

Responsibilities of the Chair of the Chairs Committee

- Chair the Chairs Committee Meetings, third Thursday of the month, 1:00-2:30; produce the agenda and minutes, and run the meeting.
- Co-Chair Enrollment Management Committee with VPI Odu, third Thursday of the month, 2:30-4:00 PM, VPI's office provides lots of support with the agenda and minutes.
- Chair Contract Faculty Hiring Prioritization Committee, first Thursday of the month, 2:00-3:30.
- Attend the Dean's Council, first Wednesday of the month, 10:00-noon, bring forward all of the Chairs concerns, take Dean's concerns to the Chairs.
- Attend College Council Meetings, second and fourth Tuesday of the month, 1:00-2:30.
- Attend Academic Senate Executive Committee Meetings (The Chair of Chairs is on that committee) and Academic Senate Meetings, Tuesdays, 3:30-5:00.

The Chair of the Chairs Committee receives a .20 FTEF release, with an additional .10 FTEF release from the Academic Senate for being on the Executive Committee; the total release is .30 FTEF.