfathered in, which means they may end up taking additional courses to meet all requirements.
 - The baccalaureate GE pattern will be the same for all the baccalaureate awards at all three colleges (both current awards and any future one). Some committee members expressed concern about the impact this will have on the quality or development of future degrees.
 - Discussion of upper-division GE requirements – as a community college, we don’t offer upper division GE which is typically a hallmark of a Bachelors. This is due to the Title V language, which states that our upper division courses can only be offered to baccalaureate students
 - Committee members also highlighted the need for clear communication to students about potential limitations of the baccalaureate GE.
- iv. MSC (Ela/Hartmann) to approve the [proposed requirements](#)
 - Support: Ela, Hartmann, Peleti (on behalf of evaluators), Ascione, Moller
 - Oppose: Cain, Alsup
 - Abstain: Chlapecka, Sanft
- v. Next steps: Zoom session for the faculty and the creation of a sharable document that provides a high-level summary of the proposal.

VIII. CIC Update

- a. [District Program Viability Document](#) (Final Draft)
 - Now available – to be used for new programs only, as a tool/guiding document.
- b. [AB 1111 Common Course Numbering](#)
 - i. For Phase 2: 8 templates are now out, the remaining 12 are expected next month.
 - ii. The 8 released so far are: 2 Art History, 2 Econ, 2 English, 2 History

- iii. This phase will involve a subject indicator change for Art History; from ARTF to ARTH.
- c. AB 1705
 - i. New placement chart
- d. Meta Training/Open Labs – On Fridays 10:30am-11:30am, resumed February 7th
 - i. [Open Lab Zoom Link](#)
- IX. Policies & Procedures
 - a. N/A
- X. Guided Pathways Update
 - a. N/A
- XI. VPI Update
 - a. N/A
- XII. Articulation Update
 - a. N/A
- XIII. CRC Chair Update
 - a. N/A
- XIV. Next Meeting: April 9th, 2025 – 2:30-4:30pm, R Building Conference Room + Zoom
- XV. Adjournment
 - a. Meeting adjourned by consensus.