Planning, Institutional Effectiveness, and Research Committee - Minutes
San Diego Miramar College
Friday, November 22, 2024 ● Room L-108 ● 10:30 a.m. to Noon

Members: *Present*- Daniel Miramontez (Co-Chair), Lisa Brewster (Co-Chair), Brett Bell, Adrian Gonzales, Michael Odu, Xi Zhang, Patti Manley, Michael Lopez, Nessa Julian, David Wilhelm, Francois Bereaud, Dennis Sheean, and Andrew Huang
Absent- Dawn Diskin and Marcella Osuna
Vacancies- Classified Designees: Instructional Services, Administrative Services, Student Services, and Library and Academic Success Center. Faculty Designee: Library and Academic Success Center.

A. **Call to Order:** The meeting was called to order at 10:31 a.m.

B. **Approval of Agenda and Minutes:** Agenda was moved by B. Bell, seconded by L. Brewster, no discussions or abstentions, motion carries. Minutes form November 8, 2024 was moved by L. Brewster, seconded by M. Odu, no discussions or abstentions, motion carries.

C. **Committee Reports:**
- Budget and Resource Development Subcommittee: Is continuing work with Nuventive, and it is going well. Had first review of outputs from staffing requests (fine tuning is needed, but encouraging).

- Program Review/Outcomes Assessment Subcommittee: Next meeting will be working on SLO Course Assessments response that was identified in SPAS 2.0. As well, will continue conversation with alignment mapping regarding strategic goals and directions.

- District Strategic Planning Committee: Committee met, focusing on the assessment of the District Strategic Plan. College IE Deans met with VC Fischthal on how colleges can contribute to progress on the district goals stated in their strategic plan. At the college level, will be using Nuventive to crosswalk the college's objectives and strategic goals that speaks to the District's strategic objectives. Will be providing status updates on the aligned objectives to the college's strategic goals. Twelve objectives will be selected from the district strategic plan (from 62 objectives, two per goals). Upon cross-collaboration review/using a bi-directional approach, this will then be showcased during at a spring Board meeting.

D. **New Business:**

#	Item
1	None.

E. **Old Business:**

#	Item
1	Planning Summit 2025 Update – The format of this summit will be focused on learning outcomes and a college specific definition of persistence, as well, review actions from previous summits that successfully contribute to increases in student performance data (via Guided Pathways efforts, Equity efforts, etc.). Will be expanding definition of persistence beyond the technical, which will include the following based on literature review (qualitative focus); a. Based on PREDD data, will be looking into factors (academic, psychological, financial and economic, institutional and environmental, and personal factors that applies to the college and our student population, b. Looking into data on why students are dropping courses (District's Enrollment Dashboard), c. Connection with Student Success Committee efforts, d. Milestone persistence Re(definition) based on self-identified student educational objective (certificate/degree), and e. major buckets in the student journey (pre-class, Classes, student campus engagement, support (both personal non-cognitive and non-academic wrap-around services for in class success). Participants of this summit will be working on intra-group dialogue by the student journey/major buckets, as well as an inter-group dialogue that brings cross-functional teams together to address the student journey based on persistence data – to share best practices. Simultaneously, the Student Success Committee Workgroup is mapping out the student journey (looking at loss-momentum and sticking points), which can be used for this summit. The hope is to get strategies that can go back to the Student Success Committee on what can help with student persistence. To note, the Student Success Committee Workgroup is looking at the actions that have been taken as a college, while the Planning Summit Workgroup is looking at the technical definitions (and building out from there). These are two bookend workgroups that are working towards the same goal of what persistence looks like for us as a college. Lengthy conversation continued in regards to persistence definition, student population to be captured, how it applies to an open-access system/college, narrower definition to use in SPAS 2.0, and how to look at and approach persistence data – a structure for the college community on how to move into the same direction. Also touched on was the importance of self-

	identification of roles on campus and how these roles can impact students' sense of belonging. Agenda will be worked on, and flyer will be sent out by President's office. Will be looking into announcing summit at the Spring Kickoff in January.
2	Miramar Educational Plan Update – Miramar Educational Plan went to College Council and will move through constituencies for vetting and approval.
3	Strategic Plan Mid-Cycle Review: SPAS 2.0 Progress Update – Tabled.
4	Vision Aligned Reporting (VAR) Update – Second training was held with implementation leads. Went over the VAR platform. As well, went over homework where programs are going to crosswalk their functions with the VAR categories and subcategories. At the next VAR training, implementation leads are going to log into their account and start inputting the data (as an exercise). Sample was provided by EOPS that cross walked their activities with VAR activities (with reason codes). A deeper conversation will be needed in regards to connecting outcomes with financial information - to open project account structure so that we build the project accounting chart of accounts to match the activity outcomes (i.e., expense, projected time used on project, operational resources tracked, grant used). Suggestion was made to look into Project Accounting module in Peoplesoft and to have an executive-level conversation with connecting outcomes and financial information.
5	Update to Main/Functional Plans – Tabled.
6	PREDD Demo – Tabled.

F. **Announcements:** None

G. **Adjourned:** Meeting was adjourned at 11:59 a.m.

H. **Next Scheduled Meeting:** Friday, December 13, 2024.

San Diego Miramar College 2020 – 2027 Strategic Plan Goals
I: Pathways – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success **II:** Engagement-Enhance the college experience by providing student-centered programs, curriculum, services, and activities that close achievement gaps, engage students, and remove barriers to their success **III:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making **IV:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships **V:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, Anti-Racism, and social justice for the benefit of the college community
** **ACCJC Accreditation Standards (Adopted June 2014):** Mission, Academic Quality and Instructional Effectiveness, and Integrity. II. Student Learning Programs and Support Services. III. Resources. IV. Leadership and Governance.