

**MIRAMAR COLLEGE**  
**FACILITIES, HEALTH, AND SAFETY COMMITTEE**  
**Draft Minutes**  
**Thursday, March 6, 2025**  
**1:00 p.m. – 2:00 p.m.**  
**N-206**

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**Present:** Rayyan Ahmed, Jon Alva, Brett Bell (Co-chair), Landa Cain, Cory Castro, Barbara Clark, Lucy Gates, Adrian Gonzales, Daniel Gutowski, Hailey Hua, Calvin Le, Tara Patel, Hannah Pierce (Co-chair), Tosh Tepraseuth.

**Vacancies:** Faculty (1), Classified (1)

**Guests:** Allison Douglas - Chacoy

**Absent:** Lezlie Allen, Michael Odu, Darrell Rankin

**Call to Order:** 1:00pm

With quorum

**Action Items:**

**Approval of Agenda:**

- I. **Approval of the Agenda** – Motion to approve: MSC – T. Tepraseuth, J. Alva, Unanimous
- II. **Approval of Past Meeting Minutes** – 02/06/2025: MSC – J. Alva, T. Tepraseuth, Unanimous

**Report of Injury or Illness**

**B. Bell:** Discussed reports and incidences of injured employees and students.

**Old Business:**

**Facility Resources Needs Request**

Discussed that BRDS committee has completed their review.

Shared their process and procedure.

Reviewed Facilities Needs spreadsheet.

Shared that the documents that went out to each department have been submitted back.

Shared example of completed request.

Shared that a new process to be identified, when the Dean no longer needs what is on the list. (Rate zero, instead of NA)

Reviewed the combined request of Nuventive Resource Request that have been submitted by the Deans.

Discussed how the requests should be rated by the committee.

Discussed guidelines for review and ranking.

The committee is to review the request and rank. Send back within a week for tally and will send to campus, for review.

The data was obtained from Program Review in April 2024.

**New Business:**

**Announcements:**

**I. Next Meeting**

Thursday, April 10 2025: 1:00 - 2:00 p.m.

**II. Adjourn: 1:43pm.**

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**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

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