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## College Council Meeting Minutes

### San Diego Miramar College

2/25/25 • K1-202/Zoom • 1:00 pm – 2:30 pm

**Co-Chair:** Wesley Lundburg, College President (non-voting)

**Co-Chair:** Pablo Martin, Constituency member from faculty, classified professionals, or students.

**Committee Members:**

<b>Administrators (3)</b>	<b>Classified Professionals (3)</b>	<b>Faculty (3)</b>	<b>Students (3)</b>
Vice President of Instructional Services: <b>Michael Odu</b>	Classified Senate President: <b>Malia Kunst</b>	Academic Senate President: <b>Pablo Martin (Zoom)</b>	ASG President: <b>Hailey Hua (Zoom)</b>
Vice President of Student Services: <b>Adrian Gonzales (proxy: Miramontez)</b>	Classified Senate Vice President: <b>Carol Sampaga (proxy: Kunst)</b>	Academic Senate Vice President, or President-Elect: <b>Carmen Carrasquillo</b>	Designee: <b>X Ruiz (Zoom)</b>
Vice President of Administrative Services: <b>Brett Bell</b>	Classified Senate, Senator At-Large: <b>Vacant</b>	Chair of Chairs: <b>Kevin Petti (absent)</b>	Designee: <b>Blaize Fonseca</b>
Alternates (1): <b>Daniel Miramontez</b>	Alternates (1): <b>Vacant</b>	Alternates (1): <b>Vacant</b>	Alternates (1): <b>Sindhu Narasimha</b>

**Quorum:** 50% +1 of each constituency group's members (i.e., 2 per constituency group)

**Guests:** Nessa Julian, Cheryl Barnard, Jennifer Pena, Claudia Estrada-Howell, Linda Woods, Jackie Hester, Patti Manley (zoom)

**2024-2025 Theme:** *Cultivating Community: Making the invisible, visible.*

- A. **Call to Order** – The meeting was called to order at 1:04 pm.
- B. **Permission to Record Meeting** – The meeting was recorded by consensus.
- C. **Approval of Agenda** – **Carrasquillo** made a motion to approve the 2-25-25 meeting agenda. Seconded by **Martin**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- D. **Approval of Minutes** – **Martin** noted that “initiator” is spelled incorrectly under new business item #1. **Kunst** made the correction. **Odu** made a motion to approve the 2-11-25 minutes with **Martin’s** edit. Seconded by **Carrasquillo**. There was no further discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- E. **Public Comment** – **Carrasquillo** noticed that there is an alternate listed on every agenda. Received email from faculty and wanted to clarify this role. **Kunst** responded, from her recollection of when we overhauled the CGH, it was intended to ensure continuity of and act as a proxy, should the voting constituency member not be able to attend. **Bell** confirmed. **Lundburg**, point of order, should we do proxies? **Carrasquillo** suggested to discuss at a future leadership meeting, since this is public comment. Consensus.
- F. **Committee Reports/Other (2-3 minutes)**
  - **President’s Report** – **Lundburg** shared 1) update on Executive orders and pulse of Higher Ed: lot’s going on, tendency to wait and see, increased focus on what is substantive (most have not been vetted, so no action). We need to be conscious of the line. Nationwide, there are lots of concerns on both sides. We are watching. Article on the silence of college presidents. Clarification that we typically don’t take a stand on political matters. Bigger point: we will react, when there is something to react to. This is not to be dismissive. Example of immigration policy. There was something to react to, and we did. 2) VRC Grand Opening was yesterday – great event and very exciting for our students. 3) SDSU & Snap Dragon Stadium –

partnership with community colleges. Hosting a visit with Provost – Linda Woods will be appointed (and a chair, TBD). 4) Districtwide Townhall tomorrow at Mesa and on Zoom/YouTube live. Feel free to tune in and submit questions. 5) College Police – Grossmont-Cuyamaca has asked for coverage. This would not impact our coverage; they would hire a new sergeant and a few officers.

- **AS Report – Martin** shared that he was invited to attend meeting with Chancellor and Grossmont. Concerns raised in the past. Though processes were followed; maybe they weren't. might explain the backlash but attended meeting and seems very reasonable. A.S. met last week; curriculum and common course numbering. Confident we are doing our best to articulate our courses. Presentation by VP Carmen. Student Equity Plan template. Technology resolution – keep you posted on progression. Reviewed measure HH phases (thanks to Bell and VC Peterson). Police Advisory Committee recommendation – didn't take a formal vote; just wanted to get a gauge. Miramar Ed Plan – no concerns. ConC process reminder. Olivia Flores coordinating with statewide senate; invited some leaders to come and speak. Counseling department wanted discussion on 10+1.
- **CS Report – Kunst** shared that there is an item later on the agenda, that she will share more about. The Classified Senate met last week and also reviewed the draft process and scorecard for the Classified Employee of the Month. Additionally, we took a vote in support of the use of tasers by our College Police. First read of the Public Art Procedure. Appointed Brenda O'Connor as secretary. Continuing to discuss Classified Hiring Prioritization process and protentional evaluation metrics. Continuing to define professional development. Next meeting, we have the Miramar Education Plan and Campus Safety presentation on the agenda.
- **ASG Report – Fonseca** shared that ASG looked at Equity Plan last Friday; touch based on what happened in between meetings; club rush is this week.
- **Other** – There were no other reports.

