Members: *Present*- Daniel Miramontez (Co-Chair), Lisa Brewster (Co-Chair), Michael Odu, Xi Zhang, Michael Lopez, Nessa Julian, David Wilhelm, Dennis Sheean, and Andrew Huang
Proxy- Patti Manley (by Lisa Brewster) and Marcela Osuna (by Brittany Ethridge)
Absent- Brett Bell, Adrian Gonzales, Dawn Diskin, and Francois Bereaud
Vacancies- Classified Designees: Instructional Services, Administrative Services, Student Services, and Library and Academic Success Center. Faculty Designee: Library and Academic Success Center.

A. **Call to Order:** The meeting was called to order at 10:35 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved L. Brewster, seconded by M. Odu, no discussions or abstentions, motion carries. Minutes from November 8, 2024 is tabled.

C. **Committee Reports:**
- Budget and Resource Development Subcommittee: No updates.

- Program Review/Outcomes Assessment Subcommittee: For Program Review Alignment, Nuventive mapping was presented as a demonstration. Significant difference from previous mapping – cleaner and easier to use. This will be used for the next Program Review 3-year Cycle (fall 2024 to spring 2027). Training for the college will be implemented in the spring. For SLO Course Assessment, courses assessed was at 48%, and is now at 63% (inching towards benchmark). For instructional programs, was assessed at 86% closer to 90% benchmark. Will continue working with Instructional Deans and Chairs with outstanding courses.

- District Strategic Planning Committee: Work continues with alignment mapping between District Strategic Plan objectives our college's Strategic Goals and Directions.

D. **New Business:**

#	Item
1	None.

E. **Old Business:**

#	Item
1	Planning Summit 2025 Update – Planning Summit Workgroup has flushed out purpose and agenda for the summit. Will be able to access the Enrollment Drop Report Dashboard. To ensure that mapping of the student journey and its relative technical elements, the work that is being done with the Planning Summit Workgroup is complementary to the work that is occurring with the Student Success Committee Workgroup. Agenda was presented and reviewed. Focus will be on the student journey in regards to Continuing on the Path (Pillar 3) and the role everyone plays. There will be high-level data visuals regarding persistence (from Spring Kick-off). There will be two sessions, one in the morning with an Intragroup Dialogue based on unique roles on campus (and how each role contributes to student journey). Major buckets in the student journey includes: Pre-class (0 Units), Classes (course involvement/engagement), Get involved (student campus engagement), Personal Wellness (personal non-cognitive), and Institutional Support (non-academic-wrap around services for overall success). The second session will be an Intergroup Dialogue (across buckets, which is action oriented). Afterwards, there will be a share-out of findings with barriers, best practices, and solutions. Ven diagram will be worked on to articulate the overlap of shared actions carried out within governance (among PIER Committee, Student Success Committee, and Enrollment Management Committee). Summit flyer will be updated to include flex number, and RSVP email will be sent out on a weekly basis during spring prior to summit on March 14, 2025.
2	Miramar Educational Plan Update – With Miramar Educational Plan, this is currently going through vetting and approval. From Academic Senate, would like to do something with the plan title.
3	Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update – For the ACPs, unduplicated headcount was updated, changed from enrollment. Outreach activities has increased. For IV.3.4a, number of participants (due to Covid impact, pending data from Student Services), use average of 3-year, 2016 to 2019. Numbers are increasing to pre-Covid numbers. Suggestion was made to make a marker stating this note.
4	Vision Aligned Reporting (VAR) Update – At college level, three rounds of sessions with program leads (hands-on training). Data is being collected through Nuventive platform. EOPS crosswalks were used as an example that

	showed various VAR activities along with various reason codes. There are three characteristics to be reported on (African American, Hispanic, and Economically Disadvantaged). Mentioned that we need a robust data tool that is automated and not reliant on manual data entry – possibly integrated into Program Review and/or use CRM (Element 451). Will revisit these two subject matters. Possibly to review usage of Laser Fische, an AI-powered document management to track student activities across the campus. For the budget reporting piece of VAR, it will be the focused at the District level for now. At State level, there will be an in-person regional convening to be held on March 7, 2025 (team has been identified).
5	<u>Update to Main/Functional Plans</u> – Updates were added accordingly. Current with Strategic Plan, Miramar Educational Plan is currently being vetted. Division Plans will need to have ongoing conversation with VPs. For Functional Plans, HR Plan will be discontinued (no longer needed). Technology Plan is pending with updates. It is anticipated that a workgroup will be created to work on the Professional Development Plan.
6	<u>PREDD Demo</u> – Power BI is accessible by full-time employees. Adjunct and part-time faculty have to submit requests. Request and inquiry have been sent to District Office of IE. Will report back on findings.

F. **Announcements:** None

G. **Adjourned:** Meeting was adjourned at 11:40 a.m.

H. **Next Scheduled Meeting:** Friday, February 28, 2025.