**SAN DIEGO MIRAMAR COLLEGE**

**CLASSIFIED SENATE MEETING AGENDA**

**DATE: TUESDAY, MAY 6th, 2025**

**TIME: 10:30 AM – 12:00 PM**

**LOCATION: L-108 AND** [**ZOOM**](https://sdccd-edu.zoom.us/j/9072146069)

[**2024 – 2025 MEETING CALENDAR**](https://sdmiramar.edu/sites/default/files/2024-07/final_2024-2025_csen_calendar.pdf)

**Officers and Senators**

|  |  |  |
| --- | --- | --- |
| Classified Senate President | Malia Kunst | 2024 – 2026 |
| Classified Senate Vice President | Carol Sampaga  | 2023 – **2025**  |
| Classified Senate Secretary  | Brenda O’Connor | 2023 – **2025**  |
| Classified Senate Treasurer | **Vacant** | 2024 – 2026 |
| Classified Senate Senator at-Large | Lynne Campbell | 2023 – **2025**  |
| Classified Senate Senator at-Large | Bill Pacheco  | 2024 – 2026  |
| Classified Senate Senator at-Large | Steven Slatten | 2024 – **2025**  |
| Classified Senate Area Senator (1) | Elizabeth Whitsett  | 2023 – **2025** |
| Classified Senate Area Senator (2) | Adrian Acain | 2024 – 2026  |
| Classified Senate Area Senator (3) | Adam Vincej | 2024 – 2026  |
| Classified Senate Area Senator (4) | Rachel Halligan  | 2024 – 2026  |
| Classified Senate Area Senator (5) | Arnice Neff **(absent)** | 2024 – 2026  |

**Vacancies**

Treasurer

1. **Call to Order**
2. **Permission to Record Meetings** – The meetings are recorded for minute-taking purposes. The recordings will be held until the minutes are approved and then deleted.
3. **Land Acknowledgement -** We recognize that San Diego Miramar College sits on the ancestral homeland of the Kumeyaay people, who have lived in this area for well over 10,000 years, and we honor their past, present, and future connection to this land and its inherent connection to their identity.
4. **Approval of Agenda and Minutes**
	* Approval of 2025-05-06 CSEN agenda
	* Approval of [2024-04-08 CSEN minutes](https://sdmiramar.edu/sites/default/files/2025-05/2025-04-08_csen_minutes.docx) (ready)
	* Approval of 2024-04-15 CSEN minutes (pending)
5. **Public Comment**
6. **Old Business:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item** | **Time** | **Strategic Goal(s)** | **Accreditation Standard(s)** | **Initiator** |
| 1 | Shared Governance Committees Update (standing item) – update on appointments and continued vacancies. Attachment: [PG Vacancy Report for CSEN for 2024-2025.docx;](https://sdccd0-my.sharepoint.com/%3Aw%3A/g/personal/mkunst_sdccd_edu/EQLMhneT-_lHg_6_Vvr3m-wBiEduR5KyY7jFVpmSbvWHag?e=gX3qc7) [PG Vacancy Report for CSEN for 2025-2026.docx](https://sdccd0-my.sharepoint.com/%3Aw%3A/g/personal/mkunst_sdccd_edu/Eehuk_w6VhlBtU-bRH2-wd0BUNSqGFRTN_Ih3qldIOwdSA?e=A4IwgO) | 1 | 3 | 4 | Sampaga |