**G. Old Business:**

#	Item	Initiator
1	<p><i>Equity, Justice, Inclusion, and our role in moving things forward (standing item) – Any applicable updates from the LEAD Office, debrief from recent events, etc.</i></p> <p>NASSSP – students visited UCSD; planning one to SDSU; planning Powwow on March 15<sup>th</sup> – will share details with campus soon. Hope you can attend.</p> <p>PEARL (AANAPHI) – paired courses; launching leadership workshop series; sending group to APAHE conferenced in April.</p> <p>CREATE – cohort three in full swing; symposium save the date went out (April 11<sup>th</sup>) and will share registration info shortly. Inviting NCORE folks to share out. Open to classified professionals as well!</p> <p>Equity Plan – first round of intro presentations; workshop this Friday – taking a team of 10, well represented. Will bring info back and engage as a campus regarding next steps.</p> <p>LEAD Office – Black history month; two more events scheduled. Planning black student success summit (April). Will host watch parties. Statewide committee is looking at hosting “sneaker ball” Friday evening at City College. Will share more. Hosting Rite of Passage this year – get involved! Women’s history month is next month. Send event info to her. Building team. Brought on mental health counselor. Bringing on General Counselor (Laura Marin). Kaleidoscope – moving forward slowly but surely.</p>	Julian
2	<p><i>Grants &amp; Initiatives Subcommittee (standing item) – There was no report.</i></p>	Bell
3	<p><i>Restorative Practices (standing item) –</i></p> <p><b>Kunst</b> shared, on behalf of Pecenco and Moore, that they will be meeting with <b>Lundburg</b> next week. <b>Lundburg</b> at a point that we can start exploring and will bring back here. Long haul of doing it well.</p>	Pecenco/ Moore
4	<p><i>Website Advisory Committee/Group (standing item) –</i></p> <p>The next meeting is April 23<sup>rd</sup>. <b>Kunst note this on next agenda.</b></p>	Lundburg/ Bell/Hill
5	<p><i>Anonymous Screening Process –</i></p> <p><b>Lundburg</b> shared that there were no updates at this time. Any concerns he should be aware of? None.</p>	Lundburg/ Kunst/Martin
6	<p><i>Campus Safety (Standing Item) – Broader discussion on district/campus policies, procedures, and processes</i></p> <p><b>Attachment:</b> <a href="#">Campus Safety Planning Update 2-25-25</a></p> <p><b>Carrasquillo</b> shared that Women’s empowerment week was born of our conversations around campus safety. Save the date: March 24<sup>th</sup> – 28<sup>th</sup>. She noted this is before spring break and might not use that Friday. This was a</p>	Carrasquillo/ Lundburg

collaborative effort – 25 people showed up to GAIA to help plan this! Events include self-defense classes and title IX presentation. Working with zine-making person. Making more visible – the power of women in STEM and leadership. Documentaries and film screenings will be about resiliency and courage. “Hidden Figures” movie. Lots of folks involved – list keeps growing. Share any ideas or forms of support! Things we can do to help keep each other safe. <b>Lundburg</b> – thanked <b>Carrasquillo</b> , GAIA, and all for this good work.	
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**H. New Business:**

