

**Contract Faculty Hiring Prioritization Committee
Minutes
San Diego Miramar College
December 5, 2024, Room M-110, 2:00-4:00 pm**

Approved: (date)

Members Present:

Jennifer Aase, Adrian Arancibia, Kandice Brandt, Adrian Gonzales, Mary Hart, Andy Lowe, Michael Odu, Jordan Omens, Kevin Petti (non-voting), Wai-Ling Rubic, Mara Sanft

A. Call to Order

The meeting was called to order by Chair Kevin Petti.

B. Approval of Agenda

The agenda was approved by consensus as submitted.

C. Approval of Minutes

The minutes for November 7 were approved by consensus.

D. Old Business:

#	
1	<p><u>Metrics for Student Services</u></p> <p>As a follow-up to the last meeting, Jennifer Aase shared that the Student Services workgroup met again and discussed semester vs. year-round headcount and inclusion of in-service students for Public Safety. The workgroup had followed up with Darren Hall (Fire/EMT) and received statistical data for Fire/EMT in-service students. It was mentioned that in-service for the Police and Detentions Training programs in Public Safety are distinctly different from Fire/EMT.</p> <p>Discussion focused on headcount data, Counselor FTEF, recommended ratios from last month's Powerpoint presentation, and utilization of student contact data within the process of requesting a position. Aase indicated that data can be produced for General Counseling. Brandt shared that Specialized Counseling Services would have different datasets for programs/services that are cohort-based.</p> <p>No consensus was reached so the committee moved to the New Business item.</p>
2	<p><u>Timelines and Updates</u></p> <p>See New Business item.</p>

E. New Business:

#	
1	<p><u>New Position Allocation</u></p> <p>VPI Odu informed everyone that one position has recently been allocated to Miramar College. The president hopes that this position can be recruited and hired with a Fall 2025 start date.</p> <p>Discussion focused on next steps factoring in earlier conversation and timeline for spring semester. MS (Odu/Omens) to utilize last year's ranked faculty hiring list for this one position until the committee can agree on metrics.</p> <p>More discussion followed, and Motion carried. (Ayes-6; Nays-2; 1-Abstention). It was recommended that the committee finalize metrics for the February meeting so that a new ranked list can be compiled as soon as possible.</p>

F. Announcements - None

G. Adjournment Meeting was adjourned by consensus.

H. Next Scheduled Meeting – Spring Semester

cs