1. **New Business**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Item** | **Time** | **Strategic Goal(s)** | **Accreditation Standard(s)** | **Initiator** |
| 1 | **TIME CERTAIN: 10:35 AM**Basic Needs Presentation *Guest Presenter: Shelly Parks, Basic Needs Coordinator*Attachment: [Basic\_needs\_presntation\_classified\_senate.pptx](https://sdmiramar.edu/sites/default/files/2025-05/basic_needs_presentation_classified_senate.pptx) | 20 | 1, 2, 3, 4, & 5 | I, II, III, & IV | Kunst/Parks |
| 2 | **TIME CERTAIN 10:55 AM**Dual Enrollment Strategic Plan*Guest Presenter: Rand Claros & Matt Cain*Attachment:[DuE\_strategic\_plan\_presentation\_spring\_2025.pdf](https://sdmiramar.edu/sites/default/files/2025-05/due_strategic_plan_presentation_spring_2025.pdf) | 15 | 1, 2, 3, 4, & 5 | I, II, III, & IV | Kunst/Claros/Cain |
| 3 | **FIRST READ:** Program Viability ProcessAttachment: [Program Viability Process (PROASC Rec. 4.7.25)](https://sdmiramar.edu/sites/default/files/2025-04/program_viability_process_proasc_recommendation_04.07.25_draft_1.pdf) | 10 | 1, 2, 3, 4, & 5 | I, II, III, & IV | Kunst/Manley |
| 4 | Prioritization Processes Attachment(s):* [Ongoing (new) Discretionary Resource Prioritization Process](https://sdmiramar.edu/sites/default/files/2025-04/ongoing_discretionary_resource_prioritization_process.2_0.pdf)
* [Nuventive Resource Request Export Excel](https://sdmiramar.edu/sites/default/files/2025-04/nuventive_resource_request_export_100824.ongoing_0.xlsx)
* [One Time Resource Prioritization Process (formerly RFF)](https://sdmiramar.edu/sites/default/files/2025-04/one_time_resource_prioritization_process_0.pdf)
* [Facilities Resource Prioritization Process](https://sdmiramar.edu/sites/default/files/2025-04/facility_resourec_prioritizaiton_process.2_0.pdf)
* [Classified Hiring Resource Prioritization Process](https://sdmiramar.edu/sites/default/files/2025-04/classified_hiring_resource_prioritization_process_0.pdf)
 | 20 | 1, 2, 3, 4, & 5 | I, II, III, & IV | Kunst/Bell |
| 5 | **FIRST READ:** Final Recommendations of the Budget Process Workgroup Attachment: [Final Recommendations of the BPWG](https://sdmiramar.edu/sites/default/files/2025-04/final_recommendations_of_the_bpwg.pdf); [Future Goals and Questions](https://sdmiramar.edu/sites/default/files/2025-04/future_goals_and_questions.pdf)  | 10 | 3, 4, & 5 | III & IV | Kunst |
| 6 | Annual Planning Calendar Attachment: [Miramar Annual Planning Calendar-Cycle (PIER Rec 4.25.25)](https://sdmiramar.edu/sites/default/files/2025-05/miramar_annual_planning_calendar-cycle_2025-2026_pierc_recommendation_04.25.25_0.pdf) | 5 | 3 & 4 | IV | Miramontez |
| 7 | Lonnie Pham Memorial Brick Unveiling in Leave a Legacy Plaza (date/time TBD)Attachment: [Brick Design](https://sdmiramar.edu/sites/default/files/2025-04/lonnie_pham_brick_draft.pdf); draft program (pending) | 5 | 3 & 4 | III | Kunst |
| 8 | Elections Committee Update  | 2 | 3 | III | Kunst/Neff |
| 9 | Classified Awards and Year End Carnival Update | 3 | 3 | III | Kunst/Neff |

1. **Committee Reports/Other:**
	* Executive Council
		+ President’s Report – Kunst
		+ Vice President’s Report – Sampaga
		+ Treasurer’s Report – Kunst: Current Balance - $2,131.28
	* District Committees – Kunst
		+ Board of Trustees – **The next Boad meeting is May 15th.**
		+ District Governance Council - **The next meeting is May 7th.**
		+ District Budget Planning and Development Council – **The next meeting is May 7th.**
		+ District Strategic Planning Committee – **The next meeting is May 14th.**
	* Campus Committees
		+ College Council – Kunst/Sampaga
		+ Student Success Committee – Kunst/Sampaga
	* Others
		+ SPAA Campus Rep – Herivaux
		+ AFT Campus Coordinator – Moore
2. **Review of Action Items**
3. **Announcements**
4. **Adjournment**
5. **Next Scheduled Meeting**

Tuesday, May 20th, from 10:30 am – 12:00 pm, L-108/Zoom

Link: <https://sdccd-edu.zoom.us/j/9072146069> | 907 214 6069

**San Diego Miramar College 2020 – 2027 Strategic Goals**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community



[**Classified Senate 2024 Priorities**](https://sdmiramar.edu/sites/default/files/2024-08/csen_priorities_2024.pdf)

1. Engagement & Participation
2. Cross-Constituency Collaboration
3. Professional Development
4. Classified Professional Staffing