#	Item	Initiator
1	<p><i>Academic Senate’s Committee on Committees Report – follow up to the previous meeting’s AS report regarding the search committee process.</i>  <b>Attachment:</b> <a href="#">Search Committee Process</a></p> <p><b>Carrasquillo</b> – some frustration with faculty about not being involved in creating of job posting. Review of process. Reference to 4200.01 – Employment of faculty. Trying to increase the opportunity for people to give feedback. Hiring people is important for the success of our students. Co-chair position – dean doesn’t have to do all the work! Assumption that people already know this, but maybe they don’t! worth sharing with others.  <b>Estrada-Howell</b> – thank you; this is helpful, but there is layer of local interpretation. Each college has different processes. Learning the Miramar way. <b>Martin</b> – for faculty, what about other classifications? <b>Carrasquillo</b> – VPA search was great model; job posting was not out before people were appointed. <b>Lundburg</b> – tease out “chair” with exec cab. Need to be respectful of each group. “Shall” is as good as law. We will bring back. <b>Odu</b> – let us know, bring to our attention. <b>Carrasquillo</b> – responded that she did that and she is presenting here.</p>	<i>Carrasquillo</i>
2	<p><i>Exploring better dates for student deadlines e.g. ones that don’t conflict with holidays (the class drop deadline) or land on Saturday (commencement deadline), etc.</i></p> <p><b>Martin</b> shared that this was brought up in Senate last week. This seemed like a good place to discuss. Deadline fell over President’s day weekend. There might be a reason why that date was chosen. <b>Barnard</b> – evaluation deadline to petition to graduate; dates set by evaluations office at District. ADT date? Also, from district. Flyers posted around campus. Reminders are sent. We receive dates and are asked to publicize where we can. Commencement date is set by Chancellor’s Cabinet to ensure Chancellor and Board can attend. <b>Lundburg will discuss with VC Topham.</b> <b>Fonseca</b> – gives more time to submit electronically. <b>Lundburg</b> – should be publicized. <b>Barnard</b> – can only be done online. <b>Woods</b> – should be automatic; students shouldn’t have to petition/apply to graduate, but we are not there. <b>Lundburg</b> would like to hear more on that at some point. <b>Martin</b> – where should we take this? <b>Woods</b> – census date is dictated by ed code. <b>Lundburg</b> responded that he will discuss with VC Topham; <b>Odu</b> will discuss with VPIs; another place would be DGC. <b>Martin</b> – thank you; will bring that forward.</p>	<i>Martin</i>
3	<p><i>Classified Senate’s adoption of 4C’s 9+1 – Informational Item</i>  <b>Attachment:</b> <a href="#">Miramar CSEN 9+1</a></p> <p><b>Kunst</b> shared that this is an informational item from the Classified Senate regarding our adoption of the California Community College Classified Senate (4CS)’s Collegial Consultation 9+1. This is modeled after the faculty senate’s 10+1 and ASG’s 11+1 (if she recalls correctly). A part of her focus as Classified Senate President has been to build up the foundation. She is confident that this will give the Classified Senate a lens to apply to their work. She reviewed the 9+1 metrics and noted the rationale for each one is listed on the 4CS’s website. Some of these things we do well; others not so sure about but this is a first step. <b>Lundburg asked Kunst and the Classified Senate to identify where we are not doing so this so we can address it.</b></p>	<i>Kunst</i>
4	<p><i>ACCJC Annual Report Template 2025</i>  <b>Attachment:</b> <a href="#">ACCJC Annual Report Template 2025</a></p> <p><b>Miramontez</b> reviewed the annual report template. If you get an email from his office with a request, please respond as soon as possible. This is due to ACCJC on April 11<sup>th</sup>. Item 20 is new – text box regarding any comments or context for the data submitted. Item #22 is also new – asks what professional development we might need. Item #11a/b are new – disaggregated data published on PREDD; rubric (not active link) for website. <b>Carrasquillo</b> asked to clarify stories. <b>Miramontez</b> responded with examples of Spring Kickoff and the student profiles on our website. We are already doing it. <b>Woods</b> – current PREDD data is not accessible to external parties (not published). <b>Miramontez</b> – brought that up; on hold due to sensitive student information, discussing with District. We will have to be creative on how we answer this piece. <b>Lundburg</b> noted that Chancellor’s Cabinet has discussed this as well; rest assured, we are conscious of protecting our students. <b>Miramontez will get the report filled in and bring it back as FYI; he will submit it to meet deadline.</b></p>	<i>Miramontez</i>
5	<p><b>POSTPONED: IDEA Committee Podcast (informational item) –An overview of the podcast will be provided and is proposed to begin in the spring semester.</b>  <b>Attachment:</b> <a href="#">IDEA Podcast Presentation</a></p>	<i>Patacsil/ Castañeda</i>

This presentation is postponed to a March meeting, TBD by initiators.	
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**I. Action Items:**

- **Carrasquillo** suggested to discuss at a future leadership meeting, since this is public comment. Consensus.
- **Kunst** will note the next Website Advisory Committee date on the next agenda.
- **Lundburg** – tease out “chair” with exec cab. Need to be respectful of each group. “Shall” is as good as law. We will bring back.
- **Lundburg** responded that he will discuss with VC Topham; **Odu** will discuss with VPIs; another place would be DGC. **Martin** – thank you; will bring that forward.
- **Lundburg** asked **Kunst** and the Classified Senate to identify where we are not doing so this so we can address it.
- **Miramontez** will get the report filled in and bring it back as FYI; he will submit it to meet deadline.
  - J. Announcements:** **Lundburg** gave a reminder on Town Hall tomorrow at 2:00 pm.
  - K. Adjourn:** The meeting adjourned at 2:18 pm.
  - L. Next Scheduled Meeting:** Tuesday, March 11<sup>th</sup>, 2025 from 1:00 pm – 2:30 pm in K1-202/Zoom

**Link to recording:** <https://sdccd-edu.zoom.us/rec/share/weAE8uq2PVjMfOVgRgIxHhS-E7xb0-kbBFXW-yNvDaQZmU03PmpnRLfX6AFuFGZb.MdrXOJsSOuxH6XTs>